

**BLET ADVISORY GROUP  
MEETING MINUTES  
September 2, 2022  
Teleconference**

Jennifer Fisher called the meeting to order at 10:00 am and thanked everyone for attending the September 2, 2022, BLET Advisory Group meeting. Leann Supko conducted a formal roll call. A quorum was present. Jennifer Fisher recognized guests in attendance and asked that they introduce themselves.

Members Present:

Kelly Blackwelder, Town of Elon Police Department  
Jaquelyn Bryley, Charlotte Mecklenburg Police Department  
Joseph Cotton, North Carolina State Highway Patrol  
John Etheridge, College of the Albemarle  
Jon Gregory, Wake Technical Community College  
Kenneth Klamar, Sunset Beach Police Department  
Boris Neal, Wake County Sheriffs' Office  
Sammy Turner, Brunswick County Sheriffs' Office  
Aaron Vassey, Cleveland Community College  
Yovana Vest, Fayetteville Technical Community College

Members Absent:

Rick Barney, Craven Community College

Ex-Officio Members Present:

Jeffrey Smythe, Criminal Justice Standards Division  
Michelle Schilling, Criminal Justice Standards Division  
Autumn Hanna, Sheriffs' Standards Division

Ex-Officio Members Absent:

Haley Cooper, North Carolina Justice Academy  
Chris Scott, Sheriffs' Standards Division

Staff Present:

Jennifer Fisher, North Carolina Justice Academy  
Leann Supko, North Carolina Justice Academy  
Trevor Allen, North Carolina Justice Academy  
Alex Gazaway, North Carolina Justice Academy  
Laurie Austen, North Carolina Justice Academy  
Dan Worley, North Carolina Justice Academy  
Chris Anderson, North Carolina Justice Academy

Guests Present:

Tracy McPherson, North Carolina Community Colleges  
Lorin Dingler, North Carolina Community Colleges

## OLD BUSINESS

- Approval of June 3, 2022 meeting minutes
  - Members were afforded an opportunity to review the minutes from the December June 3, 2022 meeting. Sammy Turner made a **motion** to accept the minutes. Joseph Cotton **seconded**. Leann Supko conducted a formal roll call vote. **None opposed**. No further discussion. **Motion carried**.
  
- Lesson Plan Revisions
  - Mrs. Fisher sent the lesson plan revisions to the group for review prior to today's meeting. After presenting each revision, Mrs. Fisher opened the floor for discussion.
    - Orientation
      - Mrs. Fisher advised that changes to the Orientation include the addition of a trip to the computer lab for students to create an ACADIS portal account. Tracy McPherson questioned if a physical trip to the computer lab was necessary? Michelle Schilling stated as long as the students have computer access and can be advised on the registration process by the instructor, there should be no issues. Sammy Turner made a **motion** to accept the proposed revision. Kenneth Klamar **seconded**. No further discussion. **Motion carried**.
    - Arrest, Search and Seizure/Constitutional Law
      - Mrs. Fisher stated a minor content revision was made in the lesson plan regarding how a law enforcement officer can access financial records held by a financial institution. Sammy Turner made a **motion** to accept the revision. Jon Gregory **seconded**. No further discussion. **Motion carried**.
    - Law Enforcement Communication and Information Systems
      - Mrs. Fisher stated a minor content revision was made in the lesson plan regarding the replacement of the North Carolina Warrant Repository (NCAWARE) with the eCourts initiative in efforts to modernize and expand access to justice in North Carolina. Aaron Vassey made a **motion** to accept the revision. Boris Neal **seconded**. No further discussion. **Motion carried**.
    - Subject Control Arrest Techniques
      - A minor content revision was made in the lesson plan regarding the application and adjustment of handcuffs. Sammy Turner made a **motion** to accept the revision. Kenneth Klamar **seconded**. No further discussion. **Motion carried**.
    - Responding to Victims and the Public
      - Mrs. Fisher advised that informational slides and a brochure for deaf/hard of hearing persons will be added to the lesson plan. Sammy Turner inquired if there was a flag for deaf/hard of hearing in DCI? Mrs. Fisher stated she would check with DCI. If so, that information will be placed in the lesson plan and sent to group for

review. Sammy Turner made a **motion** to accept the proposed revision and changes as discussed. Jon Gregory **seconded**. No further discussion. **Motion carried**.

