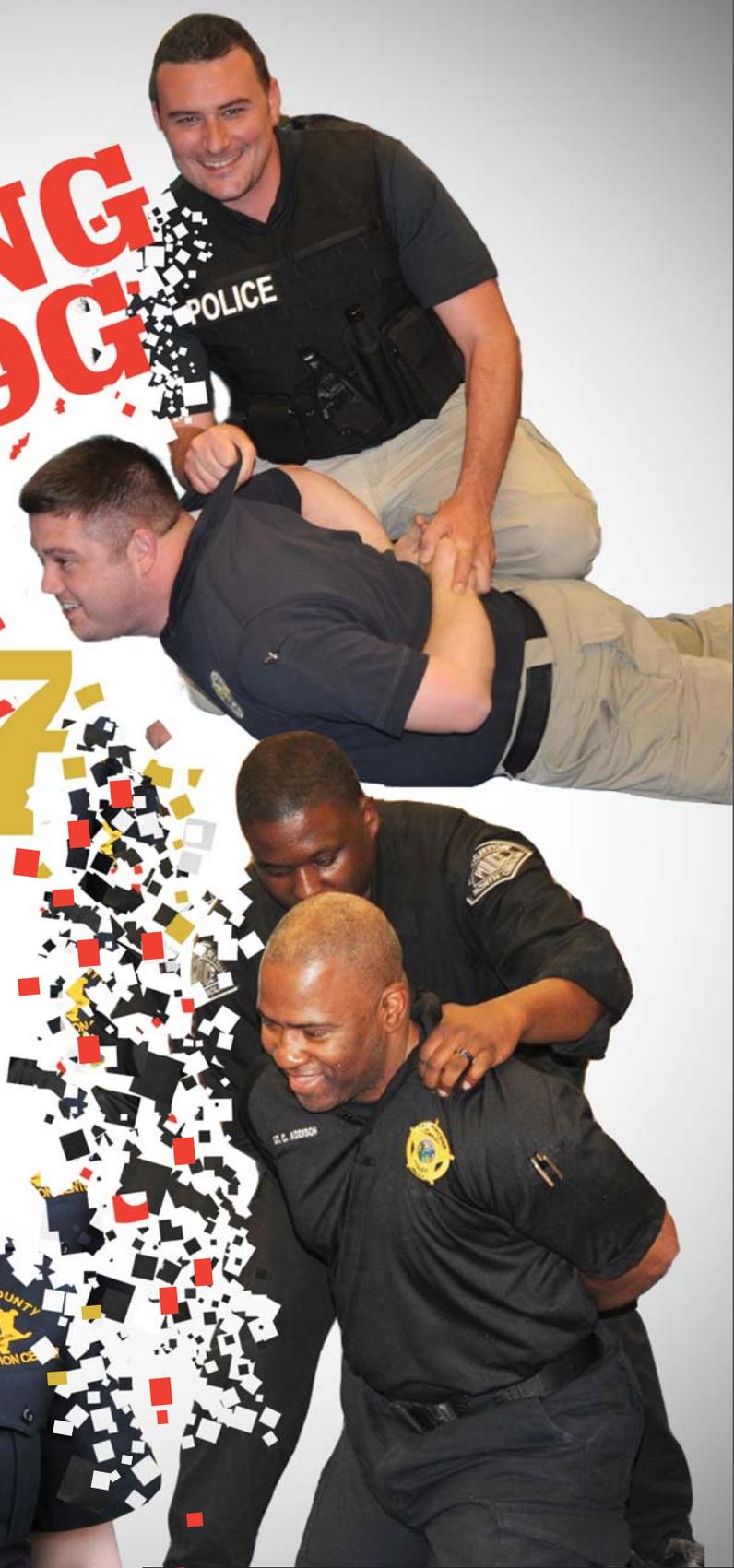




TRAINING CATALOG

January-
June
2017



Mark J. Strickland, NCJA Director
Roy Cooper, NC Attorney General

Messages from the Attorney General & Academy Director

Law enforcement officers put their lives on the line every day to protect us and they deserve the very best training available. We're proud to offer quality instruction through the North Carolina Justice Academy.

North Carolina has seen falling crime rates over the last decade thanks to good work by officers all across our state. But we know that some crimes, like prescription drug abuse and child exploitation, aren't captured by these statistics. It takes well-trained law enforcement using the latest technology to keep up with the latest crime trends, and we need to make sure you have the tools needed to do the job.

The Justice Academy provides a wide range of courses to meet the needs of law enforcement agencies, and a variety of ways to take them. In addition to courses offered at the Academy's two campuses, officers can take some courses online.

One of the most challenging aspects of law enforcement involves knowing when (and when not) to use force. A new course this semester, **Use of Force Decision-Making**, provides officers with tools and training to help them make the right call at the right time. Attendees will learn techniques and verbal skills to de-escalate a potentially dangerous situation before force may be required, and the course will utilize the Justice Academy's new Use of Force Simulator. Another new course this semester, **Sexual Deviance and Related Investigations**, will provide an introduction to these behaviors and types of adult predators. Handling communications in emergency services centers is uniquely challenging work and the new course **Post Critical Incident Stress Management** will help Telecommunicators deal with the pressures of their jobs without sacrificing their own wellbeing.

Critical incidents like shootings at schools and other public places remind us that the right training for law officers can mean the difference between life and death. We're continuing our push to make sure all North Carolina officers are trained to respond swiftly and effectively to a crisis. Related courses available this semester include **Rapid Deployment Instructor Training, Officer Safety/Readiness Training, and Solo/Active Shooter Response Conditioning**. **Tactical Leadership** training is also available, for those who may find themselves in command at the scene of a critical incident. I hope you'll consider refreshing or upgrading your skills, so you'll be well prepared if a critical incident occurs.

I'm proud of the work you're doing to keep our communities safe. Please don't hesitate to contact the Department of Justice or the Justice Academy staff to share your suggestions to make law enforcement even stronger. Thank you for your service to the people of our state.

With kind regards, I am

Very truly yours,



ROY COOPER, Attorney General



I was recently asked how the North Carolina Justice Academy defines success with its training classes. So I started thinking, how do we measure success? How do we know it when we see it? What makes an organization successful?

There are lots of definitions of success. Winston Churchill called success "going from failure to failure without losing enthusiasm." Legendary basketball coach John Wooden said it was the "peace of mind" that comes from "knowing you did your best." Author Deepak Chopra believes success is "the continued expansion of happiness and the progressive realization of worthy goals."

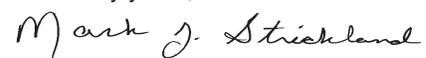
Personally, I believe success is the achievement of something that we desire, plan, or attempt. If we set our goals at a level we can accomplish, and put every resource we have into that accomplishment, then success will be the natural result.

The NCJA is fully committed to putting all our resources into training criminal justice officers. With the addition of two use of force simulators, a narcotics instructor, and a second crime scene investigations instructor, it is my belief that we will give them the skills they need to achieve their own success as they serve the citizens of North Carolina in their jurisdiction and make a positive impact in their communities.

Don't forget to check out our online courses for your in-service needs. NCJA developers continue to work hard developing Law Enforcement, Detention, and Telecommunicator In-service courses. If you have not taken advantage of this wonderful opportunity, I would highly recommend you give it a try. It's good stuff!!

As always, we welcome your comments and suggestions. Feel free to email me (mstrickland@ncdoj.gov), post a Facebook comment, or follow us on Twitter. I look forward to hearing from you.

Sincerely yours,



MARK J. STRICKLAND, Director



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and the Academy Director** 1

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North Carolina Justice Academy

Online Courses

The North Carolina Justice Academy online courses are designed for “anytime, any place, any pace” learning. Users can complete the courses as their schedules allow and print certificates of completion.

To enroll in an online course, log in to the Academy Training Portal (<https://ncja-portal.acadisonline.com>). If you do not have a portal account, there are instructions on the portal for creating one.

WHO MAY REGISTER

Participation in these courses is open to law enforcement officers, detention officers, and telecommunicators in all North Carolina agencies.

COURSES AVAILABLE

LAW ENFORCEMENT OFFICERS

- 2015 Legal Update
- 2015 JMST: A Juvenile - What does it have to do with me?
- Law Enforcement Intelligence Update 2014 (2014)
- 2014 JMST: A Juvenile - Now What?
- 2014 Legal Update
- Human Trafficking Protocols for Law Enforcement
- Officer Safety: Responding to Crimes Off-Duty (2014)
- Active Shooter Overview (2015)
- 2015 Domestic Violence: Teen Dating Violence
- Driving Change: Moped Registration
- Driving Change: New North Carolina Driver License
- Emotional Survival (2015)
- Law Enforcement Intelligence Update 2015 (2015)
- Missing and Abducted Children (2015)
- Public Safety: Storm Spotting (2015)

- 2016 JMST: The Color of Justice
- 2016 Legal Update
- 2016 NC Firearms Laws: Citizens & Guns
- 2016 Human Trafficking Awareness
- Law Enforcement Intelligence Update (2016)
- Body-Worn Cameras/Video Evidence (2016)
- Leadership: Modeling Appropriate Behavior (2016)
- Recovery of Mobile Devices and Preservation of Electronic Evidence (2016)

TELECOMMUNICATORS

- Active Shooter Overview (2014)
- Awareness of Issues Surrounding Returning Military Personnel (2014)
- Hitting the Wall: Avoiding Complacency (2014)
- Law Enforcement Intelligence Update 2014 (2014)
- Domestic Violence: Teen Dating Violence (2015)
- Emotional Survival (2015)
- Law Enforcement Intelligence Update 2015 (2015)
- Missing and Abducted Children (2015)
- Tactical Dispatch (2015)
- Officer Safety: Responding to Crimes Off-Duty (2016)
- Law Enforcement Intelligence Update (2016)
- Recognizing and Managing Stress (2016)
- Communicating Effectively with Crisis Callers (2016)

DETENTION OFFICERS

- Surviving In-Custody Death (2014)
- Legal Update for Detention Officers (2015)
- Documenting the Incident (2015)
- Leadership: Modeling Appropriate Behavior (2016)
- Detention Intelligence Update (2016)
- Communicable Diseases (2016)

<https://ncja-portal.acadisonline.com>



In-Service Training - Instructor Updates

In-Service Training Frequently Asked Questions

What are the in-service training requirements?

Criminal Justice Education and Training Standards

The rules require that every law enforcement officer certified by the Criminal Justice Education and Training Standards Commission must receive 24 hours/credits of in-service training annually in the following topical areas:

Required In-Service Training Topics	20 hours/credits
Department Topic of Choice	4 hours/credits

The required In-Service Training topics for 2017 are:

- 2017 Firearms Training and Qualification 6 hours/credits
- 2017 Legal Update 4 hours/credits
- 2017 Positively Impacting Today's Youth 2 hours/credits
- 2017 DV: Protecting Victims of Domestic Violence 4 hours/credits
- 2017 Improving Decision-Making Skills 4 hours/credits

The Department Topics of Choice for 2017 are:

- Law Enforcement Intelligence Update 2 hours/credits
- Protecting our Officers: Suicide Prevention for Law Enforcement 2 hours/credits
- Narcotics Identification for Patrol Officers 2 hours/credits

NOTE: Agencies may instruct on any topic(s) of the Chief's choosing for Department Topic of Choice.

Lesson Plans:

Departments must use the current lesson plan as a minimum for the required in-service training topics. Departments should check the in-service website prior to any course delivery to ensure instructors are using the most current materials available.

The North Carolina Justice Academy has prepared several lesson plans which are OPTIONAL for use as department choice topics.

The Chief or designee may approve a lesson plan developed by another entity, or may develop one of their own. If not using an existing lesson plan, the instructor must develop an actual lesson plan utilizing the Instructional Systems Development (ISD) model as taught in the General Instructor Training course.

Sheriffs' Education and Training Standards

For deputies, the in-service requirement for 2017 is 24 hours/credits of mandatory training in the following topical areas:

The required In-Service Training topics for 2017 are:

- 2017 Firearms Training and Qualification
- 2017 Legal Update
- 2017 Positively Impacting Today's Youth
- 2017 DV: Protecting Victims of Domestic Violence
- 2017 Improving Decision-Making Skills

The Department Topics of Choice for 2017 are:

- Law Enforcement Intelligence Update
- Protecting our Officers: Suicide Prevention for Law Enforcement
- Narcotics Identification for Patrol Officers

NOTE: Agencies may instruct on any topic(s) of the Sheriff's choosing for Department Topic of Choice.

Lesson Plans:

The North Carolina Justice Academy has prepared several lesson plans which are OPTIONAL for use as department choice topics.

The Sheriff or designee may approve a lesson plan developed by another entity, or may develop one of their own. If not using an existing lesson plan, the instructor must develop an actual lesson plan utilizing the Instructional Systems Development (ISD) model as taught in the General Instructor Training course.

For detention officers, the in-service requirement for 2017 is 16 hours/credits of mandatory training in the following topical areas:

The required In-Service Training topics for 2017 are:

- Detention Legal Update 4 hours/credits
- Detention Intelligence Update 2 hours/credits
- Recognizing Substance Abuse and Withdrawal 2 hours/credits
- Improving Decision-Making Skills 4 hours/credits

Sheriff's Topics of Choice for 2017 are:

- When Disaster Strikes 2 hours/credits
- SC/AT Refresher 4 hours/credits
- Protecting our Officers: Suicide Prevention for Detention 2 hours/credits
- Health and Wellness 2 hours/credits

NOTE: Agencies may instruct on any topic(s) of the Sheriff's choosing for Department Topic of Choice.

(CONTINUED ON NEXT PAGE.)

In-Service Training - Instructor Updates



In-Service Training Frequently Asked Questions

(CONTINUED FROM PAGE 6.)

The "Sheriff's Choice" category was included because it is important for the Sheriff and/or Jail Administrator to have the flexibility to be able to provide training that is specific to the needs of their detention officers or facility.

Lesson Plans:

The North Carolina Justice Academy has prepared several lesson plans which are OPTIONAL for use as department choice topics.

The Sheriff, other agency head, or designee may approve a lesson plan developed by another entity, or may develop one of their own. If not using an existing lesson plan, the instructor must develop an actual lesson plan utilizing the Instructional Systems Development (ISD) model as taught in the General Instructor Training course.

For telecommunicators, the in-service requirement for 2017 is 16 hours/credits of mandatory training in the following topical areas:

The required In-Service Training topics for 2017 are:

- Post Critical Incident Stress Management 4 hours/credits
- Protecting Victims of Domestic Violence 2 hours/credits
- Improving Decision-Making Skills 4 hours/credits
- Law Enforcement Intelligence Update 2 hours/credits

Sheriff's Topics of Choice for 2017 are:

- Health and Wellness 2 hours/credits
- Protecting our Officers: Suicide Prevention for Law Enforcement 2 hours/credits

NOTE: Agencies may instruct on any topic(s) of the Sheriff's choosing for Sheriff's Topic of Choice.

The "Sheriff's Choice" category was included because it is important for the in-house trainer and their respective agency to have the flexibility to be able to provide training that is specific to the needs of their emergency communications staff or facility.

Lesson Plans:

The North Carolina Justice Academy has prepared several lesson plans which are OPTIONAL for use as department choice topics.

The Sheriff, other agency head, or designee may approve a lesson plan developed by another entity, or may develop one of their own. If not using an existing lesson plan, the instructor must develop an actual lesson plan utilizing the Instructional Systems Development (ISD) model as taught in the General Instructor Training course.

Do I have to attend the Instructor Update sessions to teach a block of instruction for in-service training?

No.

How do I get the annual lesson plans and training materials for in-service from the Justice Academy?

There are three methods to obtain materials:

- (a) Instructor and student lesson plans, PowerPoint slides, handouts, and DVDs can be purchased from the Academy bookstore. An order form may be obtained via NCJA website: <http://ncja.ncdoj.gov>. These materials will be available only in DVD format.

NOTE: The Bookstore will accept orders for 2017 in-service materials that are being purchased by open account with the Bookstore on or before November 1, 2016. Those orders being paid as listed above may be made by mail, e-procurement, or fax. NO orders with a payment to be made by check or credit card (Visa or Mastercard) will be accepted before November 15, 2016. Credit card orders must be placed by phone. For security reasons, we no longer accept fax or email credit card orders.

- (b) Lesson plans will be available on the web. If you are an agency head, school director, in-service training coordinator or instructor, e-mail the contact below to obtain the secured access information to the in-service lesson plans on the web. **PowerPoints and video clips CANNOT be obtained directly from the website.**

For Law Enforcement in-service training:

Contact Bill DuBois at bdubois@ncdoj.gov.

For Detention Officer in-service training:

Contact Amanda Stephenson at arstephenson@ncdoj.gov.

For Telecommunicator in-service training:

Contact Susan Gillis at sgillis@ncdoj.gov.

- (c) The NCJA Learning Resource Center will have In-Service DVDs for loan. Discs may be borrowed for 30 days. Please contact the LRC at 910-525-4151, ext. 267.

If you need additional information on mandatory in-service training, visit the in-service training web link at: <http://ncja.ncdoj.gov>.



In-Service Training - Instructor Updates

Coordinating In-Service Training

Who Should Attend

All new Agency In-Service Training Coordinators responsible for evaluating instructors and conducting/coordinating Commission-mandated in-service training.

Course Goal

To discuss the in-service training requirements as mandated by the Criminal Justice Education and Training Standards Commission and the Sheriffs' Education and Training Standards Commission and to discuss and practice the utilization of the instructor evaluation form for in-service training.

Course Objectives

The student will be able to:

- Discuss the responsibilities of the agency. In-Service Training Coordinator as established by the Criminal Justice Education and Training Standards Commission and the Sheriffs' Education and Training Standards Commission.
- Demonstrate how to properly complete the instructor evaluation form using the corresponding criteria.

Methodologies

This course employs discussion, demonstration, and practical exercise.

Course Requirements

Participants should be an Agency In-Service Training Coordinator and hold a general instructor certification. Testing is required for this course. Participants will be required to score at least 70% on the final exam.

Special Concerns

Representatives from the Criminal Justice Standards Division and the Sheriffs' Standards Division will be present at the training sessions to provide information on the in-service training requirements.

Course Coordinator

Bill DuBois

Length of Course

One-half day (4 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

In-Service Instructor Update 2017

Who Should Attend

Certified criminal justice instructors planning to teach any of the in-service training topics.

Course Goal

To provide the information and materials necessary to deliver the 2017 mandated in-service training.

Course Objective

The student will be able to teach the 2017 topics of instruction in an in-service capacity.

Methodologies

This course employs discussion, demonstration, group exercise and video.

Course Requirement

Students must attend all class meetings. Testing is required for this course. Participants will be required to score at least 70% on the final exam(s).

Course Coordinator

Bill DuBois

Length of Course

Two days (16 hours)

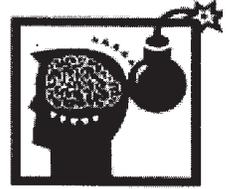
**LIMIT 2 STUDENTS
PER DEPARTMENT.**

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.

Anti-Terrorism Training



Basic Anti-Terrorism Awareness

CICP Accredited Course

Who Should Attend

All law enforcement officers, investigators and related personnel who may prevent or respond to a terrorist act.

Course Goal

To provide the participant with the knowledge, skills and abilities to recognize potential terrorist targets, suspicious people and activities, and other attack indicators. Methods of receiving and reporting vital information will also be addressed.

Course Objectives

At the awareness level, the student will be able to:

- Recognize potential terrorist indicators, symbols, and behaviors associated with international, domestic and Homegrown Violent Extremists (HVE).
- Identify common false documents.
- Recognize and differentiate between domestic and international groups.

- Understand the significance of performing a Threat Vulnerability Assessment in their communities.
- Know how and to whom to report suspicious activity and what information is vital in that reporting.

Methodologies

This course will employ lecture, discussion and analysis. The course will have extensive use of video clips, videos and PowerPoint slides. In addition, some outside reading will be required.

Course Requirements

Attendance is required at all sessions. Students must achieve a minimum score of 70% on a written test which will be given at the conclusion of the course.

Course Coordinator

Doug Robinson

Length of Course

Two days (16 hours)



D

ATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



Community-Oriented Policing

Community-Oriented Policing

Who Should Attend

This course is intended for sworn and non-sworn personnel who will be actively engaged in community-policing initiatives within their agency. While much of the course content focuses on the delivery of police service by sworn officers, all departmental personnel responsible for dealing with the public can benefit from this course.

Course Goal

This course will familiarize law enforcement officers and other personnel with the philosophies and concepts of community-oriented and problem-solving policing.

Course Objectives

The student will be able to:

- State why change is necessary in the law enforcement community.
- Define community policing.
- Define public value.
- Name the three main components of community policing.

