

Time-Distance Instructor Training / Time-Distance Instructor Re-Certification

TDI-E01.01

Course Title: TIME-DISTANCE INSTRUCTOR TRAINING / TIME-DISTANCE INSTRUCTOR RE-CERTIFICATION TRAINING

Lesson Title: Course Review (Written examination will be delivered upon successful completion of the course)

Lesson Purpose: To provide the trainee with a review of the information presented during the Time-Distance Instructor Training course and/or the Time-Distance Instructor Re-Certification Training course and to examine their competency, utilizing a comprehensive examination, for certification (or continued certification) as a Time-Distance Instructor.

Performance Objectives: At the end of this block of instruction, the trainee will be able to achieve the following objectives in accordance with information provided during the instructional period:

1. Score ninety (90) percent on a written pre-entrance test designed to test “operator” level knowledge. (Does not apply to Time-Distance Instructor Re-Certification course)
2. Score a minimum of seventy-five (75) percent on a Commission administered written examination.

Hours:

Instructional Method: Discussion/Examination

Material Required: Time-Distance Instructor Training Course Manual

References: N.C. Department of Justice. *Time-Distance Operator Training Manual*. Salemburg, NC: North Carolina Justice Academy, 1993.

North Carolina Administrative Code. Title 12, Chapter 9 (1999).

North Carolina Administrative Code. Title 12, Chapter 9 (2001).

Prepared By: W. Stacy Holloman

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Instructor/Coordinator
North Carolina Justice Academy

Date Prepared: June 1999

Revised By: W. Stacy Holloman
Instructor/Coordinator
North Carolina Justice Academy

Date Revised: March 2000
January 2004

Reviewed By: North Carolina SMI Advisory Committee

Date Reviewed: August 2008
August 2011

Revised By: Dan Worley, Chairman
North Carolina SMI Advisory Committee

Date Revised: March 2015

Time-Distance Instructor Training / Time-Distance Instructor Re-Certification

TDI-E01.03

Course Title: TIME-DISTANCE INSTRUCTOR TRAINING / TIME-DISTANCE INSTRUCTOR RE-CERTIFICATION TRAINING

Lesson Title: Course Review and Written Examination

I. Introduction

A. Opening Statement

Each topic area presented during the Time-Distance Instructor Training course and/or the Time-Distance Instructor Re-Certification Training course will be reviewed. During this review, you should examine the training objectives for each lesson plan to ensure that you can identify the correct response on a comprehensive written examination.

B. Performance Objectives

At the end of this block of instruction, the trainee will be able to achieve the following objectives in accordance with the information provided during the instructional period:

1. Score ninety (90) percent on a written pre-entrance test designed to test “operator” level knowledge. (Does not apply to Time-Distance Instructor Re-Certification course)
2. Score a minimum of seventy-five (75) percent on a Commission administered written examination.

C. Reason

The trainee should now be familiar with the contents of this training manual thoroughly. If you have questions regarding any material or information presented during this course, ask the instructor to clarify them during this block of instruction.

II. Body

TIME-DISTANCE INSTRUCTOR TRAINING COURSE

A. Course Review

1. Course Orientation
 - a) Review the material contained within the lesson plan.
 - b) Review the lesson plan performance objectives.
 - c) Questions?
2. Introduction to Time-Distance Training
 - a) Review the material contained within the lesson plan.
 - b) Review the lesson plan performance objectives.
 - c) Questions?
3. Basic Principles of Time-Distance Speed Measurement
 - a) Review the material contained within the lesson plan.
 - b) Review the lesson plan performance objectives.
 - c) Questions?
4. Legal and Operational Considerations
 - a) Review the material contained within the lesson plan.
 - b) Review the lesson plan performance objectives.
 - c) Questions?
5. Familiarization and Operation of Specific Time-Distance Instruments
[Supervised Operation of Instrument(s) - Field Practice]
 - a) Review the material contained within the lesson plan.

- b) Review the lesson plan performance objectives.
 - c) Questions?
- 6. Courtroom Preparation
 - a) Review the material contained within the lesson plan.
 - b) Review the lesson plan performance objectives.
 - c) Questions?
- 7. Motor-Skill Performance Testing
 - a) Review the material contained within the lesson plan.
 - b) Review the lesson plan performance objectives.
 - c) Questions?
- B. Written Examination
 - 1. Trainee is required to score ninety (90) percent on a written pre-entrance test designed to test “operator” level knowledge. Failure to pass the written pre-entrance test will automatically result in the trainee’s dismissal from the course. There is no retest.
 - 2. Trainee is required to score seventy-five (75) percent on a Commission administered written examination.
 - 3. If the trainee fails to achieve the minimum score of seventy-five (75) percent on the Commission administered examination, the trainee will not be recommended for certification.
 - a) No re-examination is allowed.
 - b) The trainee’s current Time/Distance certification automatically and immediately terminates at the time the trainee fails the written examination.

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- c) No further instruction or enforcement action resulting from the use of Time/Distance shall be taken by such trainee until proper certification is re-issued by the Commission and is in the possession of the trainee.
- d) Trainee shall enroll and complete a subsequent Time-Distance Operator Training Course in its entirety before further examination may be permitted.

TIME-DISTANCE INSTRUCTOR RE-CERTIFICATION TRAINING COURSE

A. Course Review

1. Course Orientation

- a) Review the material contained within the lesson plan.
- b) Review the lesson plan performance objectives.
- c) Questions?

2. Legal and Operational Considerations

- a) Review the material contained within the lesson plan.
- b) Review the lesson plan performance objectives.
- c) Questions?

3. Familiarization and Operation of Specific Time-Distance Instruments

- a) Review the material contained within the lesson plan.
- b) Review the lesson plan performance objectives.
- c) Questions?

4. Motor-Skill Performance Testing

- a) Review the material contained within the lesson plan.
- b) Review the lesson plan performance objectives.
- c) Questions?

B. Written Examination

- 1. Trainee is required to score seventy-five (75) percent on a Commission administered written examination.

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2. If the trainee fails to achieve the minimum score of seventy-five (75) percent on the Commission administered examination, the trainee will not be recommended for re-certification.
 - a) No re-examination is allowed.
 - b) The trainee's current Time-Distance certification automatically and immediately terminates at the time the trainee fails the written examination.
 - c) No further enforcement action resulting from the use of Time-Distance instruments shall be taken by such trainee until proper certification is re-issued by the Commission and is in the possession of the trainee.
 - d) Trainee shall enroll and complete a subsequent Time-Distance Operator Training Course in its entirety before further examination may be permitted.

III. Conclusion

A. Summary

As discussed during orientation for this course, the responsibility for successfully completing the Time-Distance Instructor Training course or the Time-Distance Instructor Re-Certification Training course does not belong to the school, the School Director, or your instructors. That responsibility is yours.

B. Questions

C. Closing Statement

Remember that you are ultimately responsible for your performance as a Time-Distance Instructor. Always follow the procedures set forth by the Commission. Not only because it is required, but to ensure that you, the Time-Distance Instructor teach proper methods and procedures which will aid Time-Distance Operators in making reliable enforcement actions by use of the Time-Distance instruments in which they are certified.