

DETENTION OFFICER CERTIFICATION COURSE
REVISION COMMITTEE MEETING
North Carolina Justice Academy
Salemberg, NC
November 10, 2015
1:00 p.m.

Tim Fuss called the meeting to order at 1:10 p.m. Janet Dunn called roll.

Members Present

Kathryn Bryan
Dave Castelov
Juan Delgado
Glen Matayabas (represented by Michael Murphy)
Sammy Turner
Aaron Vassey (represented by Phyllis Sims)
Thomas Whitmore

Members Absent

Milton Drew
Wayne Jones
Alicia McKinney
Greg Parker

Staff Present

Autumn Hanna, Sheriffs' Standards Division
Joy Strickland, NC Department of Justice
Gary Dudley, NC Justice Academy
Tim Fuss, NC Justice Academy
Paige Phillips, NC Justice Academy
Janet Dunn, NC Justice Academy

Mr. Fuss welcomed everyone and thanked them for their dedication and hard work over the past couple of days in making revisions to the DOCC Curriculum.

Approval of Previous Meeting Minutes

Members were afforded the opportunity to review the previous meeting minutes. Sammy Turner made the **motion** to accept the previous minutes as written from the September 11, 2015 meeting. Kathryn Bryan **seconded**. **Motion carried.**

New Business: Revisions Update

Mr. Fuss noted that there were a few blocks that would have to be addressed at the next meeting due to not being completed for review at this time. Those blocks are:

Legal Aspects (revisions being completed by legal staff)
Physical Fitness (revisions being completed by John Combs)
Subject Control Techniques (revisions being completed by John Combs)
Mental Illness (provided a copy to the members for review/recommendation)

DOCC Revisions from Retreat

Mr. Fuss inquired if the Committee wanted to vote on the rest of the curriculum that was revised over the past two days or wait until all material was revised. Members advised that they wanted to wait until all the materials were revised and a vote taken at the next meeting.

Members asked to receive a new strikethrough version of the revisions that were to be made based upon the events of the last couple days. They also asked for a clean version of the material so they could see the “final” product.

Mr. Fuss presented a recap of the new PREA block. During a previous meeting, the PREA block was approved, including the hours associated with it. The Commission has also approved these. This material will be presented at the December 2015 meeting. There is no anticipation of hour changes unless the committee wishes to do so. Committee members agreed to keep the current hours. Members thought it best to spell out the title, Prison Rape Elimination Act, instead of using just the acronym PREA. The addition of this new block will increase the hours by two, a total of 174 hours as of August 2016.

The curriculum implementation date is set for August 2016. Committee members have offered to assist Autumn Hanna with test writing questions if necessary. Once Ms. Hanna has had the opportunity to review all curriculum revisions, she will be able to advise further about the validation timeline, if necessary.

Meetings

February 11 – 12, 2016 was determined to be the dates for the next retreat/meeting; starting around 1:00 p.m. on February 11th. The last four blocks are to be mailed out to the members mid-January to give them ample time to review prior to the February 11th meeting.

Comments

- Ms. Joy Strickland addressed the committee regarding content in Legal Aspects that had been moved to Medical Care. There were two portions within Legal Aspects that started out under Duty to Supervise – this content was removed – and was either moved back to the Medical block or later within the lesson plan under Inmate’s rights to medical care. Some of the cases that came from outside this jurisdiction were replaced with North Carolina cases or federal cases within the jurisdiction to better explain serious medical need/deliberate indifference, and added a specific case that came out of North Carolina as the case study. This will be done for each of the sections. Members were in agreement with moving in this direction.
- Mr. Fuss will advise the Commission that the committee has met and revised three-quarters of the curriculum and will be finalizing it after the first of the new year, with the curriculum being brought before the Commission in March for approval with an implementation date of August 2016.
- Attendance: Mr. Fuss addressed the attendance policy as set forth by the by-laws established by the committee. Some members have not attended nor sent a proxy in their place for several meetings. As the by-laws state, chronic absenteeism can result in a recommendation to the Director for dismissal. It is imperative that members abide by the by-laws that they adopted.

It was agreed that the committee must consist of active members and members are in support of enacting the by-laws.

Thomas Whitmore made a **motion** to adjourn. Sammy Turner **seconded**. **Motion carried**. Meeting adjourned at 1:30 p.m.

Respectfully submitted:

Date:

Janet Dunn
North Carolina Justice Academy

November 16, 2015