- State the duties of the community police officer.
- Explain the benefits of community knowledge and cultural awareness.
- Identify the skills needed to be a successful community police officer.
- List the steps involved in successfully marketing community policing.
- Explain the SARA problem-solving model and how to implement it.
- Explain the Crime Measurement Index (CMI).
- Explain the difference between P.O.P. and C.O.P.

Methodologies

This course employs lecture, class discussion, demonstration and practice.

Course Requirements

Students should be familiar with Microsoft Word and Microsoft PowerPoint software applications. Attendees should bring a jump drive for storing course work.

Course Coordinator

Carlton R. Joyner

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Length of Course

Three days (24 hours)

D.A.R.E. Instructor Training

Who Should Attend

Law enforcement officers with a minimum of two years experience and has the desire to instruct a curriculum to school age children that teaches skills of how to avoid drugs, gang, and violence.

Course Goals

Millions of school children around the world will benefit from D.A.R.E. (Drug Abuse Resistance Education), the highly acclaimed program that gives kids the skills they need to avoid involvement in drugs, gangs, and violence. D.A.R.E. is a police officer-led series of classroom lessons that teaches children from kindergarten through 12th grade how to resist peer pressure and live productive drug and violence-free lives. The D.A.R.E. curriculum is designed to be taught by police officers whose training and experience gave them the background needed

to answer the sophisticated questions often posed by young students about drugs and crime. Prior to entering the D.A.R.E. program, officers must undergo 80 hours of special training in areas such as child development, classroom management, teaching techniques, and communication skills.

Course Objectives

At the end of this training, officers will be able to:

- Evaluate and understand the physical, emotional, social, and legal risks that gateway drugs have on school age children's brains and bodies.
- Compare and contrast the normative beliefs of school age children as it relates to their decision-making skills.
- Effectively explain the D.A.R.E. concepts of decision making for school age children.
- Successfully prepare and present a D.A.R.E. curriculum lesson plan.
- Utilize the skills learned in the course in an actual classroom setting.

(CONTINUED ON NEXT PAGE.)

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.

Community-Oriented Policing



D.A.R.E. Instructor Training

(CONTINUED FROM PAGE 10.)

Course Requirements

Attendance is required at all class sessions. In order to complete this course, the participant must actively participate in all classroom discussions and activities and obtain a minimum score of 75% on a written test to be given at the conclusion of the course. Students must complete a series of planning and presenting D.A.R.E. Lessons that will be chosen by the course Facilitator. Students must successfully present a portion of an assigned D.A.R.E. Lesson to school age children in a classroom setting. Students must bring their uniform.

All students attending this course must complete an application packet from the North Carolina D.A.R.E. Training Center before admittance. Within that packet all students must sign a Code of Conduct per D.A.R.E. America Policy. Applications may be obtained from Captain Michael Adkins with the Caswell Co. Sheriff's Office by email at madkins@ncdare.org.

Course Coordinator

Scott Grantham

Length of Course

10 days (80 hours)



Police Media Relations

NEW!

Who Should Attend

Law enforcement personnel responsible for interacting with the news media.

Course Goal

To provide law enforcement personnel with understanding and skills necessary to effectively interact with various news media including print, broadcast and internet.

Course Objectives

The student will be able to:

- Know what areas media representatives have a legal right to enter.
- Know what areas media representatives have no legal right to enter.
- Discuss what information is legally releasable to the media concerning a criminal investigation.
- Explain the United States Supreme Court ruling on cameras in the courtroom.

- List five common exemptions from the public disclosure requirements of the General Statutes of North Carolina.
- List the Ten Commandments of Media Survival.
- Identify three distinctions between the effects of printed news media versus broadcast news media.
- Explain the FACE formula to be used while doing an on-camera interview.
- Discuss fifteen tips for a news conference speaker.
- Identify four ways to develop positive media relations.

Resources Required

This course employs lecture, discussion and practical exercises. In order to satisfactorily complete this course, the student must participate in all class discussions and activities and must obtain a minimum score of 70% on a written test to be given at the conclusion of the course.

Course Coordinator

Carlton R. Joyner

Length of Course

One day (8 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

D DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



Community-Oriented Policing

School Resource Officer Ethics (Web-based)

Who Should Register

All certified law enforcement officers who are currently assigned or will be assigned as a School Resource Officer.

Course Goal

To provide school resource officers with some insight into their own definition of ethics, and the awareness of consequences when making ethical decisions.

Course Objectives

- The student will be able to:
- Identify their personal definition of "Ethics" as it relates to School Resource Officers.
 - Identify ethical problem situations for School Resource Officers.

- Read four articles about law enforcement ethics.
- Write four short essays referring to the assigned articles.
- Evaluate an ethical scenario and provide an opinion.

Methodologies

Instruction online using a Google platform.

Course Requirements

Participants must be familiar with online course delivery and comfortable with email, internet usage and word processing software.

Course Coordinator

Scott Grantham

LIMIT 4 STUDENTS PER DEPARTMENT.

Course Credit

Thirty-two hours

School Resource Officer Training

Who Should Attend

All certified law enforcement officers who are currently assigned or will be assigned as a School Resource Officer.

Course Goal

To provide the participant with the history, philosophy and basic skills necessary to serve as a School Resource Officer. Participants will receive instruction in school-based law, ways to handle exceptional students, and classroom instruction techniques.

Course Objectives

- The student will be able to:
- Discuss the history and concept of the School Resource Officer program.
 - Identify legal issues for a School Resource Officer.
 - Participate in role play exercises designed to elicit discussion amongst training participants.
 - Identify the various groups of children with disabilities that may be challenging for the School Resource Officer.

- Define Crime Prevention Through Environmental Design.
- Define the term "gang" and be familiar with ways to identify gang activity within the school.
- Identify the warning signs associated with suicidal teenagers and the specific intervention skills that should be used.
- Prepare and teach a fifteen minute presentation aimed at students within their assigned school.

Methodologies

This course employs discussion, demonstration, lecture and practical exercises.

Course Requirements

Attendance is required at all class sessions. A score of 75% on an exam is required for passing this course.

Course Coordinator

Scott Grantham

Length of Course

Five days (43 hours)

LIMIT 4 STUDENTS PER DEPARTMENT.

Community-Oriented Policing



T.R.R.U.T.H. (Taking Race Relations and Understanding to Heart)

NEW!

Who Should Attend

This course is intended for sworn and non-sworn personnel who will be actively engaged in community-relations initiatives within their agency. While much of the course content focuses on the delivery of police service by sworn officers, all departmental personnel responsible for dealing with the public can benefit from this course.

Course Goal

This course will provide law enforcement officers and other personnel with the necessary psycho-social skills needed to effectively mitigate conflicts and build trust with ethnic minorities.

Course Objectives

- Understand how cultural biases play a role in policing.
- Identify the impact of racial profiling.
- Explain the differences between stereotyping, prejudice, and discrimination.
- Understand the Seven Social Processes that lead to Lucifer Effect.
- Understand Kant's ethical theories of hypothetical and categorical imperatives.

- Identify methods of building trust and meaningful relationships with minority populations.
- Explain the concept of police legitimacy and procedural justice.
- Identify ways to increase perceptions of police fairness, legitimacy, and effectiveness.
- Understand the Five Factors that affect citizen's attitudes toward the police.
- Discuss the barriers to good police-community relations.
- Understand the significance of using de-escalation techniques.

Methodologies

This course employs lecture, class discussion, demonstration and practice.

Course Requirements

Students should be familiar with Microsoft Word and Microsoft PowerPoint software applications. Attendees should bring a jump drive for storing course work.

Course Coordinator

Carlton R. Joyner

Length of Course

Two days (16 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

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Detention Officer Training

Basic Inmate Transport

Who Should Attend

Detention officers who will be or are assigned the responsibilities of the transportation of inmates.

Course Goal

To give the student the knowledge and practical skills required to conduct efficient, safe and secure transportation of inmates.

Course Objectives

The student will be able to:

- Describe the proper search techniques of an inmate leaving a facility on transport.
- Using various mechanical restraints, demonstrate the proper restraining of an inmate for transport.
- List the various locations an officer may transport an inmate and describe the security concerns of each.
- Through a series of practical exercise scenarios, conduct both single and multiple inmate transports proficiently.

Methodologies

This course employs lecture, discussion, demonstrations and practical exercises.

Course Requirements

The student is expected to attend all class sessions. Students are expected to successfully complete all practical exercises. Each student must pass a written final exam.

Special Concerns

Students should bring all issued leather gear and duty belt.

Course Coordinator

Amanda Stephenson

Length of Course

Two days (16 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Detention Field Training Officer

Who Should Attend

Detention officers who will be or are assigned the responsibilities of training new detention officers during their field training periods.

Course Goal

To provide the technical and personal skills to individuals in order for them to function as evaluators and trainers of recruits who have completed the basic **Detention Officer Certification** course.

Course Objectives

The student will be able to:

- Evaluate the performance of new detention officers.
- Utilize performance feedback, interpersonal communication skills and training skills in the interaction with the trainees.
- Successfully utilize leadership skills and attributes.

- Evaluate and counsel the new detention officer in report writing and note-taking skills.

Methodologies

This course employs lecture, discussion, practical exercises and demonstrations.

Course Requirements

Attendance is required at all class sessions. In order to satisfactorily complete this course, the participant, given several videotaped scenarios, must satisfactorily evaluate and document the performance of the trainee depicted therein and obtain a minimum score of 70% on a written test to be given at the conclusion of the course.

Course Coordinator

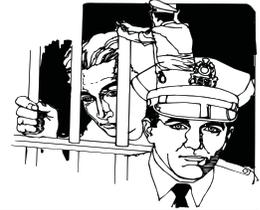
Amanda Stephenson

Length of Course

Five days (40 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Detention Officer Training



Detention Officer Certification

Who Should Attend

All persons who are employed as detention officers at local confinement facilities and are required by the Sheriffs' Education and Training Standards Commission or the Criminal Justice Education and Training Standards Commission to successfully complete this course.

Course Goal

To present the basic standard operating procedures for local confinement facilities and to develop the role and responsibilities of professional detention officers.

Course Objectives

The student will be able to:

- Supervise inmates providing safety, security, meals, proper sanitation and medical care.
- Respond to medical emergencies within the facility.
- Search incoming and resident prisoners.
- Search a cell block and general areas.
- Apply information of a prisoner's legal and constitutional rights to administrative operation of the detention facility, composition of disciplinary sanctions, use of force and civil liability to officers.
- Identify and cope with stressful situations.
- Maintain personal and detention facility security.
- Deal effectively with inmates.
- Process incoming prisoners.

- Transport prisoners safely.
- Profile characteristics of a potential suicide.
- Respond to inmates in crisis situations.
- Develop the ability to respond to a physical attack to ensure the safety of officers and inmates.
- Develop and implement emergency plans.
- Properly demonstrate the use of fire equipment.

Methodologies

This course employs lecture, discussion, demonstration and practical exercises.

Course Requirements

Attendance is required at all class sessions. The student must score a minimum of 70% on written tests and/or practical exercises for each block and score a minimum of 70% on the final Commission-administered written exam.

Special Concerns

Uniforms are required for class unless otherwise stated. Students must also have proper gym clothes for physical assessment, physical training, and subject control techniques. Some evening sessions may be required.

Course Coordinator

Amanda Stephenson

Length of Course

Twenty-four days (184 hours)

**LIMIT 7 STUDENTS
PER DEPARTMENT.**



DATES

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Detention Officer Training

First Line Supervision for Detention Supervisors

Who Should Attend

New detention supervisors and supervisors who have not received formal supervisory training.

Course Goal

To provide knowledge and skills required to effectively supervise personnel in a detention facility.

Course Objectives

The student will be able to:

- Avoid liability problems arising from employment practices and field operations.
- Identify misconduct and corruption and be able to use appropriate techniques to prevent them.
- Determine and utilize motivational incentives to improve or cause high performance.
- Lead groups in consensus decision making and creative problem solving.
- Promote ethical practices in a detention facility and create a professional detention culture.

- Complete and receive results from a personality inventory.
- Lead others through concepts of empowerment and transformation.
- Demonstrate supervising for results skills dealing with work performance and work habit problems.
- Utilize identified competencies of a leader to address factors in high performance by employees.

Methodologies

This course employs lecture, conference, exercise, diagnostic instruments and skills practice.

Course Requirements

Attendance is required at all class sessions. Students must attain an average of 70% across course examinations. They must also successfully perform in supervising for results skill practices.

Course Coordinator

Amanda Stephenson

Length of Course

Five days (40 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

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Instructor Development



General Instructor Training

Who Should Attend

Criminal justice personnel planning to teach in any course mandated by either the Criminal Justice Education and Training Standards Commission or the Sheriffs' Education and Training Standards Commission are required to successfully complete this course and apply for certification as a probationary general instructor. To become a probationary general instructor, applicants must have a minimum of four years of practical criminal justice experience.

Course Goal

To provide the information necessary to competently research, plan, prepare, and present a block of instruction in accordance with the ISD Model.

Course Objectives

The student will be able to:

- Teach an 80-minute block of instruction.
- Develop a lesson plan for the 80-minute block of instruction.
- Construct a test appropriate to the 80-minute block of instruction and audio-visual aids.
- Successfully complete a written examination achieving a score above 75%.

Methodologies

This course employs discussion, programmed text, demonstration and practical exercises.

Course Requirements

Attendance is required at **all** class sessions. The student must teach an 80-minute block of instruction, develop a lesson plan for the 80-minute block of instruction with accompanying support materials, and construct a test appropriate to the 80-minute block of instruction.

Special Concerns

Students should bring any special clothing, equipment, references or other materials necessary to enable them to research, write, type and present an 80-minute block of instruction on a criminal justice related topic. Students can expect to spend a number of hours at night preparing lesson plans and audio-visual aids, as well as practicing for their 80-minute presentation. **Students should have strong skills in Microsoft Word and should be familiar with Microsoft PowerPoint.**

Students will be issued a laptop for use in developing their lesson plan. This laptop will have Word 2010. A USB Flash Drive is required, and it is recommended that the student bring a wireless mouse.

Course Coordinator

Perry Harris

**LIMIT 1 STUDENT
PER DEPARTMENT.**

Length of Course

Ten days (78 hours)

Instructor Training Orientation (Web-based)

Who Should Register

All school directors, instructors and evaluators who will be participating (teaching/evaluating) in the offering of the **General Instructor Training** course under the auspices of the North Carolina Criminal Justice Education and Training Standards Commission.

Course Goal

To prepare certified instructors to deliver blocks of instruction and evaluate student performance in the General Instructor Training course.

Course Objectives

The student will be able to:

- Teach assigned blocks of instruction from the approved lesson outline using appropriate instructional strategies and required equipment.
- Evaluate the 10-minute, 30-minute, and 80-minute presentations required in **General Instructor Training**, utilizing the correct evaluation form and criteria.
- Evaluate lesson plans using the standards established by the General Instructor Training course.

Methodologies

This course is taught completely online. The course will utilize online streaming video, e-mail and fax technologies to facilitate the learning process. The course is instructor-led, but completely asynchronous.

(CONTINUED ON NEXT PAGE.)

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

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Instructor Development

Instructor Training Orientation (Web-based)

(CONTINUED FROM PAGE 17.)

Course Requirements

The student is required to evaluate the following: a 10-minute and 30-minute presentation and an 80-minute lesson plan with accompanying test questions. The student is required to achieve a score above 75% on the post-test for successful completion of the course.

Special Concerns

1. In order for you to register for this course, we must receive from a School Director of Instructor Training a written confirmation that you will be teaching or evaluating for them in a Commission-approved **General Instructor Training** Course. This

confirmation must be given in the form of a letter signed by a certified School Director. Along with this letter, you must submit a copy of your current instructor certification. Both items must be submitted via fax (828-685-9933) to the attention of Perry Harris.

2. Students must have access to the Internet, an e-mail account and access to either a fax machine or scanner. This course relies heavily on the use of streaming video – high-speed Internet access is highly recommended.

Course Coordinator

Perry Harris

Course Credit

Twenty-four hours

LIDAR Instructor Recertification

TEICP Accredited Course

Who Should Attend

LIDAR instructors seeking recertification under NCAC 9B.0239. Individuals must have successfully completed the **RADAR Instructor Recertification** course prior to entering **LIDAR Instructor Recertification**.

Course Goal

To improve the effectiveness of speed enforcement through the proper and efficient use of LIDAR speed measurement instruments. To maintain and enhance the knowledge and skills necessary to instruct the **LIDAR Operator Training** course.

Course Objectives

The student will be able to:

- Demonstrate basic skills in testing and operating specific LIDAR instruments in accordance with criteria specified on a standardized performance evaluation form.
- Identify specific LIDAR instruments and describe their major components and features.

- Identify laws, court rulings, regulations, policies, and procedures affecting LIDAR speed measurement and speed enforcement.
- Teach students in the performance of the objectives listed above.

Methodologies

This course employs lecture, demonstration and field practice.

Course Requirements

Attendance is required at all class sessions. Performance of 100% proficiency is required in all motor-skill testing areas.

Special Concerns

Students must provide a LIDAR instrument for testing and practical exercises. Class will begin at 8:00 a.m.

Course Coordinator

Dan Worley

Length of Course

One day (5 hours)

Instructor Development



LIDAR Instructor Training

TEICP Accredited Course

Who Should Attend

Officers designated to become LIDAR instructors for their departments. Individuals must possess criminal justice instructor certification, receive a recommendation from a certified school director or agency head, possess a current and valid LIDAR operator certification, and be currently certified as a RADAR instructor.

Course Goal

To provide the knowledge and skills necessary to instruct the *LIDAR Operator Training* course.

Course Objectives

The student will be able to:

- Describe the basic principles of LIDAR speed measurements.
- Acquire and demonstrate basic skills in testing and operating specific LIDAR instruments in accordance with criteria specified on a standardized performance evaluation form.
- Identify specific LIDAR instruments and describe their major components and features.
- Identify laws, court rulings, regulations, policies, and procedures affecting LIDAR speed measurement and speed enforcement.

- Acquire and demonstrate basic skills in preparing and presenting records and testimony relating to LIDAR speed measurement and enforcement.
- Teach students in the performance of the objectives listed above.

Methodologies

Lecture and practical exercises will be employed.

Course Requirements

Attendance is required at all class sessions. On the first day of the course, students must obtain a score of 90% correct on a written pre-entrance test designed to test the trainee's knowledge at the "operator" level. Students must also demonstrate 100% competence in the setup, test for accuracy and operation of a LIDAR instrument currently in use and approved in North Carolina in accordance with criteria specified on a standardized performance evaluation form. Failure to pass the written or motor-skill pre-entrance tests will automatically result in the trainee's dismissal from the course. Performance of 100% proficiency is required in all motor-skill testing areas.

Special Concerns

Students must provide a LIDAR instrument for testing and practical exercise purposes.

Course Coordinator

Dan Worley

Length of Course

Three days (22 hours)



D

ATES

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Instructor Development

Private Protective Services Firearms Instructor

Who Should Attend

Private Protective Services trainers who have received a favorable recommendation from their employing licensee or from a Dean of Continuing Education at a Community College and will be instructing the firearms block of instruction for Private Protective Services. To attend this course, students must have contacted the North Carolina Department of Justice Private Protective Services Board and received a written invitation to attend. You may contact the Board at 919-788-5320 and ask for the Training Officer.

Course Goal

To provide the knowledge and skills necessary to instruct the firearms block of instruction for the Private Protective Services Board.

Course Objectives

The student will be able to:

- Conduct firearms qualification and training of PPS approved courses of fire.
- Train PPS Officers in the nomenclature, fundamentals of shooting, maintenance, cleaning and inspection of the handgun.
- Supervise a range with a maximum of efficiency and safety.
- Render initial first aid for medical emergencies on the firing range.

Methodologies

This course employs lecture, discussion, practical exercise and practice teaching.

Course Requirements

Individuals must have successfully completed the **PPS Unarmed Trainer Course** and the prequalification prior to entering **PPS Firearms Instructor Training** (this is waived if the student is a Criminal Justice Firearms Instructor). Individuals must be 21 years of age or more and must possess a high school diploma or a GED. Additionally, individuals must have at least one year of supervisory experience in security, the military or in law enforcement. Attendance is required at all class sessions.

On the first day of class, the student must demonstrate proficiency with a handgun by qualifying twice in three attempts with a minimum score of 90%. Students must demonstrate the ability to safely operate a range and conduct courses of fire for PPS. Students must attain a minimum score of 75% on the final examination.

Special Concerns

Students should bring comfortable and practical clothing for outside training and rain protection, duty handgun, uniform type holster and magazine carriers. Ammunition should include 1500 rounds of duty/ballistic equivalent ammunition for the handgun. Other necessary equipment includes duty flashlight, whistle and stopwatch, gun cleaning equipment, eye and ear protection, a clipboard and a billed hat or cap. Students will be required to work on the range at night.

