



JOSH STEIN
ATTORNEY GENERAL

NORTH CAROLINA JUSTICE ACADEMY
STATE OF NORTH CAROLINA
DEPARTMENT OF JUSTICE

TREVOR ALLEN
DIRECTOR

WRITTEN ENDORSEMENT FORM TO ATTEND SPECIALIZED INSTRUCTOR/SMI TRAINING

PLEASE PROVIDE THE BELOW INFORMATION AS IT APPLIES TO YOUR APPLICATION

PLEASE PRINT CLEARLY OR TYPE

WRITTEN ENDORSEMENTS ARE VALID FOR ONE (1) COURSE REQUEST. ALTERED FORMS (AND FORMS
WITHOUT COURSE DATES) WILL NOT BE ACCEPTED.

In addition to other prerequisites, all applicants for each of the below Specialized Instructor and SMI Training courses are required to provide the NCJA Written Endorsement Form to attend such course:

Applicant Information

Last Name _____ First Name _____ Middle Initial _____
Last Four SSN _____ DOB _____ Email _____
Agency _____

Indicate Course and Date (Put date on the line by the course you plan to attend.)

Course Date _____	Specialized Driver Instructor Training or Qualification		
Course Date _____	Specialized Explosives & Hazardous Materials Instructor Training		
Course Date _____	Specialized Firearms Instructor Training or Qualification		
Course Date _____	Specialized Physical Fitness Instructor Training or Qualification		
Course Date _____	Specialized Compliance & Control Tactics Instructor Training or Qualification		
Course Date _____	RADAR Instructor Training	Course Date _____	RADAR Instructor Recertification
Course Date _____	LIDAR Instructor Training	Course Date _____	LIDAR Instructor Recertification
		Course Date _____	
Course Date _____	Time-Distance Instructor Training	_____	Time-Distance Instructor Recertification
Course Date _____	Supplemental SMI Training	Course Date _____	Other _____

MUST BE COMPLETED BY AGENCY HEAD OR CERTIFIED SCHOOL DIRECTOR/IN-SERVICE TRAINING COORDINATOR
(AGENCY HEAD OR DESIGNEE MAY SIGN FOR SMI COURSES ONLY)

I have reviewed the information above and other applicant information and find it to contain accurate data concerning this applicant. I have determined that the applicant should be nominated to attend the course indicated above and that he/she may be utilized in a training assignment in this topic area in Basic Law Enforcement Training, In-Service Training, or SMI Training (if the applicant is attending an SMI Instructor course).

Signature _____ Date _____

Print Name _____ Title _____

Agency _____

Email _____