

NORTH CAROLINA JUSTICE ACADEMY

TO: Campus Operations Manager
North Carolina Justice Academy

DATE:

FROM: _____
(Name of Agency Head or Designee)

(Title)

(Agency)

SUBJECT: Continuing Agency Recommendation - **Firearms Instructor**

I continue to recommend _____, _____,
(Name) (Title)

a firearms instructor certified by the North Carolina Criminal Justice Training and Standards Commission, be recognized and allowed to conduct firearms training on the firearms ranges of the Salemburg campus of the North Carolina Justice Academy.

Attached is a copy of a current certification, issued by the North Carolina Criminal Justice Training and Standards Commission, recognizing this individual as a firearms instructor.

(Signature of Agency Head or Designee)

Please list mailing address below for both Agency Head/Designee and firearms instructor.