Course Coordinator

Chad Thompson

Length of Course

Four days (32 hours)



DATES

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Instructor Development



Private Protective Services Firearms Instructor Recertification

Who Should Attend

Private Protective Services instructors who are in need of re-qualifying within the required two-year period set forth by the Private Protective Services Board. To attend this course, students must have contacted the North Carolina Department of Justice Private Protective Services Board and received a written invitation to attend. You may contact the Board at 919-788-5320 and ask for the Training Officer.

Course Goal

To ensure that PPS Firearms Instructors are capable of qualifying with at least 90% on the pistol or revolver, two out of three attempts, day and night.

Course Objectives

The student will be required to fire the pistol and/or the revolver qualification course, day and night, and qualify with at least a 90%, two out of three attempts, day and night.

Methodologies

This course employs lecture, discussion, practical exercise and practice teaching.

Special Concerns

Students should bring comfortable and practical clothing for training, including rain protection, a billed cap and eye and ear protection. The student should bring their duty pistol and/or revolver, 300 rounds of duty/ballistic equivalent ammunition each and duty holster and ancillary equipment.

Course Coordinator

Chad Thompson

Length of Course

One day (10 hours)

RADAR Instructor Recertification

TEICP Accredited Course

Who Should Attend

RADAR instructors seeking recertification under NCAC 9B.0218.

Course Goal

To maintain and enhance the skills necessary to instruct the **RADAR Operator** course.

Course Objectives

The student will be able to:

- Demonstrate basic skills in testing and operating specific RADAR instruments.
- Identify specific RADAR instruments and describe their major components and features.
- Identify laws, court rulings, regulations, policies and procedures affecting RADAR speed measurement and speed enforcement.

- Teach students in the performance of the objectives listed above.

Methodologies

This course employs discussion, demonstration and practical exercises.

Course Requirements

Attendance is required at all class sessions. Performance of 100% proficiency is required in motor-skills testing.

Special Concerns

Students must bring a RADAR unit capable of dual antenna and same direction upon which to be road tested and a vehicle for use during testing.

Course Coordinator

Dan Worley

Length of Course

Three days (22 hours)

D

DATES

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Instructor Development

RADAR Instructor Training

TEICP Accredited Course

Who Should Attend

Officers designated to become RADAR instructors for their departments. Individuals must possess criminal justice instructor certification, receive a recommendation from a certified school director or agency head, and possess a current and valid RADAR operator certification. Applicants must be certified in all approved modes of operation, features and configurations.

Course Goal

To provide the knowledge and skills necessary to instruct the RADAR Operator Training course.

Course Objectives

The student will be able to:

- Describe the association between excessive speed and accidents, deaths, and injuries, and describe the safety benefits of effective speed regulation.
- Describe the basic principles of RADAR speed measurements.
- Acquire and demonstrate basic skills in testing and operating specific RADAR instruments.
- Identify specific RADAR instruments and describe their major components and features.
- Identify laws, court rulings, regulations, policies, and procedures affecting RADAR speed measurement and speed enforcement.
- Acquire and demonstrate basic skills in preparing and presenting records and testimony relating to RADAR speed measurement and enforcement.
- Teach students in the performance of the objectives listed above.

Methodologies

Lecture and practical exercises will be employed.

Course Requirements

Attendance is required at all class sessions. On the first day of the course, students must obtain a score of 90% correct on a written pre-entrance test designed to test the trainee's knowledge at the "operator" level. Students must also demonstrate 100% competence in the setup, test for accuracy and operation of a RADAR instrument

currently in use and approved in North Carolina, as well as, demonstrate the ability to estimate vehicular speed in accordance with criteria specified on a standardized performance evaluation form. There is a 1½ hour time limit (max.) on the motor-skills test. Failure to pass the written or motor-skill pre-entrance tests will automatically result in the trainee's dismissal from the course. Performance of 100% proficiency is required in all motor-skill testing areas.

Special Concerns

Students must provide, for testing and practical exercises, a vehicle equipped with a RADAR instrument that has dual antenna and same direction. Class will begin at 8:00 a.m.

Course Coordinator

Dan Worley

Length of Course

Ten days (78 hours)



DATES

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Instructor Development



Rapid Deployment Instructor Training

Who Should Attend

Departmental/Agency instructors who have a background in conducting practical exercises in officer safety/survival training and/or SWAT tactics. Current General Instructor Certification and a valid CPR card are required. **Copies of each must be submitted with registration.**

Course Goal

The actual incidence and perceived fear of epic school and public venue violence is escalating across the country. North Carolina is not immune to this threat. This train-the-trainer course is designed to prepare agency instructors to deliver a program geared to patrol officers that will enable them to tactically and effectively stop the killing of innocent parties in an active shooter incident. The rapid deployment model being taught has direct application to other high-threat situations in public areas as well.

Course Objectives

The student will be able to:

- Demonstrate the ability to effectively respond to an active shooter utilizing the proper safety techniques and tactical procedures presented during class.
- Using a pre-designed practical skills check-off sheet, demonstrate the ability to provide both positive and negative feedback concerning student performance and ability in the above listed techniques and procedures.

- Design, implement and evaluate safe rapid deployment exercise scenarios determining role players, functional facilities, ammunition, and weapons.
- Decipher the legal and philosophical issues concerning the rapid deployment model presented in class.
- Given the course materials, plan, coordinate, and successfully deliver the Rapid Deployment training course materials to BLET and/or in-service training personnel.

Methodologies

This course employs lecture, discussion, demonstration and practical exercises.

Course Requirements

Attendance is required at all class sessions. Students must obtain a score of 80% on a written examination and successfully demonstrate proficiency during the practical exercise and feedback sessions. The first day has a night session working in the computer lab. The second day involves an evening session for a practical exercise session in a public school setting. Students must bring duty equipment which includes weapon, handcuffs, flashlight, ballistic vest, whistle, and clipboard. No live ammo will be introduced into the training environment. Bring civilian clothes for scenarios.

Course Coordinator

Floyd Yoder

Length of Course

Three days (24 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



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ATES

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Instructor Development

Specialized Driver Instructor Prequalification

Who Should Attend

Successful completion of this course is required for all instructors planning to attend **Specialized Driver Instructor Training**. The testing required within this course replaces the testing which, in the past, has been done on the first day of the **Specialized Driver Instructor Training**. Therefore, this course is an extension of **Specialized Driver Instructor Training**. In order to enroll in the prequalification course, instructors must meet and submit all prerequisite paperwork as required to attend **Specialized Driver Instructor Training**.

Instructors who will instruct driving in **Basic Law Enforcement Training (BLET)**. Prior to entering the **Specialized Driver Instructor** course, each applicant shall:

- (1) have completed the criminal justice general instructor training course and be currently certified as a General Instructor or Probationary General Instructor by the Commission;
- (2) **present a written endorsement by either**
 - (A) a certified school director indicating the student will be utilized to instruct driving in **Basic Law Enforcement Training Courses**; or
 - (B) a department head, certified school director, or in-service training coordinator, indicating the student will be utilized to instruct driver training in the "Law Enforcement Officer's Annual In-Service Training Program"; and
- (3) possess a valid operator driver's license;
- (4) maintain a safe driving record where no more than four points have been assigned against the driving record within the past three years; a driving history must be submitted on the student to establish meeting this requirement - a DCI printout cannot be accepted.

Students must present a driver history statement from the State Division of Motor Vehicles **dated within 120 days of the beginning date of the course/prequal**.

Course Goal

To ensure that instructors attending **Specialized Driver Instructor Training** are prequalified.

Course Requirements

The student will be required to demonstrate proficiency in driving the seven **Basic Law Enforcement Training**

(BLET) driving course exercises attaining a minimum score of 85% on two out of three attempts on the Off-set Land Maneuver, Serpentine and Precision Exercises during daylight; 85% on two out of three attempts on the Precision Exercise during nighttime; 85% on two five-minute attempts on the Emergency Response and Pursuit Exercises, one daytime, one nighttime, a passing score on two out of three attempts on all phases of the Fixed Radius Curve and Evasive Action Exercises.

Special Concerns

Day and night driving will be required. Comfortable and practical clothing for outside training (including rain-protective clothing) is needed. Short pants are not allowed. A law enforcement vehicle in good mechanical condition of the type that will be utilized in instructing the **Basic Law Enforcement Training (BLET)** driving course is also necessary. Vehicle must have a blue light and siren. Students should remove all "unsecured" equipment from their vehicle prior to course attendance. **It is recommended that each student practice driving on the BLET driving courses prior to attending.** The Academy driving pad will be available for practice prior to the course start date, but there are restrictions that apply. Questions should be forwarded to the course coordinator.

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the Criminal Justice Education and Training Standards Division once they complete our Specialized course and apply for certification. **Scores achieved during prequalification are valid for only 12 months.**

Once a student successfully completes an instructor prequalification session, the student will be given one calendar year to attend (and only one attempt to successfully complete) the specialized instructor training course offering in which the prequalification applies. If the student fails to meet this standard, the student must re-enroll and successfully complete another instructor prequalification session in its entirety prior to being eligible to attend a subsequent specialized instructor training course.

Course Coordinator

Dan Worley

Length of Course

One day (0 hours)

D

ATES

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Instructor Development



Specialized Driver Instructor Training

TEICP Accredited Course

SPECIAL NOTE: In order to attend this course, applicants must first successfully complete a prequalification session.

Who Should Attend

Instructors who will instruct driving in **Basic Law Enforcement Training (BLET)**. Prior to entering the **Specialized Driver Instructor** course, each applicant shall:

- (1) have completed the criminal justice general instructor training course and be currently certified as a General Instructor or Probationary General Instructor by the Commission;
- (2) **present a written endorsement by either**
 - (A) a certified school director indicating the student will be utilized to instruct driving in **Basic Law Enforcement Training Courses**; or
 - (B) a department head, certified school director, or in-service training coordinator, indicating the student will be utilized to instruct driver training in the “**Law Enforcement Officer’s Annual In-Service Training Program**”; and
- (3) possess a valid operator driver’s license;
- (4) maintain a safe driving record where no more than four points have been assigned against the driving record within the past three years; a driving history must be submitted on the student to establish meeting this requirement - a DCI printout cannot be accepted.

Students must present a driver history statement from the State Division of Motor Vehicles dated within 120 days of the beginning date of the course/prerequisite.

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the CJSD once they complete our Specialized course and apply for certification.

Course Goal

To provide the knowledge and skills necessary to instruct driving in **Basic Law Enforcement Training (BLET)**.

Course Objectives

The student will be able to:

- Conduct a before-operation inspection of a vehicle.
- Negotiate a motor vehicle through seven mandated BLET driving courses.
- Set-up, supervise and score students on the seven mandated BLET courses, which are: Serpentine, Fixed Radius Curve, Precision, Off-set Lane Maneuver, Evasive Action, Emergency Response and Pursuit.
- Identify major engine and automobile components.
- Recognize and identify common mechanical problems.

Methodologies

This course employs lecture, discussion, practical exercises and practice teaching.

Course Requirements

Attendance is required at all class sessions. Students must demonstrate the ability to construct the seven **Basic Law Enforcement Training (BLET)** driving course exercises using traffic cones and measuring tapes.

Special Concerns

It is recommended that each student practice driving on the BLET driving courses prior to coming. There will be several night sessions. Comfortable and practical clothing for outside training (including rain-protective clothing) is needed. Short pants are not allowed. A law enforcement vehicle in good mechanical condition of the type that will be utilized in instructing the **Basic Law Enforcement Training (BLET)** driving course is also necessary. Vehicle must have a blue light and siren. Students should remove all “unsecured” equipment from their vehicle prior to course attendance.

Course Coordinator

Dan Worley

Length of Course

Ten days (88 hours)

DATES

Upon completion of required prequalification, the student will be placed in the next available specialized course and notified accordingly.

D

ATES

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Instructor Development

Specialized Explosives and Hazardous Materials Instructor Training

Who Should Attend

Officers designated to become Explosives and Hazardous Materials instructors for their agency. Individuals must possess current criminal justice instructor certification and receive a recommendation from a certified school director or agency head.

Course Goal

To provide the knowledge and skills necessary to instruct the BLET Explosives and Hazardous Materials Emergencies, DOCC Fire Emergencies and In-Service training blocks.

Course Objectives

The student will be able to:

- Demonstrate the specialized competencies necessary to instruct in the area of explosives and hazardous materials emergencies.
- Demonstrate competencies as an Operations Level responder per NFPA 472 Standard for Professional Competence of Responders to Hazardous Materials Incidents, 2008 Edition).
- Demonstrate knowledge of the history, designs, and definition of Improvised Explosive Devices (IEDs) and their potential targets.
- Identify types and components of IEDs.
- Identify different varieties of packaged-type IEDs and secondary devices.
- Identify the goals, reasons and means of suicide/homicide bombers.
- Identify the several varieties of IEDs (VBIEDs) and warning signs of possible VBIEDs.
- Identify how each type of IED can be radio controlled, how to recognize a radio-controlled IED (RCIED), and what to do when encountering a RCIED.
- Identify what actions need to be taken, how to respond to secondary devices, along with escape routes and communications.

Methodologies

Lecture, conference, demonstration and practical exercises will be employed.

Course Requirements

Attendance is required at all class sessions. Prior to registering for the course, students must include in their registration packet; a current General Criminal Justice Instructor Certification issued by the North Carolina Criminal Justice Education and Training Standards Commission or preapproved acceptable alternative listed

in the North Carolina Administrative Code; a copy of the agency's fit test for the students issued Air-Purifying Respirator; the original OSHA Respirator Medical Evaluation Questionnaire completed by the student and signed by an acceptable Medical Professional. At the conclusion of the course, students must attain a minimum of 75% on a Commission-administered final written examination in order to be eligible for certification as a specialized instructor by the Commission.

Special Concerns

PRIOR TO CLASS, students must purchase the text *Hazardous Materials for First Responders 4th Edition*. It is available from the NCJA bookstore or International Fire Service Training Association (IFSTA). TEXT BOOKS ARE NOT AVAILABLE FOR PURCHASE ON THE FIRST DAY OF CLASS. If a student arrives without the required book, they will not be allowed to attend the course.

Students must provide, for testing and practical exercises, an Air-Purifying Respirator with training cartridge issued by the student's agency. Prior to the beginning of the course, the student MUST provide a copy of the agency's fit test for the issued Air-Purifying Respirator. The student MUST complete the OSHA Respirator Medical Evaluation Questionnaire and have it evaluated and signed by an appropriate medical professional. Upon completion of this form by the student and medical professional, the ORIGINAL must be mailed to the Course Coordinator, along with all other required documents, at the address below.

THE FOLLOWING DOCUMENTS MUST BE RECEIVED BEFORE THE STUDENT CAN BE ENROLLED:

- Completed NCJA written endorsement to attend Specialized Instructor or SMI Training form.
- Copy of General Criminal Justice Instructor Certification or Approved Alternative.
- Copy of the fit test by their agency for the student's Air-Purifying Respirator.
- **ORIGINAL COMPLETED** OSHA Respirator Medical Evaluation Questionnaire signed by an appropriate Medical Professional.

ATTN: Janet Dunn
North Carolina Justice Academy
PO Box 99, Salemburg, NC 28385

Course Coordinator

Gary Dudley

Length of Course

Nine days (74 hours)

**LIMIT 3 STUDENTS
PER DEPARTMENT.**

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.

Instructor Development



Specialized Firearms Instructor Prequalification

Who Should Attend

Successful completion of this course is required for all instructors planning to attend **Specialized Firearms Instructor Training**. The testing required with this course replaces the testing which, in the past, has been done on the first day of the **Specialized Firearms Instructor Training** course. Therefore, this course is an extension of Specialized Firearms Instructor Training. In order to enroll in this prequalification course, instructors must meet and submit all prerequisite paperwork as required to attend **Specialized Firearms Instructor Training**. Instructors must submit a copy of the student's instructor certification (valid through the course date) from the NC Criminal Justice Education and Training and Standards Division.

Course Goal

To ensure that instructors attending **Specialized Firearms Instructor Training** are prequalified.

Course Requirements

The student will be required to fire the handgun BLET qualification course, day and night, and attempt to qualify with at least a score of 92% with their duty handgun, two out of three attempts.

Special Concerns

Students should bring comfortable and practical clothing for outside training and bring rain protection. The student should also bring their duty handgun with duty holster and ancillary equipment and 300 rounds of duty/ballistic equivalent pistol ammunition. Also, bring eye and ear protection and a billed cap. **Nylon holsters (unless uniform duty holsters) and tactical holsters are unacceptable. Individuals employed by an agency with a Uniform Patrol Division MUST have a uniform belt and holster (i.e., Sam Brown belt, security holster, etc.) regardless of their current duty assignment. Duty weapons MUST be the department-issued weapon. NO PERSONAL WEAPONS.**

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the Criminal Justice Education and Training Standards Division once they complete our Specialized course and apply for certification.

Once a student successfully completes an instructor prequalification session, the student will be given one calendar year to attend (and only one attempt to successfully complete) the specialized instructor training course offering in which the prequalification applies. If the student fails to meet this standard, the student must re-enroll and successfully complete another instructor prequalification session in its entirety prior to being eligible to attend a subsequent specialized instructor training course.

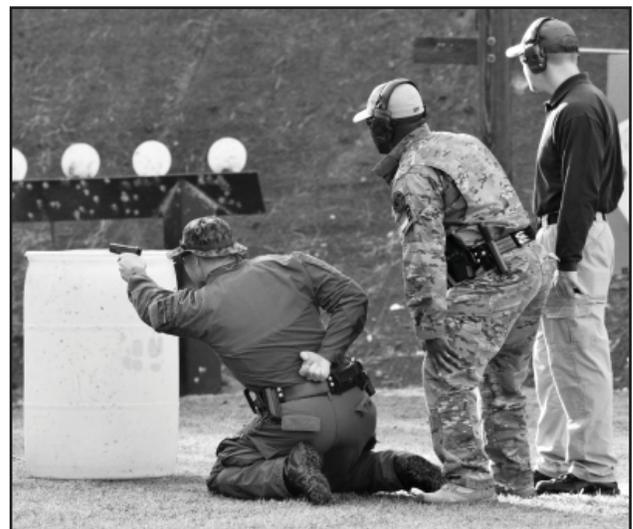
Course Coordinator

Chad Thompson

Length of Course

One day (0 hours)

**LIMIT 4 STUDENTS
PER DEPARTMENT.**



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DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

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Instructor Development

Specialized Firearms Instructor Training

SPECIAL NOTE: In order to attend this course, applicants must first successfully complete a prequalification session.

Who Should Attend

Instructors who have received a recommendation from a certified school director/In-Service Training Coordinator and will be instructing firearms in **Basic Law Enforcement Training (BLET)** and instructors who are recommended by their agency head as instructing in-service firearms training and requalification as established by the NC Criminal Justice Education and Training Standards Commission and the North Carolina Sheriffs' Education and Training Standards Commission.

Course Goal

To provide the knowledge and skills necessary to instruct firearms in **Basic Law Enforcement Training (BLET)** or to instruct in-service firearms training and requalification.

Course Objectives

The student will be able to:

- Conduct firearms qualification on Commission-approved courses of fire.
- Design and administer combat shooting courses.
- Train officers in the nomenclature, fundamentals of shooting, maintenance and cleaning and inspection of the handgun, shotgun and rifle.
- Supervise a range with a maximum of efficiency and safety.
- Render initial first-aid for medical emergencies on the range.

Methodologies

This course employs lecture, discussion, practical exercises and practice teaching.

Course Requirements

Individuals must have successfully completed the **Instructor Training** course prior to entering **Specialized Firearms Instructor Training**. **This document must be submitted with the course registration.** Attendance is required at all class sessions. Students must demonstrate the ability to operate a range safely and conduct the course of fire for all **Basic Law Enforcement Training**

(BLET) approved courses of fire. Students must attain a minimum score of 75% on the Commission-administered written final examination.

Special Concerns

Students should bring comfortable and practical clothing for outside training and rain protection. Duty handgun, duty shotgun or rifle, duty type revolver with holster (if available) and uniform holster and belt with magazine carriers, etc., are required.

Ammunition should include: 1500 rounds of duty/ ballistic equivalent ammunition for the duty handgun, 50 slugs, 50 rounds .00 buckshot, 100 rounds birdshot, 200 rounds of 5.56 ammo regardless of whether you bring a shotgun or rifle. Other necessary equipment includes: duty flashlight, whistle, stopwatch, handgun cleaning equipment, ear protection, eye protection, billed hat or cap and clipboard. Students will be required to work on the range a minimum of two nights.