- Alcohol Beverage Control (ABC) Laws and Procedures  
A minor content revision was made to the lesson plan updating the statutory definition of alcoholic beverages. Kelly Blackwelder made a **motion** to accept the revision. Yovanna Vest **seconded**. No further discussion. **Motion carried**.
- Motor Vehicle Laws  
Minor content revisions were made in the lesson plan regarding when an individual refuses to accept an issued citation by a law enforcement officer. Additional statutory changes were made regarding the “move over” law. Lastly, the Administrative Office of the Courts handouts were updated. Jon Etheridge made a **motion** to accept the proposed revisions. Kenneth Klamar **seconded**. No further discussion. **Motion carried**.
- Domestic Violence Response  
A minor revision was made to the lesson plan regarding the renewal process of a domestic violence protective order if the hearing for a motion to renew a protective order is set on a date after the current order will have expired. Sammy Turner made a **motion** to accept the proposed revision. Kenneth Klamar **seconded**. No further discussion. **Motion carried**.
- Controlled Substances  
Minor content revisions were made in the lesson plan updating the national statistics provided in the opening statement and updating the content provided on the syringe exchange program. Aaron Vassey made a **motion** to accept the proposed revisions. Jaquelyn Bryley **seconded**. No further discussion. **Motion carried**.
- Sheriffs’ Responsibilities: Detention Duties  
Various minor content revisions were made throughout the lesson plan based on a legal review and additional statutory updates. Sammy Turner made a **motion** to accept the proposed revisions. John Etheridge **seconded**. No further discussion. **Motion carried**.

➤ BLET Job Task Analysis (JTA) Revision Update—BLET 2023

Alex Gazaway presented the group with an update to the BLET 2023 revisions. The BLET 2023 curriculum is projected at approximately 768 hours, which is subject to change. Currently 385 hours are classroom time, 354 hours for practical skills training, and 30 hours are for end of topic testing. 90 to 95 percent of all feedback on the lesson plans has been used. The feedback has greatly enhanced the lesson plans.

The development process has added a new layer of review to be completed by a group of subject matter experts. Some current Advisory Groups will be utilized for this purpose. For instance, the Physical Fitness Advisory Group has reviewed the Officer Health and Wellness lesson plan. Dan Worley is currently in the process of creating the

remaining subject matter expert groups. Mr. Worley stated he would appreciate if any or all of the group members offered to assist with the subject matter expert groups. There will be 39 groups for all topics of instruction. Mrs. Fisher opened the floor for discussion.

Aaron Vassey asked for an update of the project timeline. Mr. Gazaway stated the project is still on time to begin its initial pilot in January 2023. Mr. Vassey also inquired if Crisis Intervention Training (CIT) would be fully implemented in the BLET 2023 curriculum? Mr. Smythe elaborated that concrete information from the state recommended CIT was not to be fully implemented in BLET. It is largely preferred to remain regional/local and for those officers with at least one year of experience in the field. Lastly, Mr. Vassey asked for an update on the development of the combat courses for the firearms block of instruction. Mr. Smythe stated the combat courses will now be referred to as a decision-making qualification course and that the courses were still under development. The content will be updated and appended to the firearms lesson plan. End of discussion.

## **OTHER BUSINESS**

### ➤ Division Reports

#### North Carolina Criminal Justice Training and Standards Division Report

Michelle Schilling provided the group with an update from the Criminal Justice Training and Standards Division. The School Directors conference was a success with lots of positive feedback. Ms. Schilling is currently working on the language change to the Orientation block of BLET 2023. End of report.

#### North Carolina Sheriff's Training and Standards Commission Division Report

No report.

#### North Carolina Department of Justice Division Report

No report.

### ➤ Open Discussion

#### Upcoming BLET Advisory Group Meetings

Mrs. Fisher advised the group that she would like to move towards returning to in-person meetings. Mrs. Fisher asked the group for their preference. A few members mentioned they would like to return to in-person meetings. Mrs. Fisher asked the group to notify her of their preference. For now, the December 9, 2022 BLET Advisory Group meeting will be hosted by Jon Gregory at Wake Technical Community College at 10 am. No further discussion.

## **ADJOURNMENT**

Sammy Turner made a **motion** to adjourn the meeting. Jaquelyn Bryley **seconded**. Leann Supko conducted a formal roll call vote. None opposed. **Motion carried**. Meeting adjourned at 11:16 am.

Respectfully submitted,  
Leann Supko  
Program Assistant  
North Carolina Justice Academy

Date  
September 6, 2022