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the Criminal Justice Education and Training Standards Division once they complete our Specialized course and apply for certification.

Course Coordinator

Chad Thompson

Length of Course

Ten days (81 hours)

DATES

Upon completion of required prequalification, the student will be placed in the next available specialized course and notified accordingly.

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

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Instructor Development



Specialized Physical Fitness Instructor Prequalification

Who Should Attend

Successful completion of this course is required for all instructors planning to attend **Specialized Physical Fitness Instructor Training**. The testing required within this course replaces the testing which, in the past, has been done on the first day of the **Specialized Physical Fitness Instructor Training** course. Therefore, this course is an extension of **Specialized Physical Fitness Instructor Training**. In order to enroll in this prequalification course, instructors must meet and submit all prerequisite paperwork as required to attend **Specialized Physical Fitness Instructor Training**. Instructors must submit the endorsement form with the proper signature, a copy of the student's instructor certification (valid through the course date) from the NC Criminal Justice Education Training and Standards Division, and a PT medical form dated within a year of the class date.

Course Goal

To ensure that instructors attending **Specialized Physical Fitness Instructor Training** are prequalified.

Course Requirements

The student will be required to complete the Police Officer Physical Abilities Test (POPAT) in six minutes or less ($\leq 6:00$) for Scenario #1 and three minutes or less ($\leq 3:00$) for Scenario #2. Students will be given a minimum of a

ten minute rest period between. Additionally, a physical assessment will be administered, and students must be able to meet 60th percentile overall for their age and gender.

Special Concerns

Students must bring athletic clothes, good running shoes, extra towels and their duty issued ballistic vest.

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the Criminal Justice Education and Training Standards Division once they complete our Specialized course and apply for certification.

Once a student successfully completes an instructor prequalification session, the student will be given one calendar year to attend (and only one attempt to successfully complete) the specialized instructor training course offering in which the prequalification applies. If the student fails to meet this standard, the student must re-enroll and successfully complete another instructor prequalification session in its entirety prior to being eligible to attend a subsequent specialized instructor training course.

Course Coordinator

Jesse Kittrell

Length of Course

One day (0 hours)



D

ATES

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Instructor Development

Specialized Physical Fitness Instructor Training

SPECIAL NOTE: In order to attend this course, applicants must first successfully complete a prequalification session.

Who Should Attend

Instructors who have received a recommendation from a certified school director and will be instructing physical fitness in **Basic Law Enforcement Training (BLET)** and **Detention Officer Certification Course (DOCC)**. Individuals must have successfully completed the general **Instructor Training** course prior to entering the **Specialized Physical Fitness Instructor Training** course or qualify for a special exception from the NC Criminal Justice Education and Training Standards Division.

Course Goal

To provide the knowledge and skills necessary to instruct physical fitness training in **Basic Law Enforcement Training (BLET)** and **Detention Officer Certification Course (DOCC)**.

Course Objectives

The student will be able to:

- Administer fitness tests and assess cardiovascular abilities, body composition, muscular strength, muscular endurance and flexibility.
- Prepare exercise programs for **BLET**, **DOCC**, and in-service personnel.
- Advise students of a nutritional awareness program.
- Design and administer a physical fitness program that minimizes injury, maximizes performance and reduces training liability problems.

Methodologies

This course employs lecture, discussion, practical exercises and workout sessions.

Course Requirements

Attendance is required at all class sessions. Students must be able to complete a daily rigorous exercise schedule, demonstrate the ability to conduct fitness assessments and profiles, and design exercise programs to complete the course.

Special Concerns

Students must bring a calculator, athletic clothes, good running shoes, extra towels, and duty issued ballistic vest.

According to NC Administrative Code 12 NCAC 09B .0233 SPECIALIZED PHYSICAL FITNESS

INSTRUCTOR TRAINING: Each applicant for specialized physical fitness training shall:

- (1) Qualify through one of the following three options:
 - (A) have completed the criminal justice general instructor training course; or
 - (B) hold a current and valid North Carolina Teacher's Certificate and hold a minimum of a baccalaureate degree in physical education and be actively teaching in physical education topics; or
 - (C) be presently instructing physical education topics in a community college, college or university and hold a minimum of a baccalaureate degree in physical education; and
- (2) present a written endorsement by a school director indicating the student will be utilized to instruct physical fitness in Basic Law Enforcement Training Courses; or present a written endorsement by a certified school director, or in-service training coordinator indicating the student will be utilized to instruct physical fitness for the "Law Enforcement Officers' In-Service Training Program"; and
- (3) present a letter from a physician stating fitness to participate in the course.

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the Criminal Justice Education and Training Standards Division once they complete our Specialized course and apply for certification.

It is the applicant's responsibility to ensure that each of these items is on file with the NC Justice Academy. If any of the above required items is missing from the applicant's file, the applicant will NOT be enrolled in the course.

Course Coordinator

Jesse Kittrell

Length of Course

Nine days (58 hours)

DATES

Upon completion of required prequalification, the student will be placed in the next available specialized course and notified accordingly.

D

ATES

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Instructor Development



Specialized Subject Control/ Arrest Techniques Instructor Prequalification

Who Should Attend

Successful completion of this course is required for all instructors planning to attend **Specialized Subject Control/Arrest Techniques Instructor Training**. The testing required within this course replaces the testing which, in the past, has been done on the first day of the **Specialized Subject Control/Arrest Techniques Instructor Training**. In order to enroll in the prequalification course, instructors must meet and submit all prerequisite paperwork as required to attend **Specialized Subject Control/Arrest Instructor Training**. Instructors must submit a copy of the student's instructor certification (valid through the course date) from the NC Criminal Justice Education and Training and Standards Division, and a SCAT medical form dated within a year of the class date.

Course Goal

To ensure that instructors attending **Specialized Subject Control/Arrest Techniques Instructor Training** are prequalified.

Course Requirements

The student will be required to demonstrate proficiency in the techniques in the **Basic Law Enforcement Training (BLET) Subject Control/Arrest Techniques** and the **Detention Officer Certification (DOCC) Subject Control Techniques** lesson plans. Additionally, a physical assessment will be administered, and students must be able to meet 60th percentile overall for their age and gender.

Special Concerns

Comfortable and practical clothing, tennis or aerobic shoes and gym apparel for physical training are necessary. Students should also bring handcuffs and duty belt with standard attachment equipment to include expandable baton (NO WEAPONS, NO AEROSOL CHEMICAL SPRAYS). Physical training will be conducted at specified times and participation is mandatory.

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend.

Students will have to submit the CPR card to the Criminal Justice Education and Training Standards Division once they complete our Specialized course and apply for certification.

Once a student successfully completes an instructor prequalification session, the student will be given one calendar year to attend (and only one attempt to successfully complete) the specialized instructor training course offering in which the prequalification applies. If the student fails to meet this standard, the student must re-enroll and successfully complete another instructor prequalification session in its entirety prior to being eligible to attend a subsequent specialized instructor training course.

Course Coordinator

Jesse Kittrell

Length of Course

One day (0 hours)



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DATES

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Instructor Development

Specialized Subject Control/ Arrest Techniques Instructor Training

SPECIAL NOTE: In order to attend this course, applicants must first successfully complete a prequalification session.

Who Should Attend

Instructors who have received a recommendation from a certified school director and will be instructing Subject Control/Arrest Techniques in **Basic Law Enforcement Training (BLET)** and Subject Control Techniques in the **Detention Officer Certification Course (DOCC)**. Individuals must have successfully completed the general **Instructor Training** course.

Course Goal

To provide the knowledge and skills necessary to instruct Subject Control/Arrest Techniques in **Basic Law Enforcement Training (BLET)** and Subject Control Techniques in **Detention Officer Certification (DOCC)**.

Course Objectives

The student will be able to:

- Explain common injuries that may occur during subject control/arrest techniques training and the basic steps of first-aid treatment for these injuries.
- Explain the importance of being physically fit and demonstrate the ability to maintain a regular exercise program.
- Explain the necessity of safety guidelines and demonstrate safety methods relative to subject control/arrest techniques instruction.
- Demonstrate the ability to successfully teach students the mandated subject control/arrest techniques curriculum and when these methods should be appropriately applied.
- Explain and demonstrate various equipment and methods which will enhance the student's realistic practical training.

Methodologies

This course employs lecture, discussion, practical exercises and practice teaching.

Course Requirements

Attendance is required at all class sessions. Students must demonstrate the ability to teach all techniques

utilized in the **BLET Subject Control/Arrest Techniques** lesson plan.

Students must successfully complete a practical skills evaluation of the subject control/arrest techniques methods.

Special Concerns

Comfortable and practical clothing, tennis or aerobic shoes, and gym apparel for physical training are necessary. Students should also bring handcuffs and duty belt with standard attached equipment to include expandable baton (NO WEAPONS, NO AEROSOL CHEMICAL SPRAYS). Physical training will be conducted at specified times and participation is mandatory.

According to NC Administrative Code 12 NCAC 09B .0232 SPECIALIZED SUBJECT CONTROL ARREST TECHNIQUES INSTRUCTOR TRAINING:

Each applicant for specialized subject control/arrest techniques instructor training shall:

- (1) have completed the criminal justice general instructor training course;
- (2) present a letter from a licensed physician stating the applicant's physical fitness to participate in the course;
- (3) present a written endorsement by a certified school director indicating the student will be utilized to instruct subject control arrest techniques in Basic Law Enforcement Training Courses; or

(CONTINUED ON NEXT PAGE.)



DATES

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Instructor Development



Specialized Subject Control/ Arrest Techniques Instructor Training

(CONTINUED FROM PAGE 32.)

- (4) present a written endorsement by a department head, certified school director, or in-service training coordinator indicating the student will be utilized to instruct Subject Control Arrest Techniques for the "Law Enforcement Officers' In-Service Training Program."

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the Criminal

Justice Education and Training Standards Division once they complete our Specialized course and apply for certification.

It is the applicant's responsibility to ensure that each of these items is on file with the NC Justice Academy. If any of the above required items is missing from the applicant's file, the applicant will NOT be enrolled in the course.

Course Coordinator
Jesse Kittrell

Length of Course
Ten days (75 hours)

DATES

Upon completion of required prequalification, the student will be placed in the next available specialized course and notified accordingly.

Time-Distance Instructor Recertification

TEICP Accredited Course

Who Should Attend

Instructors seeking recertification under NCAC 9B.0219. Individuals must have successfully completed the **RADAR Instructor Recertification** course prior to entering **Time-Distance Instructor Recertification**.

Course Goal

To maintain and enhance the skills necessary to instruct the time-distance speed measurement instrument programs.

Course Objectives

The student will be able to:

- Demonstrate basic skills in calibrating and operating specific time-distance instruments.
- Identify specific time-distance instruments and techniques used by the trainee's agency and describe their major components, features, and functions.
- Identify laws, court rulings, regulations, policies, and procedures affecting time-distance speed measurement and speed enforcement.

- Demonstrate the ability to estimate vehicular speed in accordance with criteria specified on a standardized performance evaluation form.
- Demonstrate 100% competence on 25 basic configuration clocks in accordance with criteria specified on a standardized performance evaluation form.
- Teach students in the performance of the objectives listed above.

Methodologies

This course employs lecture and practical application.

Course Requirements

Attendance is required at all class sessions. Performance of 100% proficiency is required in motor-skills testing.

Special Concerns

Students must bring a time-distance instrument and vehicle for use during testing and certification.

Course Coordinator
Dan Worley

Length of Course
One day (12 hours)

D

ATES

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Instructor Development

Time-Distance Instructor Training

TEICP Accredited Course

Who Should Attend

Officers designated to become time-distance instructors for their departments. Individuals must possess criminal justice instructor certification, receive a recommendation from a certified school director or agency head, possess a current and valid time-distance operator certification, and document successful completion of **RADAR Instructor Training**.

Course Goal

To provide the knowledge and skills necessary to instruct the **Time-Distance Operator Training** course.

Course Objectives

The student will be able to:

- Describe the association between excessive speed and accident, deaths, and injuries, and describe the safety benefits of effective speed regulation.
- Describe the basic principles of time distance speed measurements.
- Acquire and demonstrate basic skills in calibrating and operating specific time distance instruments.
- Identify specific time-distance instruments and techniques used by the trainee's agency and describe their major components, features, and functions.
- Identify laws, court rulings, regulations, policies, and procedures affecting time distance speed measurement and speed enforcement.
- Acquire and demonstrate basic skills in preparing and presenting records and testimony relating to time-distance speed measurement and speed enforcement.
- Demonstrate the ability to estimate vehicular speed in accordance with criteria specified on a standardized performance evaluation form.
- Demonstrate one-hundred percent (100%) competence on 25 basic configuration clocks in accordance with criteria specified on a standardized performance evaluation form.
- Teach students in the performance of the objectives listed above.

Methodologies

Lecture and practical exercises will be employed.

Course Requirements

Attendance is required at all class sessions. On the first day of the course, students must obtain a score of 90% correct on a written pre-entrance test designed to test the trainee's knowledge at the "operator" level. Students must also demonstrate 100% competence of 25 basic configuration clocks in accordance with criteria specified on a standardized performance evaluation form. Failure to pass the written or motor-skill pre-entrance tests will automatically result in the trainee's dismissal from the course. Performance of 100% proficiency is required in all motor-skill testing areas.

Special Concerns

Students must provide, for testing and practical exercises, a vehicle equipped with a time-distance instrument. Class begins at 8:00 a.m. each day.

Course Coordinator

Dan Worley

Length of Course

Five days (38 hours)

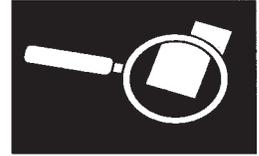


DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

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Investigation



Advanced Child Death Investigation

CICP Accredited Course

Who Should Attend

Sworn personnel from law enforcement agencies and prosecutors who are involved in the investigation and prosecution of child fatalities.

Course Goal

To offer students the knowledge necessary to pursue appropriate charges on child death cases.

Course Objectives

Students will be able to:

- Develop a complete understanding of statutes as they pertain to child abuse and neglect, from misdemeanors through first degree/felony murder.

- Enhance their ability to develop arguments for which charges to file.
- Develop a complete understanding of how the statutes apply through intensive case analysis.

Methodologies

The student will review and understand investigative techniques in nationally recognized major cases.

Course Requirements

Attendance is required at all class sessions. **Child Death Investigation** is a prerequisite for attendance at the discretion of the course coordinator.

Course Coordinator

Russell Strickland

Course Instructor

Lisa Mayhew

Length of Course

One day (8 hours)

LIMIT 4 STUDENTS PER DEPARTMENT.

Basic Narcotics Investigation

CICP Accredited Course

Who Should Attend

An investigator beginning a career as a narcotics/VICE investigator or any officer pursuing a career as narcotics/VICE investigator.

Course Goal

This 32-hour course combines both lecture and practical exercises. The course is broken up into six main categories: Informants, Asset Forfeiture, Undercover, Intelligence, Evidence and Operational Planning. The student will have class discussion and lecture on each subject as well as daily practical exercises that will allow the officer to gather hands on experience.

Course Objectives

At the end of this block of instruction, the student will be able to:

- Properly handle confidential informants.
- Correctly conduct surveillance.
- Properly handle and package evidence.
- Confidently conduct undercover operations.
- Understand at a basic level asset forfeiture.
- Effectively coordinate an operational plan.

Methodologies

This course employs lecture, class discussion, and practical exercises.

Course Requirements

Attendance is required at all class sessions. A written examination will be given at the conclusion of training, and participants must obtain a minimum score of 70% to successfully complete the course. Course will begin at 8:00 am each morning unless modified by the instructor.

Special Concerns

This program is hosted by the NC Justice Academy. The course will focus around basic narcotics investigations, dealing with informants and asset forfeiture. Students are requested to bring an unmarked vehicle, binoculars, civilian clothes and some type of camera for practical exercises. If you are serious about becoming an aggressive, proactive, productive narcotics investigator, this class will prove both challenging and rewarding to you.

Course Coordinator

Russell Strickland

Course Instructor

Jason Reid

Length of Course

Four days (32 Hours)

LIMIT 4 STUDENTS PER DEPARTMENT.

D

ATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

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Investigation

Chemical Processing and Advanced Photography

CICP Accredited Course

Who Should Attend

Individuals assigned to Crime Scene Investigation Units, criminal investigators, and those new to investigations.

Course Goal

To provide the crime scene technician with basic chemical processing techniques to better locate, collect, preserve and document evidence found at crime scenes, as well as, provide training in advanced photographic techniques to record the processed evidence for documentation, comparison and evidentiary purposes.

Course Objectives

At the end of this block of instruction, the student will be able to:

- Identify the concepts of chemical development in fingerprint location and development.
- Establish evidentiary potential of hidden evidence at crime scenes.
- Locate and properly document hidden evidence utilizing chemical processing techniques.
- Demonstrate evidence documentation and collection procedures as it relates to chemical processing and photography.

- Demonstrate appropriate photographic techniques for recovery of luminescent fingerprint patterns found at crime scenes.
- Develop latent and biological evidence utilizing a variety of chemical techniques and varying media substance.

Methodologies

This course employs lecture, conference, case examinations and an analytical exercise.

Course Requirements

Attendance is required at all class sessions. A minimum score of 70% must be achieved on the written final exam.

Special Concerns

This course employs the use of chemicals, and students are encouraged to bring any respiratory protective devices they currently use, as well as, any forensic light source that they and their agency currently employ. Students are requested to bring their department-issued digital SLR format camera, tripod and off-camera flash for photography exercises. In addition, students are encouraged to bring a flashlight and alternate light/forensic light source that they currently employ.

Course Coordinator

Michael S. Glenn

Length of Course

Five days (40 hours)

**LIMIT 3 STUDENTS
PER DEPARTMENT.**

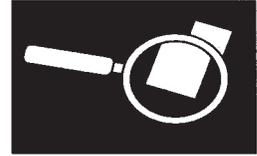


DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

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Investigation



Child Death Investigation

CICP Accredited Course

Who Should Attend

Law enforcement officers, investigators, attorneys, medicolegal investigators, crime scene technicians, fire/rescue and emergency management personnel, and other agency personnel involved in the response to or investigation of child deaths.

Course Goal

To provide the participants with the knowledge and skills necessary to effectively participate in and/or conduct a thorough child death investigation to include: causes of death, collaborative working relationships, and scene investigations.

Course Objectives

The student will be able to:

- Classify the different causes of death for children and identify the extent of investigation warranted for each.

- Identify and interpret injuries in child abuse homicides.
- Identify agencies involved in investigating child deaths and their respective roles.
- Explain the process for conducting a complete scene investigation for a child death.

Methodologies

This course employs lectures, case examinations, and practical exercises.

Course Requirement

Attendance is required at all class sessions.

Course Coordinator

Russell Strickland

Course Instructor

Lisa Mayhew

Length of Course

Two days (16 hours)

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Crime Scene Investigation

CICP Accredited Course

Who Should Attend

Patrol officers, investigators and other persons responsible for crime scene processing, evidence collection and evidence submission.

Course Goal

To provide the knowledge and skills necessary to process crime scenes for physical evidence. This will include the basic procedures necessary for the protection of the crime scene, location of physical evidence, collection of the evidence and submission of the evidence to the crime laboratory.

Course Objectives

The student will be able to:

- Secure and protect the crime scene.
- Document a crime scene through sketching and photography.
- Collect, package and transmit various types of physical evidence to the crime laboratory.

Methodologies

This course employs lecture/discussion and extensive practical exercises.

Course Requirements

Attendance of 100% is required at all class sessions.

Students are required to participate in all practical exercises. A minimum score of 75% must be achieved on the written final exam.

Special Concerns

Bring comfortable clothing for both inside and outside activities. Class will begin at 8:00 a.m. unless otherwise directed by the instructor. Students are requested to bring their department-issued digital SLR format camera, tripod and off-camera flash for photography exercises. In addition, students are encouraged to bring a flashlight and alternate light/forensic light source that they currently employ.

Course Coordinator

Michael S. Glenn

Length of Course

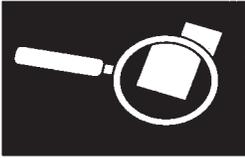
Ten days (80 hours)

**LIMIT 3 STUDENTS
PER DEPARTMENT.**

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



Investigation

Documenting Child Maltreatment: Introduction to Infrared & Ultraviolet Photography

CICP Accredited Course

Who Should Attend

Law enforcement officers and investigators who are responsible for investigating and photographing child trauma.

Course Goal

Enhance the ability of investigators to document trauma sometimes observed on the bodies of maltreated children. Students will learn to capture images with the more sensitive infrared and ultraviolet photography equipment provided by the Academy.

Course Objectives

The student will be able to:

- Define infrared energy and list three sources of infrared energy which are readily available to investigators.
- Define ultraviolet energy and list two sources of available near-UV energy.
- Explain why infrared and ultraviolet energy may be useful during the investigation of child maltreatment.
- Compare and contrast the Fuji IS Pro Camera to commercially available digital cameras.
- Complete all instructor directed assignments while capturing color images which are correctly exposed and focused.
- Explain the exposure triangle and list the parts of the triangle.
- Distinguish the manual mode of camera operation from the program and shutter priority modes.
- Using the electronic flash, capture properly exposed color images.
- State the essential criteria for any photograph to be admissible in court.
- Using the medical training doll as a subject, capture images which depict the proper composition, perspective and focus.
- Utilizing the Fuji IS Pro Camera, capture and preserve properly focused and exposed infrared images utilizing human subjects and other forensic evidence.

- Utilizing the Fuji IS Pro Camera, capture and preserve properly focused and exposed ultraviolet images utilizing a medical training doll prepared by the instructor.
- Using images captured during class, demonstrate correct preservation and documentation of digital photographs by presenting 4 images from each assignment in class.
- Explain how commercially available photography equipment may be modified to accomplish full spectrum imaging.

Methodologies

This course employs lecture, demonstration and practical exercises.

Course Requirements

Attendance is required at all class sessions. In order to satisfactorily complete this course, the student must demonstrate proper photographic technique by assembling a portfolio containing ultraviolet and infrared images using the equipment provided by the academy. Students must complete a written examination achieving a minimum score of 70%. A pre-test and post-test are given.

Additional Information

Students may wish to bring laptop computers and flash drives (if available) for the purpose of transferring, presenting or viewing images.

Course Coordinator

Ross Robinson

Length of Course

Three days (24 hours)

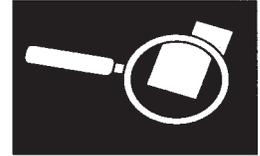


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Investigation



General Criminal Investigations

CICP Accredited Course

Who Should Attend

This course is designed for law enforcement officers assigned to the investigations section of their agency or for those tasked with the responsibility of conducting felony criminal investigations.

Course Goal

This course is intended as a foundational course that will teach the student broad yet fundamental investigative procedures. The material covered will provide the knowledge and skills necessary to conduct a thorough criminal investigation beginning with the initial law enforcement response and ending with a successful prosecution.

Course Objectives

- Discuss the methodology of a successful criminal investigation.
- Discover theories associated with criminal cognition.
- Identify the characteristics of a successful investigator.
- List the ways in which an investigative narrative is used to determine the truth.
- Identify the preliminary investigative procedures required in any investigation.
- Discuss crime scene tasks and areas of responsibility for the lead investigator.
- Explore the proper techniques for interaction with the media.
- List considerations for when a suspect is in custody at the investigators arrival on scene.
- Discuss techniques utilized in developing investigative leads.
- Learn the proper steps in collecting a statement from a person involved in an investigation.
- Examine some of the basic steps in the interview process.
- Name several of the common actions done in the follow-up portion of an investigation.
- Identify the necessary considerations of working with informants.
- Discuss evaluating and tracing the suspect along with documenting negative evidence.
- List valuable investigative resources.

- Discover the proper techniques used in case file preparation and report writing.
- Examine data collected from a survey submitted by District Attorneys from across the state.
- Discuss concerns associated with trial preparation and testifying in court.

Methodologies

This course employs lecture, discussion, practical exercises and demonstrations.

Course Requirements

Attendance is required at all sessions. Students must achieve a minimum score of 70% on a written test which will be given at the conclusion of the course.

Course Coordinator

Russell Strickland

Length of Course

Five Days (40 Hours)

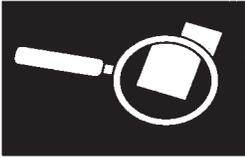


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Investigation

Interview and Interrogation

CICP Accredited Course

Who Should Attend

Personnel presently assigned to the investigative function of the agency.

Course Goal

To provide the technical skills necessary for effective interviewing and interrogating.

Course Objectives

The student will be able to:

- Conduct an interview of a victim or witness of a crime.
- Develop an interrogation plan.
- Conduct an interrogation of a suspect of a crime.

Methodologies

Lecture, demonstration and practical exercises are employed.

Course Requirements

Attendance is required at all class sessions. The participant must pass a written examination with a minimum score of 70%. The course focus is on the technical aspects of interviewing and interrogating. Legal issues are not part of this course. The participant should seek other foundation in the legal aspects of interviewing and interrogating.

Special Concerns

Outside reading assignments are required.

Course Coordinator

Scott Hartley

Length of Course

Five days (40 hours)

Introduction to Financial Crimes

CICP Accredited Course

Who Should Attend

Investigators and other law enforcement officers who conduct investigations related to financial impropriety.

Course Goal

To provide students with the basic knowledge and ability to identify and utilize the tools necessary to detect financial impropriety.

Course Objectives

Students will be able to:

- Correctly identify the relevant North Carolina Criminal Statutes as they pertain to financial crime investigations.
- Identify current characteristics, profile indicators and organizational warning signs involving embezzlement, larceny, forgery, and the obtaining of property by false pretense.
- Identify current practices being utilized by terrorist organizations to illegally fund operations at the local level.

- List the five sections of the standard financial report and discuss the warnings signs of possible improper/illegal activity.
- Define the seven fundamental actions used to mislead auditors through the use of questionable financial practices and the warning signs used to detect those tricks.
- Correctly identify the best practices for seizing electronic evidence.

Methodologies

This course utilizes lecture, demonstration, case studies and practical exercises.

Course Requirements

Attendance is required at all class sessions. Students will be required to complete the practical exercises and academic assignments given throughout the course. Outside reading assignments are required.

Course Coordinator

Doug Robinson

Length of Course

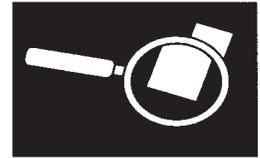
Three days (24 hours)

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Investigation



Officer-Involved Domestic Violence

CICP Accredited Course

Who Should Attend

Law enforcement officers, investigators, and supervisors that respond to officer-involved domestic violence.

Course Goal

This course examines the unique dynamics and the impact that officer-involved domestic violence has on the officer and its agency. In addition, the course discusses various tactics used by perpetrators to control and manipulate their victims. Policies and procedures are also discussed to emphasize early identification of warning signs of abuse and the need for training and prevention.

Course Objectives

Students will be able to:

- Educate officers about the dynamics of officer-involved domestic violence.

- Discuss tactics used by officers to perpetrate domestic violence.
- Discuss the impact officer-involved domestic violence has on the law enforcement agency.
- Review the International Association of Chiefs of Police model policy on domestic violence by police officers.

Methodologies

This course will be delivered in the traditional classroom lecture/discussion method, with supplemental audio/visual materials.

Course Requirements

Students must attend all class meetings.

Course Coordinator

Jennifer Fisher

Length of Course

One day (6 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Photography for the Responding Officer: Using the Compact Camera

CICP Accredited Course

Who Should Attend

Law enforcement officers and investigators who wish to acquire basic photography skills using a compact camera.

Course Goal

This course is designed to assist the developing photographer who must document evidence soon after they respond to a call for service. The course recognizes that the compact camera is widely used by officers who must preserve evidence before the more specialized, digital cameras used by crime scene units are available. The Academy provides the Canon PowerShot SX 700 HS digital camera for exclusive use in the course.

Course Objectives

Students will be able to:

- Identify three features of the compact camera used in this course which aid the responding officer who must document evidence.
- Identify the operating controls of the camera provided for this training using the Canon PowerShot User Guide (provided) as a resource.
- Successfully document, preserve and duplicate the images captured in all photographic assignments by submitting the records and files for examination by the instructor.
- Complete all photographic assignments while capturing images which demonstrate correct image composition, accurate focus, acceptable exposure and correct perspective.
- Select and prepare four images from each assignment for presentation in class.

Methodologies

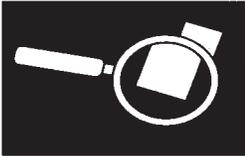
This course will employ lecture, demonstrations, discussion and conference methods along with photography assignments.

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DATES

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Investigation

Photography for the Responding Officer: Using the Compact Camera

CICP Accredited Course

(CONTINUED FROM PAGE 41.)

Course Requirements

Attendance at all class sessions is required. Completion and submission of all assignments to the instructor by the end of class. A score of 70 on the post course test is required for successful completion.

Special Concerns

One class segment will occur during the hours of darkness (PM) on day two of the course. The hours will vary with the season.

One segment of the course addresses photography of personal injuries. Students will be asked to serve as photographic subjects for one another. No personal

areas of the body will be photographed. Areas commonly modeled are: eyes, arms, elbows, hands and wrists for fellow students. All images taken of students will be destroyed at the conclusion of the course.

Students are asked to provide the following equipment:

- (1) Flashlight and charging equipment which they use on duty and is capable of thirty minutes continuous use.
- (2) Raingear and seasonal attire which allows them to remain outside for as much as two hours at a time (both day and night conditions).
- (3) Reflective vest which provides adequate visibility to motorists should students be in proximity to vehicles when completing the assignment.
- (4) While not required, students are encouraged to bring a laptop computer with them to organize and review their images.
- (5) Flash drive with 4-8 gigabytes of storage.

Course Coordinator

Ross Robinson

Length of Course

Three days (24 hours)

Property and Evidence Room Management

CICP Accredited Course

Who Should Attend

Law enforcement officers and civilians charged with the responsibility of operation, supervision or management of property and evidence rooms.

Course Goal

To provide the student with a comprehensive overview of the legal and practical aspects of the handling, storage, maintenance and disposal of law enforcement held property and evidence.

Course Objectives

Students will be able to:

- Identify staffing considerations for the property and evidence section.
- Identify seven provisions which contribute to an effective property and evidence management policy.

- Explain how property room design contributes to effective workflow and security.
- Describe construction features which must be considered when establishing a property and evidence room.
- Compare and contrast the objectives of temporary and long-term storage.
- After reviewing evidence storage techniques, list the two ultimate goals of those techniques.
- Explain how agency practices and technology contribute to property and evidence room security.
- As it applies to evidence tracking and accountability, compare the essential features of **paper** based and **computer** based systems.
- Differentiate between an audit and inventory.
- Identify the different disposition and purging techniques.

Methodologies

This course employs lecture and classroom assignments.

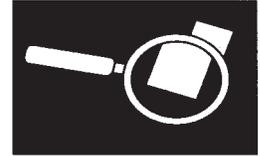
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Investigation



Property and Evidence Room Management

CICP Accredited Course

(CONTINUED FROM PAGE 42.)

Course Requirements

Attendance is required at all class sessions.

In order to satisfactorily complete this course, students must complete a written examination for the legal block of instruction achieving a minimum score of 70. A pre-test and post-test are administered for the legal block only.

Special Concerns

Students are asked to bring a copy of the current North Carolina State Crime Lab "Laboratory Evidence Guide". The guide will be used during a classroom assignment and may be found at the following link: <http://www.ncdoj.gov/About-DOJ/Crime-Lab/ISO-Procedures.aspx>

Course Coordinator

Ross Robinson

Length of Course

Two days (16 hours)

Sexual Deviance and Related Investigations

NEW!

Who Should Attend

This course is designed for sworn law enforcement seeking training in investigating crimes involving sexual deviance. Students easily offended are strongly discouraged from attending this course due to the subject matter being sensitive and disturbing by nature.

Course Goal

The course goal is to provide the student with an overview of sexual behaviors deemed deviant within western society. Additionally, common practices within related investigations will be discussed. Overall, the focus of the material is to provide an introductory level examination of the wide range of sexual deviant behaviors and types of adult predators. In addition, investigative pitfalls along with the psychology of sex offenders and survivors will be explored.

Course Objectives

The student will be able to achieve the following objectives in accordance with the information received during this course of instruction:

- List and describe the primary psychosexual disorders.
- Be able to identify when sexual deviance crosses the line of abnormal sexual behaviors to the realm of criminal activities.

- Recite the most common characteristics of sexually motivated crimes.
- Identify indicative aspects of auto-erotic and equivocal death investigations.
- Discuss varying techniques for interviewing both suspects and survivors.
- Identify three potential issues that can disrupt a successful investigation.
- Recall and apply the materials learned in a tabletop.
- During a practical exercise setting, identify components indicative of genuine and false allegations.

Methodologies

This course employs classroom instruction, open discussion and practical exercises.

Course Requirements

Attendance is required for all class sessions. In order to satisfactorily complete this course, the student must participate in all class discussions and activities along with obtaining a minimum score of 70% on a written test to be given at the conclusion of the course.

Course Coordinator

Benjamin Baughman

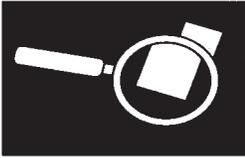
Length of Course

Five days (40 hours)

DATES

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Investigation

Sovereign Citizens

CICP Accredited Course

Who Should Attend

All law enforcement officers, investigators and related personnel who may prevent or respond to a domestic terrorist act.

Course Goal

To provide the student an understanding of sovereign theories and the underlying histories. Students will also be aware of common language, symbols, and groups associated with sovereign citizens.

Course Objectives

At the end of this course, the student will be able to:

- Define the term "sovereign citizen".
- List two areas of common ground present between sovereign citizens and the class.
- List the history of the sovereign citizen movement and the two general categories of sovereign citizen groups.

- Define and list the four philosophies common to the sovereign groups who believe the United States to be a corporation and their interpretation of the 14th Amendment.
- List symbols, writings and general characteristics used by sovereign citizens both in their verbal tactics and their writings.
- Define the gold standard and mission of the US Federal Reserve.
- List the six most active sovereign citizen groups in North Carolina and incidents of violence involving sovereign citizens which have occurred since 2010.
- Define paper terrorism and give examples of each.
- List the steps of the redemption process.
- Describe the sovereign and mainstream view of House Joint Resolution 192.

Methodologies

This course will employ lecture, discussion and analysis. The course will have extensive use of video clips, videos and PowerPoint slides.

Course Coordinator

Doug Robinson

Length of Course

One day (8 hours)

Suicide Investigation

CICP Accredited Course

Who Should Attend

Investigators and crime scene technicians.

Course Goal

To assist the student by identifying the investigative techniques required to determine if a decedent took his or her own life.

Course Objectives

Given a suicide scenario, the student will be able to:

- Define suicide and suicide related terms.
- Using the most recent data available, identify current suicide statistics.
- Identify various reasons why people commit suicide.
- Explain the different aspects of the biological, psychological, and sociological perspectives of suicide.

- Discuss proper scene processing and evaluation techniques.
- Discover assisted suicide and right to die organizations methodology in support of suicide.
- Identify the most common methods of suicide.
- Identify the information needed on the background of the deceased in order to successfully investigate a suspected suicide.

Methodologies

This course employs lecture, case examinations and practical exercises.

Course Requirement

Students must attend all portions of the course and pass a final exam with a minimum score of 70%.

Course Coordinator

Russell Strickland

Length of Course

Two days (16 hours)

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Leadership, Management & Supervision



Advanced Field Training Officer

Who Should Attend

Law enforcement field training officers assigned to patrol that have attended a 32-40 hour basic field training officer program.

Course Goal

To provide additional training to officers that have been performing the function of field training new officers assigned to patrol.

Course Objectives

The student will be able to:

- Identify and utilize tactics to enhance officer safety.
- Utilize coaching and feedback in field training.
- Develop and apply remedial training strategies for trainees that are not responding to training.
- Develop and safely implement scenario-based training to improve trainee performance.

- Recognize components of problem-based learning and how they affect field training.

Methodologies

This course employs lecture, discussion and practical exercises.

Course Requirements

Student must provide documentation of attendance of a 32-40 hour basic Field Training Officer course.

Attendance is required for all class sessions. In order to satisfactorily complete this course, the student must participate in all class discussions and activities and must obtain a minimum score of 75% on a written test to be given at the conclusion of the course. Students must bring their duty gear, Field Training Officer Procedures Manual and blank copies of their Daily Observation Reports (DORs).

Course Coordinator

Richard Baric

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Length of Course

Three days (24 hours)

Field Training Officer

Who Should Attend

Law enforcement officers who are or will be assigned to provide field training to new officers. The focus of this course is for patrol officers.

Course Goal

To provide the technical and personal skills to individuals in order for them to function as evaluators and trainers of recruits who have completed **Basic Law Enforcement Training**.

Course Objectives

The student will be able to:

- Objectively evaluate the performances of trainees.
- Utilize performance feedback, counseling and training skills in the interaction with trainees.
- Successfully utilize leadership skills and attributes.
- Evaluate and counsel trainees in report writing and note-taking skills.

Methodologies

This course employs lecture, discussion, practical exercises and demonstrations.

Course Requirements

Attendance is required at all class sessions. In order to satisfactorily complete this course, the participant must actively participate in all classroom discussions and activities; and, obtain a minimum score of 75% on a written test to be given at the conclusion of the course. Students must bring one (1) of their duty uniforms with duty gear, their agency's Field Training Officer Procedures Manual, and blank copies of their Daily Observation Reports (DORs).

Course Coordinator

Richard Baric

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Length of Course

Five days (40 hours)

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Leadership, Management & Supervision

Field Training Officer Supervisor

Who Should Attend

Criminal justice supervisors tasked with the responsibility of supervising their agency's field training program.

Course Goal

To provide knowledge and skills needed to effectively supervise a field training program.

Course Objectives

The student will be able to:

- Recognize civil liability issues for FTO programs.
- Effectively supervise and manage a field training program.
- Properly select new field training officers.
- Utilize proper evaluation and documentation procedures.

- Identify trainee learning preferences and teaching strategies.
- Recognize and recommend remedial training strategies.

Methodologies

This course employs lecture, discussion and practical exercises.

Course Requirements

Attendance is required for all class sessions. In order to satisfactorily complete this course, the student must participate in all class discussions and activities and must obtain a minimum score of 75% on a written test to be given at the conclusion of the course. Students must bring their Field Training Officer Procedures Manual and blank copies of their Daily Observation Reports (DORs).

Course Coordinator

Richard Baric

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Length of Course

Two and one-half days (20 hours)

First Line Supervision

Who Should Attend

New supervisors and supervisors who have not received formal supervisory training.

Course Goal

To provide knowledge and skills required to effectively supervise personnel in a law enforcement agency.

Course Objectives

The student will be able to:

- Avoid liability problems arising from employment practices and field operations.
- Identify misconduct and corruption and be able to use appropriate techniques to prevent them.
- Determine and utilize motivational incentives to improve or cause high performance.
- Lead groups in consensus decision-making and creative problem-solving.
- Promote ethical practices in law enforcement and create a professional law enforcement culture.
- Complete and receive results from a personality inventory.

- Lead others through concepts of empowerment and transformation.
- Demonstrate supervising for results skills dealing with work performance and work habit problems.
- Utilize identified competencies of a leader to address factors in high performance by employees.

Methodologies

This course employs lecture, conference, exercise, diagnostic instruments and skills practice.

Course Requirements

Attendance is required at all class sessions. Students must attain an average of 70% across course examinations. They must also successfully perform in supervising for results skill practices.

Special Concerns

Some night work is required.

Course Coordinator

Matthew L. Sweet

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Length of Course

Five days (40 hours)

Leadership, Management & Supervision



Leadership Development for Law Enforcement Managers

Who Should Attend

Law enforcement managers and first-line supervisors who are responsible for directing and managing law enforcement personnel in their daily activities.

Course Goal

To provide the student with information that will help them develop leadership skills and the ability to recognize behavior that is detrimental to effective leadership. This course will also give the participant clear cut strategies to manage and direct change in their organizations and incorporate mission focus to achieve goals and team build.

Course Objectives

- List and explain the qualities of an effective leader.
- Describe the concepts of ethical leadership, credible leadership and servant leadership.
- Recognize and describe the behaviors of non-leadership.
- List and explain the "Laws of Leadership."
- Describe the practices of effective leaders.
- Explain the method and importance of being able to successfully manage change in organizations.
- Describe the use of mission statements and core values in directing the behavior of individual officers.

- Recognize and describe the difference in leadership theory as opposed to traditional management.
- Describe the concept of principle-based leadership.
- List and describe the strategies that can take an organization from average to excellence.
- List and explain the effective steps of team building.
- Recognize and describe the concept of Emotional Intelligence.
- Demonstrate and understand the importance of effective communication, successful conflict resolution and handling mistakes made.
- Define and describe the importance of setting measurable goals.

Methodologies

This course employs lecture, discussion, practical exercise and video synopsis to present the lesson material. This course is structured around Problem-Based Learning and involves group assignments.

Special Concerns

Students will need to bring a uniform for one practical exercise. Some knowledge in the use of Microsoft Word and PowerPoint will be helpful. Some night work is required.

Course Coordinators

Matthew L. Sweet

Length of Course

Five days (40 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



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Leadership, Management & Supervision

Management Development Program

ADMISSION: Admission to this program is competitive and by special application and interview only. Participants must apply for and, if accepted, attend ALL the program courses. Students are NOT accepted to attend individual courses.

Selected participants will be required to purchase class and physical conditioning attire, estimated cost \$300.00.

This program requires a separate application. The applications for the class beginning in January of 2017 will be available June 1, 2016. All completed applications, along with agency endorsement, must be received by October 1, 2016.

Employment Law

This module covers the legal aspects of the personnel management function. This includes topics ranging from recruitment to termination.

Communication Skills

Of the many and varied communication skills required of law enforcement managers, we choose to emphasize the basic competencies of interpersonal communication, group presentations and how the manager functions in the formal setting.

Leadership

We approach this block with the development of leading from anywhere with the organization, with particular emphasis placed on transformational leadership.

Motivation and Achievement

This block of instruction is focused on both subordinate and self motivation. During this instruction, students must motivate themselves and each other to accomplish goals and overcome unique obstacles.

Project Management

Project management skills allow the manager to logically identify law enforcement issues, gather and analyze information regarding them and develop a team project response to address the problems.

Budget Management

Here we cover budgeting and purchasing skills and procedures at the local government level. Students prepare budgets using spreadsheets and databases.

Who Should Attend

Law enforcement supervisors, managers and key personnel who are in leadership positions.

Program Goal

To develop the knowledge, skills and abilities to function as a progressive leader and innovative manager in a law enforcement agency.

Methodologies

This program employs lecture, discussion, journaling, case simulation, independent study, strenuous physical activity, skills practice sessions and team projects.

Program Requirements

Attendance is required at all class sessions. Additionally, participants will successfully complete a variety of projects, writing assignments and exercises working both alone and in groups.

Length of Program

The program comprises eleven modules, one per month from January through November (500 hours).

Course Coordinator

Josh Phillips

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



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Leadership, Management & Supervision



New Sergeants' Course

Who Should Attend

Those who have been promoted within the past year and those who anticipate being promoted.

Course Goal

To provide the knowledge and skills to assist the newly-promoted officer in making the transition to first line supervisor.

Course Objectives

The student will be able to:

- Prepare a personal mission statement.
- Explain how emotional intelligence is a key to effective leadership.
- Recognize their own level of emotional intelligence.
- Describe the guidelines that a new supervisor should follow.
- Recognize the common challenges that face the first line supervisor.
- Describe common pitfalls that face the newly promoted supervisor and how to avoid them.
- Identify the basic leadership styles.
- Determine the appropriate leadership style to apply to a given situation.

- Recognize their own leadership style preference.
- Describe how to handle the employee disciplinary process.
- Determine how to analyze a performance deficiency.

Methodologies

This course employs lecture, discussion, diagnostic instruments, practical exercises, and case studies.

Course Requirements

Attendance is required at all sessions. Students will be required to prepare and present a personal mission statement.

Special Concerns

Some out-of-class work is required.

Course Coordinator

Josh Phillips

Length of Course

Three days (24 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



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Leadership, Management & Supervision

Tactical Leadership: Critical Lessons Learned REVISED

Who Should Attend

This course is designed for both tactically and non-tactically trained law enforcement officers aspiring to develop their leadership in moments of crisis.

Course Goal

To provide the student with the technical and practical skills needed to recognize the significance of effective leadership and the relationship between command of an incident and command of the tactical response functions in critical incidents. The course strives to improve the quality of the student's decision-making abilities by reinforcing the importance of properly preparing for critical incidents.

The following blocks of training are utilized to achieve the course goal:

1. Tactical Management
2. Risk Assessment
3. Lessons Learned
4. Tactical Leadership Tabletop

The course goals are achieved through teaching, demonstrating, and then having the students practice the principles of the course. A breakdown outlining the focus of each block is:

Tactical Management *(goal is to improve and/or build upon the student's leadership style)*

- Fundamentals of the crisis cycle and the body's response to critical incidents.
- The importance of having high Emotional Intelligence (E.I.) and how to improve E.I.
- How understanding the crisis cycle and improving your E.I. can make the student a stronger leader before, during and after a critical incident.

Risk Assessment *(goal is to have the students improve upon planning for critical incidents and practicing the way they will respond)*

- Pre-planning is important.
- Knowing what resources you have available and how to get vital ones before an incident occurs.
- A plan is only effective if the team knows what it is and has practiced it.

Lessons Learned *(goal is to reinforce the course's primary principles through case examples)*

- Starting in 2016, incidents like Sandy Hook and the Boston Bombing will be used as case studies to present lessons learned.
- Students will choose a critical incident to present to the class and discuss the lessons learned from it.
- Specifically, we will discuss lessons learned from previous critical events along with how we can improve through planning and leadership if presented with an incident with similar dynamics.

Tactical Leadership Tabletop *(goal is to give students a chance to demonstrate the core principles of the course)*

- Students work as a team through a simulated critical incident.
- This gives students a chance to demonstrate the core principles of the course - leadership, teamwork, communication, planning, risk assessment skills, and critical decision making while staying focused on the elements you can control.
- The tabletops also give the students a chance to be exposed to and practice working through the phases of a critical incident (Crisis, Scene Management, Executive Management, and Termination).

Methodologies

This course employs classroom instruction, open discussion and incident simulation.

Course Requirements

Attendance is required for all class sessions. In order to satisfactorily complete this course, the student must participate in all class discussions and activities and obtain a minimum score of 75% on a written test to be given at the conclusion of the course.

Resources Required

Students will need to bring note-taking materials.

Course Coordinator

Scott Tyson

Length of Course

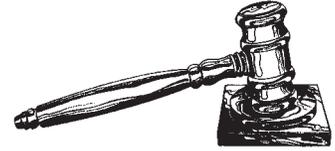
Five days (40 hours)

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

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Interrogation Rights

CICP Accredited Course

Who Should Attend

Sworn law enforcement officers.

Course Goals

Law enforcement officers must be knowledgeable in the laws pertaining to interrogation of suspects and arrestees in order to lawfully apprehend criminal offenders and obtain evidence for use in prosecution. This course will review interrogation rights in order to enable officers to lawfully and effectively perform their duties.

Course Objectives

The student will be able to:

- Review interrogation rights that apply when interviewing a suspect who is not in custody.
- Discuss ways in which officers can prevent an interview from being "custodial" for purposes of *Miranda*.
- Review 5th Amendment Rights that apply during custodial interrogation of suspects and arrestees.

- Review 6th Amendment Rights that apply to interviews and interrogations of the accused under prosecution.
- Distinguish the 5th and 6th Amendment rules concerning interrogation after the suspect has invoked his interrogation rights.
- Identify circumstances which may cause an interview or interrogation to be involuntary and recognize consequences of violating the 14th Amendment's requirement of "voluntariness."

Methodologies

This course employs lecture, class discussion and an intensive review of judicial decisions (appellate course cases) illustrating the points made throughout the course.

Course Requirements

This course involves an intensive review of judicial decisions/case law. Attendance is required at all sessions.

Course Coordinators

Marie Hartwell Evitt
Paige Phillips

Length of Course

One day (8 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



D

ATES

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Legal

Juvenile Legal Issues for Law Enforcement

CICP Accredited Course

Who Should Attend

Officers assigned to investigate juvenile delinquency cases, or involved in juvenile court delinquency proceedings, and street officers who regularly encounter juveniles.

Course Goal

Officers must be aware of the laws affecting juvenile delinquents and undisciplined juveniles. Further, officers should know the rights of a juvenile and the responsibility of the officer who takes custody of a juvenile.

Course Objectives

The student will be able to:

- List the ages of 1) a juvenile; 2) a juvenile delinquent; and, 3) a juvenile who may be transferred to superior court.
- Describe the circumstances under which a law enforcement officer may take custody of a juvenile without a court order.
- List and explain the Constitutional rights that have been afforded juveniles.
- Explain juvenile *Miranda* warnings that must be given for juveniles less than 14 years of age and for juveniles between the ages of 14 and 18.

- Define the meaning of "custody" for juvenile interrogation purposes under *Miranda*.
- Discuss a juvenile's consent to search and any limitations of that consent.
- Explain the options of a law enforcement officer once he/she takes a juvenile into custody.
- List the factors that the court must consider in deciding whether to secure or release a juvenile after he is taken into custody.
- List the notifications that a law enforcement officer must make after taking a juvenile into custody.
- Explain how an officer obtains a Nontestimonial Order.
- List the requirements for a juvenile to be registered as a sex offender on the Sex Offender Registry.

Methodologies

This course employs lecture, class discussion and an intensive review of appellate court cases illustrating the points made throughout the course.

Course Requirements

This is a basic juvenile law course involving a review of judicial decisions and other legal sources. Attendance is required for the entire session.

Course Coordinators

Marie Hartwell Evitt
Paige Phillips

Length of Course

One day (8 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



DATES

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Legal



K-9 Legal Issues

CICP Accredited Course

Who Should Attend

Officers assigned to a canine unit and supervisors of canine units or other officers involved in a canine unit.

Course Goal

When dealing with canines, officers should be aware of the status of the law in several areas. The two major categories of law are constitutional criminal law and civil liability. This course will review §1983 civil liability as it relates to a K-9 officer and look at what proactive steps can be taken to avoid liability. Additionally, injury to the K-9 animal and criminal charges brought against K-9 officers will also be discussed.

A canine officer should understand the laws as applied in both criminal and civil court. This will not only enable the officer to better serve the public, but also to avoid any civil or criminal liability for the use of a canine in executing the officer's duty.

Course Objectives

The student will be able to:

- Define "search" under the Fourth Amendment of the United States Constitution.
- Define "consent to search" and discuss any limitations on that consent.
- List the factors in determining reasonable suspicion and probable cause.
- Explain when a delay in detention becomes a seizure and the consequences of the delay.
- Summarize the law on dog sniff searches.
- Describe the way in which a drug dog may be used to sniff a car, a train compartment, a bus and a package in the mail.
- Describe the way a drug dog may be used to sniff at an airport, at the border and at a school.
- Explain when a search warrant is needed to search a container after a dog sniff.
- Describe the conditions under which a drug dog can be used at a checkpoint.
- List and explain the factors the courts consider in determining the reliability of a dog sniff as evidence.
- List the factors the courts use in deciding use of force claims in K-9 cases.

- List the types of liability most commonly asserted under §1983.
- Define qualified immunity.
- List at least five preventive measures that a K-9 officer can take to avoid civil liability.
- Discuss currency seizure or forfeiture.
- Define what constitutes an injury to a K-9 animal under the statute and the consequences of violating the statute.
- Explain what criminal charges may be brought against a K-9 officer in the event that he uses his dog to violate a Constitutional right of a citizen.

Methodologies

This course employs lecture, class discussion and an intensive review of appellate court cases illustrating the points made throughout the course.

Course Requirements

This is a basic canine law course involving an intensive review of judicial decisions and other legal sources. Attendance is required for the entire session.

Course Coordinators

Marie Hartwell Evitt

Length of Course

Two days (16 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

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Legal

Police Law Institute

CICP Accredited Course

Who Should Attend

Investigators and law enforcement officers involved with enforcement activities associated with search warrants, warrantless searches, interviews, eyewitness identifications and nontestimonial identification orders and who are subject to potential legal liability resulting from those activities. **NO STUDENT WILL BE ACCEPTED FOR PARTIAL ENROLLMENT.**

Course Goal

To provide the skills necessary to conduct enforcement activities associated with search warrants, warrantless searches, interviews, eyewitness identifications and nontestimonial identification orders and to avoid liability while conducting such activities.

Course Objectives

The student will be able to:

- Draft a valid search warrant.
- Lawfully execute a search warrant.
- Lawfully conduct warrantless searches.
- Conduct interviews lawfully during an investigative detention or arrest situation.
- Apply noncustodial interview procedures to obtain lawful confessions.
- Conduct nontestimonial and eyewitness identification procedures in accordance with applicable law.
- Conduct a valid investigative stop and frisk and a lawful arrest, using proper basis, parameters and use of force.
- Determine whether non-lethal and deadly force may lawfully be used in given fact situations.
- Determine whether emergency vehicle operation is appropriate under given fact situations.

Methodologies

This course utilizes discussion, video scenarios, practical exercises, programmed texts, student readings and case studies.

Course Requirements

Attendance is required at all class sessions. The student must participate in class and practical exercises, successfully prepare search warrants and nontestimonial orders and successfully attain a required score on a written examination. Students are required to have a copy of the *Arrest, Search and Investigation* textbook (4th ed.), written by Robert Farb and published by the UNC School of Government.

Special Concerns

Readings and other assignments will need to be completed in the student's evening hours.

Course Coordinators

J. Rick Brown
Marie Hartwell Evitt
Paige Phillips

Length of Course

Ten days (76 hours)

**ENROLLMENT MAY
BE LIMITED
PER DEPARTMENT.**



DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Legal



Warrantless Searches

CICP Accredited Course

Who Should Attend

Sworn law enforcement officers.

Course Goal

Law enforcement officers must be knowledgeable in the laws pertaining to warrantless searches in order to lawfully apprehend criminal offenders and obtain evidence for use in prosecution. This course will review basic laws of warrantless searches in order to enable officers to lawfully and effectively perform their duties.

Course Objectives

The student will be able to:

- Review 4th Amendment requirements governing searches.
- Recognize when a “search” has occurred and identify the correct constitutional standard for conducting “searches.”
- Discuss the types of warrantless searches that may be conducted without any suspicion of wrongful conduct.
- Define “reasonable suspicion” and discuss factors courts will consider in determining the existence of reasonable suspicion.
- Discuss the types of warrantless searches that must be supported by reasonable suspicion.
- Define “probable cause” and discuss factors courts will consider in determining the existence of probable cause.
- Discuss the types of warrantless searches that do not have to be supported by probable cause.
- Discuss types of warrantless searches that may be conducted in response to a public emergency.

Methodologies

This course employs lecture, class discussion, videos and an intensive review of judicial decisions (appellate court cases) illustrating the points made throughout the course.

Course Requirement

This course involves an intensive review of judicial decisions/case law. Attendance is required at all sessions.

Course Coordinator

Marie Hartwell Evitt

Length of Course

Two days (16 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



DATES

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Tactical

Firearms for Female Officers

Who Should Attend

Any female officer interested in becoming more proficient with their service firearm while learning concepts of ergonomics as it affects firearms training, learning the fundamentals of shooting and learning conditioning exercises to increase hand and arm strength.

Course Goal

To provide the information and skills necessary to effectively and efficiently utilize the service weapons and support equipment.

Course Objectives

The student will be able to:

- Demonstrate the proper method used to grip the service handgun.
- Define ergonomics and explain the application to firearms training.
- Demonstrate two exercises used to increase hand and arm strength.
- Demonstrate length of pull as it applies to a shotgun.

Methodologies

This course employs lecture, discussion, demonstrations and practical exercises.

Course Requirement

Attendance is required for all class and range sessions.

Special Concerns

Students should bring comfortable and practical clothing for outside training, rain protective clothing, service handgun, shotgun, duty belt and holster, cleaning equipment, flashlight, 400 rounds of handgun ammunition, 25 rounds of birdshot for the police shotgun, and 20 rounds of rifle ammunition if bringing a rifle. Hearing protection, eye protection and a billed cap are required for all range activities.

Course Coordinator

Chad Thompson

Length of Course

Three days (24 hours)



DATES

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Tactical



Law Enforcement Sniper Course

Who Should Attend

Individuals assigned the role of a precision marksman utilizing an optically assisted high-power rifle.

Course Goal

To provide the information and skills necessary for a law enforcement officer assigned to the duties of sniper/countersniper to effectively and efficiently fulfill those duties.

Course Objectives

The student will be able to:

- Describe the proper method for cleaning the sniper rifle and scope.
- Describe three types of ballistics.
- Discuss the effects of temperature on ammunition.
- Estimate range using the Range Estimation Formula.
- List the four factors common to all shooting positions.
- Explain the purpose of the data book and log appropriate entries.
- Describe the role of both the sniper and observer.

- Safely and accurately fire and operate the police sniper rifle.

Methodologies

This course employs lecture, discussion and practical exercises.

Course Requirements

Attendance is required for all class and range sessions. Students will be required to pass a written comprehensive examination with a score of 70% and pass a single shot qualification course of fire.

Special Concerns

Students will bring comfortable and practical clothing for outside training and rain protection. Students will need a high-power rifle with scope, 250 rounds of service ammunition, binoculars and cleaning equipment. A spotting scope and shooter's mat should be brought if available.

Course Coordinator

Chad Thompson

Length of Course

Five days (36 hours)

Officer Safety/Readiness Training

Who Should Attend

All law enforcement officers.

Course Goal

To provide the student with the tactics and options which will assist in the safe response to high risk situations.

Course Objectives

The student will be able to demonstrate techniques to safely accomplish the following tasks:

- Tactical handcuffing and groundfighting.
- Utilize proper contact/cover tactical skills.
- Safely conduct known risk vehicle stops.
- Utilize skills developed to safely conduct building searches.
- Respond to and safely defuse domestic violence calls.

Methodologies

This course employs discussion, demonstration and practical exercises.

Course Requirements

Attendance is required at all class sessions. Students will be required to successfully complete all practical exercises and instructor evaluations. Students will be given a final exam on the last day of class. All students must pass the final exam with a minimum score of 75%.

Special Concerns

Students will need to bring their duty gear, weapon, ballistic vest, flashlight, rain and appropriate weather gear, civilian clothes for role playing, and police vehicle.

Course Coordinator

Richard White

Length of Course

Five days (45 hours)

**LIMIT 3 STUDENTS
PER DEPARTMENT.**

D

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Tactical

Regional SWAT In-Service Training

Who Should Attend

This course is designed for active tactical teams that want the opportunity to receive in-service training by participating in a series of workshops to test their decision-making, shooting skills, tactical skills and their ability to function as a team. The workshops will focus on a variety of tactical issues encountered by specialty units in the SWAT world. This course is co-sponsored by the North Carolina Tactical Officers Association (www.ncswat.org).

Course Goal

To provide the operator with the technical and tactical skills needed to perform the high liability response required to effectively function in their assigned jurisdiction. This in-service training will present a variety of workshops geared to assist the operator to effectively control potentially dangerous situations, perform professionally under all conditions and achieve the desired outcome in an encounter.

Course Objectives

The student will be able to achieve the following objectives in accordance with the information received during this course of instruction:

- Combat rifle motivational drills
- Tactical handgun and shield drills
- Force on Force room entry

- Vehicle Assaults
- Sniper Drills
- Other Tactical-oriented courses to be announced

Methodologies

This course employs classroom instruction, demonstration, combat courses of fire and practical exercise.

Course Requirements

Attendance is required for all class sessions. In order to satisfactorily complete this course, the student must participate in all class discussions and activities.

Equipment Requirements (subject to change)

- Full tactical gear kit
- Ballistic shield
- 2 smoke
- 1 CS gas
- Gas mask w/filter
- 2 flash bangs if possible
- Handgun ammo - 250 per operator
- Rifle ammo - 200 per operator
- Sniper ammo - 100 rounds
- Armored vehicle if possible
- SIMS handguns if available
- Less lethal gun and 2 training rounds
- Eye/ear protection
- Body Armor

Course Coordinator

Floyd Yoder

Length of Course

Two days (16 hours)

**LIMIT 10 STUDENTS
PER DEPARTMENT.**



DATES

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Tactical



Robbery Response Tactics (Web-based)

Who Should Register

All law enforcement officers.

Course Goal

To present to the student effective methods and tactics of responding to various robbery-in-progress calls.

Course Objectives

The student will be able to achieve the following objectives in accordance with the information received during this course of instruction:

- List two principal distinguishing characteristics of a robbery.
- Correctly identify and describe the five types of robberies.
- Define invisible deployment.
- List the proper verbal commands that an officer should give to control a suspect or institution employee.
- Correctly list and describe the two types of perimeters at a robbery scene.

- Demonstrate the ability to diagram a possible robbery location indicating officer approaches and inner perimeter security placement.
- Conduct a security assessment at a financial institution within the officer's jurisdiction utilizing a security assessment checklist.

Methodologies

This training will be conducted as web-based training.

Course Requirements

- Students will be required to have access to a computer that can access the Internet and all course documents with the following programs on it: Microsoft Word, PowerPoint viewer, Adobe Acrobat Reader, Mediaplayer viewer, Quicktime viewer, and Realplayer viewer.
- Class assignments will be conducted via the Internet.
- Students will be required to complete all assignments including a score of 70% on the final test to successfully complete this course.

Course Coordinator

Richard White

Course Credit

Sixteen hours

**LIMIT 4 STUDENTS
PER DEPARTMENT.**



DATES

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Tactical

Solo Active Shooter Response Conditioning for Law Enforcement Officers/School Resource Officers

Who Should Attend

Any officer who may be tasked with responding to an active shooter situation, particularly officers who are assigned as School Resource Officers. SROs are usually already present at a school and capable to defend innocent lives. Rural officers may not have backup available in a reasonable time to form an Active Shooter contact team, so may need to go alone. Active Shooter events are dynamic and usually over quickly; therefore, solo response may be the best option to stop the rapid mass murder of innocent parties.

Course Goal

To introduce the School Resource Officer (SRO) or line officer to characteristics of mental and tactical preparation helpful to successfully mitigate an Active Shooter situation as a solo unit.

Course Objectives

The student will be able to:

- Identify and demonstrate the concepts of tactical thinking and performance as it pertains to School Resource Officers or first-responders to active shooter situations.
- Develop firearm skills and proficiency needed when encountering an active shooter event.
- Build tactical proficiency by using stress inoculation in scenario-based training.

Methodologies

This course will employ lecture, conference and practical exercises. This course comprises traditional classroom delivery and extensive practical exercises. This training is challenging based on practical exercises designed to induce stress and allow the officer to successfully learn methods to neutralize an active shooter. This course does include one day of live-fire range exercises, and one day of force-on-force scenarios.

Course Requirements

Students must successfully pass all written and practical exercises. Seventy-five percent is the passing score on the written exam. All practical exercises are pass or fail with the opportunity for remediation for failures.

Special Concerns

Students must provide the following equipment:

- Assigned duty gear including handgun, soft body armor protective vest, duty belt, four (4) handgun magazines, flashlight, and handcuffs with key.
- Three hundred (300) rounds of handgun ammunition.
- Hat, ear protection, and eye protection.

Range exercises may be outdoors in unpredictable weather, so officers must prepare as they would when working their duty shift. Bring inclement weather gear; rain clothing, cold weather gear, gloves, and head protection. Simunitions® FX based training will require special protective gear which will be provided by the Academy. Groin protector for both male and female officers is mandatory. Standard (baseball/softball) protector may be used if provided by officer. Bring civilian clothes for scenarios.

Course Coordinator

Floyd Yoder

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Length of Course

Three days (24 hours)



DATES

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Tactical



SWAT Operator I

Who Should Attend

This course is exclusively designed for law enforcement officers assigned to a Special Weapons and Tactics Team. The course design makes it applicable to both new and veteran operators seeking a structured week of training. This course replaces the Basic SWAT course and incorporates increased live fire drills and scenario based training that involves the use of Simunitions®.

Course Goal

To expose the student to some of the individual skills and fundamentals of working as part of a team during the deployment of a SWAT related operation.

Course Objectives

The student will be able to:

- Discuss the basic structure of a SWAT team and distinguish between the responsibilities of each team member.
- Discuss legal issues that apply to tactical operations involving SWAT teams.
- Identify key components of the distraction device and demonstrate proper handling and employment techniques.
- Safely demonstrate the ability to manipulate and operate a firearm in a tactical manner during training exercises on the firing range.
- Demonstrate the ability to effectively shoot a firearm while deploying a ballistic shield.
- Demonstrate the ability to conduct a dynamic entry as part of a team.
- Execute a slow and deliberate entry as part of a team.
- Score an 80% or better on the **SWAT Operator** post-course test.

Methodologies

This course employs lecture, discussion, demonstrations and practical exercises.

Course Requirements

The student must be a certified law enforcement officer or currently serving as a member of the United States Armed Forces. Attendance is required at all class sessions. Students are expected to successfully complete all practical exercises. The student must score an 80%

or greater on the **SWAT Operator** written exam. Student must be on an active SWAT team to be approved.

Special Concerns

Students must bring with them (materials required): handgun with at least three magazines, **700 rounds practice ammunition for handgun**, tactical belt and holster, long gun (SMG/Carbine/Shotgun) with at least two magazines, **700 round practice ammunition for long-gun**, flashlight, tactical clothing, rain gear, body armor, gas mask with filter, hearing/eye protection, billed ball cap, ballistic helmet, and jock strap.

Optional items that will enhance your training: (1) flash-bang that is of the type utilized by your agency, Simunitions® training weapon that is of the type used by your agency (include two magazines and (1) box of unopened FX training rounds), ballistic shield, night vision optics.

Course Coordinator

Floyd Yoder

Length of Course

Five days (43 hours)

**LIMIT 3 STUDENTS
PER DEPARTMENT.**



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DATES

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Tactical

SWAT Operator II

Who Should Attend

This course complements the NCJA *SWAT Operator I* course and provides operators with additional options in regards to crisis resolution. Students must have completed the NCJA *SWAT Operator I* course or other approved basic level SWAT course.

Course Goal

To expose the student to some of the methods and strategies used to resolve stand-off situations that otherwise pose a risk to the community, citizens and law enforcement.

Course Objectives

The student will be able to:

- Discuss the importance of combat readiness and conduct a series of physical training drills.
- Discuss the challenges that SWAT operators must face in a lethal confrontation and how they can prepare themselves mentally during training.
- Safely demonstrate the ability to manipulate and operate a sub-machine gun in a tactical manner during a series of training exercises on the firing range and shoothouse.
- Identify the components of operational planning and execute a pre-rehearsed plan as part of a mock call-out.
- Identify the methods used to deploy chemical munitions in a tactical situation and demonstrate the ability to conduct a series of CQB drills while donning a gas mask.

Methodologies

This course employs lecture, discussion, demonstrations and practical exercises.

Course Requirements

The student must be a certified law enforcement officer and must have completed the NCJA *SWAT Operator I* course or other approved course. Any student who has not attended the NCJA *SWAT Operator I* course must submit a certificate of completion of a basic SWAT course and also submit a course description or syllabus of that course. Approval to be accepted into *SWAT Operator II* is contingent upon experience and is at the discretion of the course coordinator. Students are expected to successfully

complete all practical exercises. The student must score an 80% or greater on the *SWAT Operator I* written exam. Student must be on an active SWAT team to be approved.

Special Concerns

Materials required: Handgun with at least three magazines, **700 rounds practice ammunition for handgun**, tactical belt and holster, long gun (SMG/ Carbine/Shotgun) with at least two magazines, **700 rounds practice ammunition for long-gun (preferably handgun caliber or frangible)**, flashlight, tactical clothing, rain gear, body armor, gas mask with filter, hearing/eye protection, billed ball cap, ballistic helmet and **protective cup**.

Optional items that will enhance your training: flashbang(s) that is of the the type utilized by your agency, less lethal munitions utilized by your agency, 37mm/40mm Launcher if utilized by your agency, Simunitions® training weapon that is of the type used by your agency (include two magazines and (1) box of unopened FX training rounds), ballistic shield, night vision optics and any item that you would take in a real world mission.

Course Coordinator

Floyd Yoder

Length of Course

Five days (45 hours)

**LIMIT 3 STUDENTS
PER DEPARTMENT.**



DATES

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Tactical



Use of Force Decision Making

NEW!

Who Should Attend

Sworn Law Enforcement Officers.

Course Goal

This course is designed to aid officers in force related decisions and build techniques that can be used in deescalating potentially deadly encounters, maintaining control of the subject and documenting their actions accordingly.

Course Objectives

- Examine legal issues with the use of force and aid officers in building skills in verbal communication to help limit the amount of force needed to control situations.
- Properly complete use of force reports and other associated documents.

Methodologies

This course employs lecture, practical exercises using a force simulator, and written exercises.

Course Requirements

- Duty gear, athletic type shoes suitable for use on mats, comfortable clothing suitable for free movement and attachment of the duty belt.
- Copies of the agency's use of force report form and discharge of firearm report.

Special Concerns

This course will include weapon retention exercises consistent with current SC/AT techniques.

Course Coordinator

Richard White

Length of Course

Five days (40 hours)



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Telecommunications

2017 In-Service Post Critical Incident Stress Management

NEW!

Who Should Attend

All telecommunicators (sheriffs', police, emergency service centers, highway patrol, etc.) who are employed by or sponsored by an emergency services center.

Course Goal

To inform the emergency responder of potential reactions to critical incident stress and how Critical Incident Stress Management and peer support can aid him/her in maintaining a healthy and balanced life, both personally and professionally.

Course Objectives

The student will be able to:

- Explain the psychological distress emergency responders can experience in response to a critical incident.

- Examine crisis intervention as a short term helping process designed to target the responder's reaction to the critical incident.
- Examine crisis intervention as a short term helping process designed to target the responder's reaction to the critical incident.

Methodologies

Lecture/Discussion

Course Requirements

The student is required to attend the entire course.

Course Coordinator

Susan M. Gillis

Length of Course

4 hours



DATES

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Telecommunications



Telecommunicator Certification Course

Who Should Attend

All telecommunicators (sheriffs, police, emergency service centers, highway patrol, etc.) who are employed by or sponsored by an emergency service center. All persons who are employed as telecommunicators under the direct supervision of a sheriff's office are required by the North Carolina Sheriffs' Education and Training Standards Commission to enroll and successfully complete the course. This requirement excludes all telecommunicators that are grandfathered.

Course Goal

To present the basic standard operating procedures for telecommunicators and to develop the role and responsibilities of the emergency service telecommunicator.

Course Objectives

The student will be able to:

- Define the role and explain the characteristics of the professional telecommunicator; stress and the telecommunicator; and the telecommunicator's code of ethics.
- Identify and demonstrate the general operation of the major equipment components of a modern telecommunications service center.
- List and identify the major information resources available to assist in the practice of telecommunications.
- Differentiate between the organization, general operational practices, terminology and common service requests associated with law enforcement, fire and emergency medical services, and the North Carolina Division of Emergency Management.
- Identify, explain and demonstrate common call reception, prioritization and resource allocation practices associated with everyday telecommunications.
- Identify and explain the aspects of civil liability for the professional telecommunicator.
- Identify, explain and demonstrate basic radio broadcast techniques associated with emergency telecommunications.

- Demonstrate basic telecommunications training skills in a structured telecommunications training practicum.

Methodologies

The course employs lecture, discussion, demonstration and practical exercises.

Course Requirements

Attendance is required at all class sessions. All practical exercises must be satisfactorily completed and a minimum score of 70% must be achieved on the final Commission-administered written exam. **All students confirmed for this course are required to provide a completed Medical History Statement (F-1) and Medical Examination Report (F-2), unless they have been grandfathered by the NC Sheriffs' Education and Training Standards Commission.**

Special Concerns

Initial class begins on Sunday at 1:00 p.m.

Course Coordinator

Susan M. Gillis

Length of Course

Five and one-half days (48 hours)



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ATES

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Traffic

The correct sequence for completing the traffic crash investigation courses should be:

- *Introduction to Traffic Crash Investigation (40 hours)*
- *At-Scene Traffic Crash Investigation (40 hours)*
- *Advanced Traffic Crash Investigation (80 hours)*
- *Traffic Crash Reconstruction (80 hours)*

Advanced Traffic Crash Investigation

TEICP Accredited Course

Who Should Attend

Those law enforcement officers who have successfully completed **NCJA At-Scene Traffic Crash Investigation**.

Course Goal

To enable participants to interpret and analyze traffic crash evidence.

Course Objectives

The student will be able to:

- Interpret evidence from vehicles and roadway at the scene of a crash.
- Describe vehicle/occupant behavior during a crash.
- Conduct field sketching and scale diagramming.
- Perform a variety of mathematical formulas including:
 - Speed calculations
 - Acceleration and drag factor measurements.

Methodologies

This course employs demonstration, lecture and practical exercises.

Course Requirements

Attendance is required at all class sessions. Satisfactory completion of practical exercises conducted throughout the course must be accomplished. A minimum score of 75% must be attained on the final exam.

Special Concerns

Students should bring all traffic crash investigation equipment they normally have available. Students should also bring a scientific calculator capable of trigonometric functions. Students should plan to spend some time at night to complete practical exercise assignments.

PROPER ATTIRE FOR CLASSROOM IS BUSINESS CASUAL, SLACKS AND COLLARED SHIRT (NO SHORTS, T-SHIRTS, SANDALS, ETC.).

Course Coordinator

Kris R. Merithew

Length of Course

Ten days (80 hours)

LIMIT 2 STUDENTS PER DEPARTMENT.



DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

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Traffic



Aggressive Driving Enforcement (Web-based)

TEICP Accredited Course

Who Should Register

Those law enforcement officers who have the responsibility of enforcing traffic laws within their jurisdiction and those tasked with the responsibility of developing an agency traffic safety program.

Course Goal

To provide the participants with the information needed to identify and address aggressive driving behaviors on public streets and highways.

Course Objectives

The student will be able to:

- Identify aggressive driving behavior.

- Interpret legal considerations of aggressive driving enforcement.
- Design an aggressive driving campaign.

Methodologies

This on-line course employs reading assignments and written essays, as well as online testing.

Course Requirements

Students must complete all assignments by the conclusion of the course. A minimum score of 70% must be attained on all written examinations and assignments.

Special Concerns

Student must have access to a computer and email capability.

Course Coordinator

Stacy Holloman

Course Credit

Sixteen hours

At-Scene Traffic Crash Investigation

TEICP Accredited Course

Who Should Attend

Law enforcement officers with traffic crash investigation responsibilities. NCJA's *Introduction to Traffic Crash Investigation* is a prerequisite and must be successfully completed prior to attending NCJA's *At-Scene Traffic Crash Investigation*.

Course Goal

To enable the participants to determine minimum speed of vehicles involved in a crash based on physical evidence documented at the scene.

Course Objectives

The student will be able to:

- Perform a variety of mathematical computations to:
 - Determine minimum vehicle speed based on physical evidence.
 - Determine Time/Distance traveled.
 - Solve Linear Equations.
 - Perform Unit Analysis.
 - Account for variations in perception/reaction times.

- Account for braking deficiencies when calculating speed.
- Determine the coefficient of friction for various surfaces.

Methodologies

The course employs demonstration, lecture and practical exercises.

Course Requirements

Attendance is required at all class sessions. Satisfactory completion of practical exercises conducted throughout the course must be accomplished. A minimum score of 75% must be attained on the final exam.

Special Concerns

Class will begin at 8:30 a.m. on the first day. Students should bring a scientific calculator TI-30 capable of trigonometric functions. Students should plan to spend some time at night to complete practical exercises and study assignments.

Course Coordinator

Terry D. Miller

Length of Course

Five days (40 hours)

LIMIT 2 STUDENTS
PER DEPARTMENT.

D

ATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



Traffic

CDR/EDR Train-the Trainer

NEW!

Who Should Attend

This course offering is for those who have successfully completed a Crash Data Recorder Analyst training program and possess a NC General Instructors certification.

Course Goal

This course is an opportunity for qualified and experienced CDR Data Analysts to train others to the Technician Level. This course provides qualified individuals with an opportunity to teach the one day.

Due to the rapid technological advances occurring in the field of traffic crash reconstruction, the Governor's Highway Safety Program is sponsoring efforts to advance the abilities of the field officer tasked with investigating major incidents on the state's highways.

Enrollment preference will be given to students with a general instructor certificate desiring to become a Bosch licensed CDR instructor. You must include a copy of

the applicant's General Instructor Certification with your course application.

Methodologies

Lecture and hands-on usage of all related technology will be employed during this course. Students should be prepared to conduct field work at multiple locations during the week, in all weather situations.

Course Requirements

Students successfully completing all course requirements will receive training certificates from the NCJA and CDR-Trainers, LLC.

Course Coordinator

Kris Merithew

Contact: Jon Northrup
Crash Data Specialists LLC
1119 Stone Gate Drive
Webster, NY 14580
www-cdr-trainers.com
recman@rochester.rr.com
(585) 489-4515

Length of Course

Five days (40 hours)

Criminal Investigation Through Traffic Law Enforcement (Formerly DEPO)

TEICP Accredited Course

Who Should Attend

Law enforcement officers with patrol or traffic enforcement responsibilities.

Course Goal

To be able to recognize indicators of criminal activity while performing your daily patrol and traffic enforcement duties.

Course Objectives

At the end of this block of instruction, the student will be able to achieve the following objectives in accordance with the information received in class:

- Discuss at least ten (10) indicators of criminal activity.
- Define the term commercial motor vehicle and list at least four (4) indicators of possible criminal activity.
- List the six (6) survival commandments used when conducting traffic stops and vehicle searches.

- Discuss various methods of detecting truthful and deceptive behavior.
- Describe the classification of drugs based on the North Carolina General Statutes and apply appropriately.
- Given a suspected controlled substance and reference manual, demonstrate the process used to identify the substance.

Methodologies

This course employs lecture and discussion.

Course Requirements

Attendance is required at all class sessions. A minimum score of at least 80% must be achieved on the written final exam.

Special Concerns

Class starts at 8:30 am on the first day of class.

Course Coordinator

Terry D. Miller

Course Credit

Four days (32 hours)

LIMIT 2 STUDENTS PER DEPARTMENT.

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.

Traffic



Excel for Collision Investigation

NEW!

TEICP Accredited Course

Prerequisites

Traffic Crash Reconstruction

Who Should Attend

Reconstructionists who desire to go beyond a basic familiarity with Microsoft Excel usage and use the advanced Excel features in their mathematical computations.

Course Goal

To provide the investigator with confidence in a verification method applied to mathematical data and conclusions prepared for prosecution of cases.

Course Objectives

Upon successful completion of the training, the student will be proficient in:

- Basic and Advanced Spreadsheet Operations
- Working With Trigonometric Functions
- Formatting Cells, Text and Numbers
- Working With Borders and Cell Shading
- Conditional Formatting
- Naming Cells and Constants
- Working with Names in Functions

- Writing Complex "Mega" Equations
- Using Form Controls
- Working with Data Validation
- Writing Macros and Custom Functions
- Conditional/Logical Functions (If Statements)
- Database Operations
- Using Goal Seeker and Solver

Methodologies

This is a 40 hour hands-on computer course. All class time will be spent working on laptop functioning software in a classroom setting.

Course Requirements

Students must bring laptop computer with Microsoft Excel software. Students should be certain they have adequate user rights authorized by their agency.

Special Concerns

Initial registration to this course will be restricted to one officer per agency. Additional registrations may be allowed to fill vacancies approximately 30 days before class start date. Students should review <http://cdr-trainers.com/excel-for-collision-investigation> for additional course information.

Course Coordinator

Kris Merithew

Length of Course

40 hours (5 days)

**LIMIT 1 STUDENT
PER DEPARTMENT.**



DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



Traffic

Fundamentals of Law Enforcement Driving (FLED)

TEICP Accredited Course

Who Should Attend

This course is intended for sworn North Carolina law enforcement officers.

Course Goal

To provide the student with a refresher of operating a vehicle while performing the functions of a law enforcement officer and driver. Instruction includes both classroom lecture and driving range practicals.

Course Objectives

At the end of this block of instruction, the participant will be able to achieve the following objectives in accordance with information received during the instructional period:

- Demonstrate the acceptable use of occupant protection devices during quick entry/exit practical exercises.
- Identify the below listed components of the driving system and discuss their relationship to law enforcement driving maneuvers and crash causes.
 - a. Environment
 - b. Vehicle
 - c. Driver
- Identify the acronym "SIPDE" and explain its relationship to a driving style that is low-risk, high gain.
- Identify the driving maneuvers that frequently contribute to law enforcement vehicular collisions.
- List acceptable collision avoidance methods.
- Identify factors that may impair vision and special considerations required while performing nighttime driving.
- Identify factors to consider for vehicular pursuits and emergency responses.
- Identify the types and limitations of emergency warning devices on law enforcement vehicles.
- Identify methods that will aid in the effective use of a law enforcement radio during an emergency response.
- Identify the legal and liability issues concerning law enforcement vehicular operations to include:
 - a. Operator's negligence
 - b. Vehicular pursuit
 - c. "Failure to protect" theory
 - d. North Carolina General Statutes

- Identify the six "C's" to consider while conducting a known risk vehicle stop.
- Complete a practical exercise concerning each student agency's emergency response and pursuit policy, or the Attorney General's Model Policy.
- Demonstrate the ability to use acceptable vehicle control methods by successfully completing the following practical exercises:
 - a. Offset Lane Maneuver
 - b. Fixed Radius Curve
 - c. Precision Exercise
 - d. Quick Entry/Exit (stressed/non-stressed)
 - e. Pursuit Driving (Modified)

Methodologies

This course employs a combination of lecture, demonstration, and practical skills training.

Course Requirements

Attendance is required for all class sessions. The students will need to bring the following equipment: Department-issued patrol vehicle or like patrol vehicle, comfortable clothing for classroom and first skills day, complete uniform including leather gear for second skills day, appropriate rain gear, and their agency pursuit/emergency response policy. Students/departments are responsible for all expenses involving their own vehicles.

Course Coordinator

Dan Worley

Length of Course

Four days (30 hours)



DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.

Traffic



Introduction to Traffic Crash Investigation

TEICP Accredited Course

Who Should Attend

Law enforcement officers who may be the first to arrive on scene at a traffic crash.

Course Goal

To teach the officer methods for identification, preservation and documentation of critical time-sensitive evidence typically found at the scene of a traffic crash.

Course Objectives

The course will include instruction covering the following areas:

- Safely responding to the scene.
- Scene management.
- Recognizing the Human Factors involved.
- Interviewing techniques.

- Identifying and documenting physical evidence.
- Measuring and diagramming crash scenes.
- Legal issues.
- Proper completion of the DMV-349.

Methodologies

The class will employ lectures and extensive practical exercises.

Course Requirements

Attendance is required at all class sessions. Students must attain a pass (pass/fail scoring) on all practical exercises and a score of 75% on the final written exam. This course is a prerequisite for NCJA **At-Scene Traffic Crash Investigation**.

Course Coordinator

Terry D. Miller

Length of Course

Five days (40 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Traffic Homicide Case File Preparation

TEICP Accredited Course

Who Should Attend

Law enforcement professionals who investigate fatal motor vehicle crashes. Participants are expected to have an understanding of traffic crash investigation and therefore should have completed, at minimum, the **Introduction to Traffic Crash** and **At-Scene Traffic Crash Investigation** courses (80 hours).

Course Goal

To provide training that will enable class participants to prepare case files in a complete and credible manner for prosecution and/or case closure.

Course Objectives

The student will be able to:

- Determine when a complete traffic homicide case file will be prepared.
- Review North Carolina General Statutes and court rulings and how they apply in developing a traffic homicide case.
- Determine when the National Highway Traffic Safety Administration (NHTSA) needs to be notified.

- List the components of a traffic homicide case file.
- Discuss the importance of a complete case file for the initial presentation to the district attorney.
- Explain case law as it applies to the release of property by law enforcement personnel.
- Explain court orders as they apply to obtaining medical records.

Methodologies

This course employs lecture and discussion.

Course Requirements

Attendance is required at all class sessions. Participants will be required to score at least 80% on the final examination.

Special Concerns

Class size is limited to 20 students. Students are required to bring a traffic homicide case file to class. If you do not have access to one, one will be provided to you.

Course Coordinator

Terry D. Miller

Length of Course

Two and one-half days (20 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

D

ATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



Traffic

Traffic Law Refresher (Web-based)

TEICP Accredited Course

Who Should Register

Traffic enforcement officers who have not had traffic law update training within the past 24 months.

Course Goal

To teach the officers the new statutes enacted since the 2013 legislative session and review seldomly used statutes.

Course Objectives

The course will include instruction covering the following areas:

- N.C.G.S. Chapter 20.
- Ignition interlock devices.
- DWI checkpoint enforcement.

Methodologies

Students will be assigned weekly reading assignments and will complete online quizzes.

Course Requirements

Student will need access to a current edition of the N.C.G.S. Chapter 20. Students must attain a passing score on each weekly quiz and 70% on the final written exam. The combination of the two will determine pass/fail.

Course Coordinator

Terry D. Miller

Course Credit

Sixteen hours

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.

Special Events & Conferences



Advanced Interviewing: The Concept of Persuasion

CICP Accredited Course

Who Should Attend

Law enforcement officers who are tasked with conducting interviews of suspected perpetrators and those assigned to investigative units.

Course Goal

To provide the participant with the knowledge, skills, and abilities to utilize documents as an inquiry-related decision-making tool in addition to identifying indicators of deception that may assist in obtaining the conclusion of the inquiry.

Course Objectives

The student will be able to:

- Identify the three most salient elements most conducive to compliance gaining within the conduct of the interview.
- Develop and present an appropriate interview compliance-gaining strategy.
- Conduct a critique of an interview identifying the positive and negative dynamics of the interview.
- Provide an alternative compliance-gaining approach to an interview if the first strategy was unsuccessful.

Methodologies

This course employs lecture, conference and practical exercise.

Course Requirements

- Students must have previously successfully completed an Interview and Interrogation course prior to attending this class.
- Attendance at all class sessions is required.
- Class will begin at 8:00 AM each day unless otherwise directed by the instructor.

Special Concerns:

This is a vendor course for which a \$100 fee is charged for attendance. Mr. Rabon will accept cash, credit card or a money order from students attending the course. He does not accept purchase orders. Students wishing to pay the fee in advance may send payment directly to: **Don Rabon, 191 Sweetgum Trail, Hendersonville, NC**

Fee

\$100.00

Course Coordinator

Ross Robinson

Course Coordinator

Don Rabon

Length of Course

Two days (16 hours)

Basic Incident Response to Digital Evidence (BIRDE) **NEW!**

CICP Accredited Course

Prerequisites

Applicant must be a law enforcement officer/agent with arrest authority in the prevention, detection, apprehension, detention and/or investigation of felony and/or misdemeanor violations of federal, state, local, tribal, or military criminal laws; Direct Law Enforcement Support Personnel (DLESP); or Employees of a federal, state, local, tribal or international agency who perform functions directly related to a law enforcement or Department of Homeland Security (DHS) mission but do not necessarily have the authority to carry and use firearms, make arrests and/or conduct searches with or without a warrant.

Who Should Attend

Personnel who are involved in the recovery of digital evidence. This is an entry-level course. However, a functional knowledge of computers is recommended. This program is part of the FLETC's Cybercrime Track (FCT) or the Electronic Surveillance (ELSUR) Track. By entering FCT or ELSUR into the search window, other related Cyber Division programs can be found.

Course Goal

The **Basic Incident Response to Digital Evidence (BIRDE)** provides training necessary to any criminal investigator who may be a first responder in a situation in which computer based evidence is or may be recovered. While not being overwhelmingly technical in delivery, this program provides a sufficient overview of technology in order to adequately prepare the criminal

(CONTINUED ON NEXT PAGE.)

D

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



Special Events & Conferences

Basic Incident Response to Digital Evidence (BIRDE) **NEW!**

CICP Accredited Course

(CONTINUED FROM PAGE 73.)

investigator for taking proper steps necessary to identify, collect, acquire, and preserve digital evidence during the conduct of an investigation.

Course Objectives

The **Basic Incident Response to Digital Evidence (BIRDE)** provides training necessary to any criminal investigator who may be a first responder in a situation in which computer based evidence is or may be recovered. While not being overwhelmingly technical in delivery, this program provides a sufficient overview of technology in order to adequately prepare the criminal investigator for taking proper steps necessary to identify, collect, acquire, and preserve digital evidence during the conduct of an investigation.

Methodologies

This course employs lecture and practical application.

Special Concerns

Federal organization personnel should contact their agency training officer to register for training, email questions to FLETCAdmissions@fletc.dhs.gov or telephone 912-267-3344.

State, local and tribal officers requesting training should register online. If organizational support is required or you have additional needs, please email stateandlocaltraining@dhs.gov or call us at 1-800-743-5382.

International (non-US) personnel should email FLETC-intlrqst@fletc.dhs.gov or telephone 912-261-4023. Program Contact Info: Glynco: (912) 267-2702
Artesia: (575) 746-5962
Cheltenham: (301) 877-8430

Students must also register with the North Carolina Justice Academy

Course Coordinator

Tony Losada

LIMIT 2 STUDENTS PER DEPARTMENT.

Length of Course

Three days (24 hours)

Criminal Justice Standards Certification Workshop

Who Should Attend

Police chiefs, executive staff, and criminal justice personnel responsible for processing agency and officer paperwork to be submitted to Criminal Justice Standards Division and/or conducting pre-employment background investigations of applicants/certified employees to ensure they meet and maintain minimum employment and retention standards.

Course Goal

To provide information to law enforcement agencies on the various sections and functions of the Criminal Justice Standards Division including specifics on paperwork, investigations, and training.

Course Objectives

The student will be able to achieve the following objectives in accordance with information received during the instructional period:

- Describe the composition of the Criminal Justice Education and Training Standards Commission and relate the purpose of the Criminal Justice Standards Division.
- Discuss various Criminal Justice Standards forms, how to successfully complete those forms and describe other important steps in the certification process.
- Identify certification requirements through discussion of various Criminal Justice Standards forms.
- Discuss the review process for possible violations and explain how the probable cause process of the Criminal Justice Commission works.
- Define Company and Campus Police requirements.
- Describe the duties of the Criminal Justice Standards Field Representatives.

(CONTINUED ON NEXT PAGE.)

Special Events & Conferences



Criminal Justice Standards Certification Workshop

(CONTINUED FROM PAGE 74.)

- Discuss the requirements of mandated in-service training.
- Explain the Professional Certificate program administered by the Criminal Justice Standards Division.

Methodologies

This course employs lecture and class discussion.

Course Requirement

Attendance is required at all class sessions.

Special Concerns

Prerequisite: *In order for you to register for this course, we must receive from your police chief the Written Endorsement to Attend Training form available on our website in the Course Offering section.*

Course Coordinator

Kristi Jernigan

Course Instructor

Criminal Justice Standards Division staff

Length of Course

Two days (11 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Glock Basic Armorer

NEW!

Learn how to safely use and maintain your Glock weapon in a one day (eight hour) class. This course involves:

- Understanding the function and safeties
- Unloading and cleaning
- Field stripping and reassembly
- Detail disassembly and reassembly of slide
- Detail disassembly and reassembly of receiver
- Fire control component configurations of receiver
- Multiple practice disassembly and reassembly of entire pistol
- Diagnostics and troubleshooting guides

There will be a post written exam requiring a score of 80% or higher to successfully pass the course. Certification is valid for three years.

The course cost is \$250.00 and made payable to Glock. Registration is through Glock Professional at www.glocktraining.com or (770) 319-4789, fax (770) 433-8719. Erin Ramsdell is the contact person.

Students must also register with the North Carolina Justice Academy for enrollment as well as any housing needs. Please contact Floyd Yoder, the course coordinator, for any questions or concerns at fyoder@ncdoj.gov.

Course Coordinator

Floyd Yoder

Length of Course

One day (8 hours)

D

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



Special Events & Conferences

Glock Instructor Workshop

NEW!

Learn how to train other people in a three day (20 hours) class. This course involves:

- Overview of GLOCK pistol in context of auto pistol design
- Adult learning concepts
- Fundamentals of modern firearms training
- Target discussion
- Various range drills
- Low light techniques
- Working with the problem shooter
- Individual skills improvement assessment

There will be a final range qualification requiring a minimum score of 90% in order to successfully pass the course. Certification is for life.

The course cost is \$350.00 and made payable to Glock. Registration is through Glock Professional at www.glocktraining.com or (770) 319-4789, fax (770) 433-8719. Erin Ramsdell is the contact person.

Students must also register with the North Carolina Justice Academy for enrollment as well as any housing needs. Please contact Floyd Yoder, the course coordinator, for any questions or concerns at fyoder@ncdoj.gov.

Course Coordinator
Floyd Yoder

Length of Course
Three days (20 hours)



How to Survive Your First Three Minutes in An Interview

NEW!

Who Should Attend

Investigators and other persons responsible for investigating/interviewing those suspected of committing a crime.

Course Goal

To provide insight into understanding the phatic phase of the interview and the importance it plays in the conduct and subsequent interview outcome.

Course Objectives

At the conclusion of this training, the student will be able to:

- Identify the six elements of the phatic phase of communication.
- Relate each of the six elements to the success of the interview outcome.
- Demonstrate the application of the six elements during the phatic phase of the interview.

Methodologies

Course employs lecture/discussion and practical exercises.

Course Requirements

Attendance of 100% is required at all class sessions. Students are required to participate in all practice exercises. Class will begin at 8:00 am unless otherwise directed.

Special Concerns

This is a vendor course for which a \$75 fee is charged for attendance. The instructor, Don Rabon, will accept cash, credit card, or a money order. He does not accept purchase orders. Students wishing to pay the fee in advance may send payment directly to: **Don Rabon, 191 Sweetgum Trail, Hendersonville, NC 28739**

Course Coordinator
Ross Robinson

Course Instructor
Don Rabon

Length of Course
One day (8 hours)

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.

Special Events & Conferences



Investigative Discourse Analysis

CICP Accredited Course

Who Should Attend

Law enforcement officers who are tasked with conducting interviews of suspected perpetrators and those assigned to investigative units.

Course Goal

To provide the participant with the knowledge, skills, and abilities to utilize documents as an inquiry-related decision-making tool in addition to identifying indicators of deception that may assist in obtaining the conclusion of the inquiry.

Course Objectives

- Obtain an exact word-for-word statement from an interviewee of suitable length to perform analysis.
- Perform an analysis of a previously obtained statement, transcript, or other form of discourse and establish the elements necessary for amplifying the content of the discourse.
- Apply the appropriate questioning procedures necessary to have the subject expand upon items and areas identified by the analysis of the discourse.

Methodologies

This course employs lecture, conference, case examinations and analytical exercises.

Course Requirements

Students must have previously successfully completed an Interview and Interrogation course prior to attending this class.

Special Concerns

This is a vendor course for which a **\$250 fee** is charged for attendance. Included in this fee is the textbook for the course. Mr. Rabon will accept cash, credit card or a money order from students attending the course. He does not accept purchase orders. Students wishing to pay the fee in advance may send payment directly to: **Don Rabon, 191 Sweetgum Trail, Hendersonville, NC 28739**

Course Coordinator

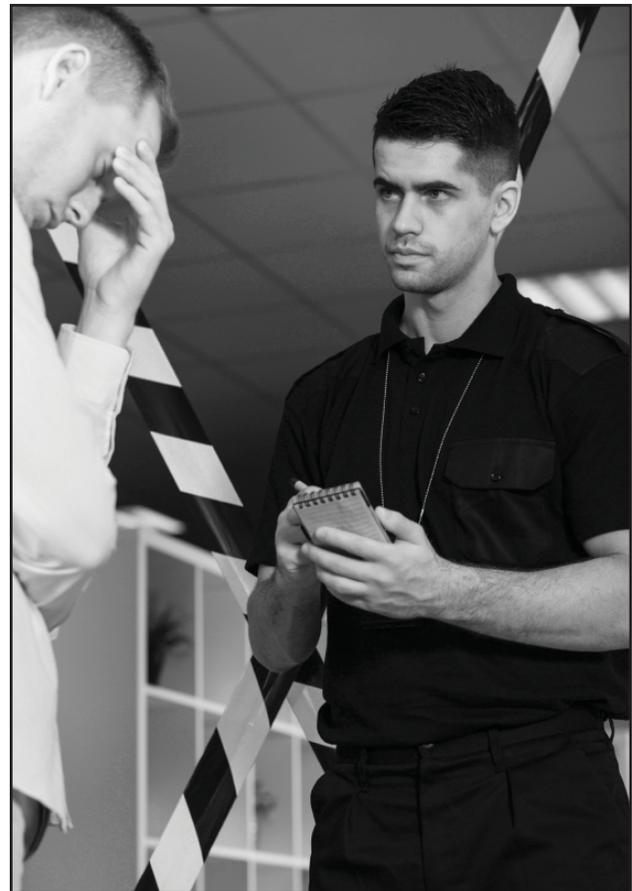
Ross Robinson

Course Instructor

Don Rabon

Length of Course

Five days (40 hours)



D

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



Special Events & Conferences

Laws Governing Concealed Handgun and Use of Deadly Force

Who Should Attend

Citizens who wish to instruct the mandatory firearms training class for persons applying for a North Carolina Concealed Handgun Permit.

Course Goal

To provide the knowledge and skills necessary to instruct a firearms training class for persons applying for a North Carolina Concealed Handgun Permit, in accordance with the requirements of the North Carolina Administrative Code.

Course Objectives

The student will be able to:

- Conduct an approved firearms qualification course for North Carolina Concealed Handgun Permit applicants.
- Train students in the nomenclature, fundamentals of shooting, maintenance cleaning and inspection of a handgun.
- Train students in the law of deadly force in North Carolina, including specific examples of when deadly force is and is not allowed.
- Train students in the legal requirements related to the carrying of a concealed handgun with a North Carolina Concealed Handgun Permit.

Methodologies

This course employs lecture, demonstration, discussion and a written examination.

Course Requirements

Attendance is required at all class sessions. Students must attain a minimum score of 75% on the written examination at the end of the training.

Special Concerns

Registered students will receive a notification letter about their acceptance into the course. You will then receive a **second** notice by e-mail 30 days before the course with further instructions, including how to pay for the course. Do **not** send payment with the course registration.

Class will begin promptly at 1:00 pm.

NO LATE ARRIVALS WILL BE ADMITTED!

Do **not** bring firearms.

Fee

\$125.00

Course Coordinator

Chad Thompson

Length of Course

One day (5 hours)

NC Requirements for Becoming a Concealed Carry Handgun Instructor

You must be eligible to receive or possess a firearm under Federal and North Carolina State Law. You must also submit the following to the Criminal Justice Standards Division of the North Carolina Department of Justice:

- Concealed Carry Handgun Instructor Application Form (CCH-1);
- Firearms instructor certification from a course accredited by the North Carolina Criminal Justice Education & Training Standards Commission, the North Carolina Department of Corrections, the North Carolina Private Protective Services Board, or the National Rifle Association;
- Certificate showing successful completion of the course ***Laws Governing Concealed Handgun and Use of Deadly Force***;
- Course material you intend to teach (or the course outline for prior approved courses); and
- Application fee in the form of a certified check.

The Concealed Carry Handgun Instructor program is regulated through the Criminal Justice Education and Training Standards Commission, as designated in NCGS 14-415.12(a)(4).

For more information, contact Ed Zapolsky at ezapolsky@ncdoj.gov or call 919-661-5980.

Special Events & Conferences



NC D.A.R.E. In-Service Training Conference

SROCP Accredited Course

Who Should Attend

Law enforcement officers, D.A.R.E. officers, school resource officers, etc., who are tasked juvenile and community responsibilities. D.A.R.E. In-Service training provides experts who present on current trends seen in school settings and how these relate to law enforcement.

Course Goal

To provide attendees an opportunity to exchange information relative to school and community related tasks. Additionally, we aim to provide quality instruction related to officer safety, classroom management, D.A.R.E. curriculum, community interaction, and related topics.

Course Objectives

- To provide up to date law enforcement and educational training to D.A.R.E. Officers. By the end of D.A.R.E. In-Service training, officers will be able to score 75% or higher on a written test evaluating their understanding of curriculum presented during training.

- To provide opportunities for D.A.R.E. Officers to link their programs and become better informed about programs across the state. By the end of D.A.R.E. In-Service training, officers will have spoken with other agencies and created 3 new ideas to benefit their D.A.R.E. programs.
- To provide various supplies to D.A.R.E. Officers to lessen the burden of their agencies. By the end of D.A.R.E. In-Service training, every officer in attendance will receive D.A.R.E. supplies (books, pencils, stickers, etc...) they can use during their instruction time.

Methodologies

This course employs lecture, discussion and other exercises.

Special Concerns

Refer to website www.ncdare.org for registration, hotel information and the training agenda.

Fee

\$200.00

Course Coordinator

Scott Grantham

Length of Course

Five days (24 hours)



D

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



Special Events & Conferences

NC Victim Service Practitioner Certification Academy

CICP Accredited Course

Who Should Attend

Victim service providers and allied professionals such as victim advocates working in non-profit organizations; victim advocates in law enforcement; victim/witness legal assistants in prosecutors' offices; law enforcement officers; counselors; social workers; victim advocates in the military; and clergy.

Course Goal

The NC Victim Service Practitioner Certification Academy thrives to set a uniform standard for training victim service providers and allied professionals in providing effective services to victims of crime. (Note: NCVAN certifies all students who successfully complete all course work.)

Course Objectives

The academy curriculum includes objectives for each module. The following is a partial listing.

- At the completion of the course students will be able to:
- Define human trafficking.
 - Understand state and federal laws related to human trafficking.
 - Identify resources and assessment tools for allied professionals who encounter potential victims of trafficking.
 - Identify victim assistance strategies when working with victims of human trafficking to ensure their safety.
 - Know how to leverage pretrial release conditions to increase victim safety and accountability.
 - Demonstrate a basic understanding of the Crawford v. Washington case and how it is applied in criminal prosecutions.
 - Identify the stalker's behaviors and motivations necessary to meet the criminal elements of the statute as related by the victim's description of events.
 - Identify documentation needs and intervention strategies that may assist in developing investigation/safety needs.
 - Develop an increased awareness of technology and how perpetrators use it to commit crimes.
 - Be knowledgeable of the tools and technology that can be used to identify victimization.

- Be knowledgeable of the tools that can be used to help victims.

Methodologies

This course will employ lecture and practical exercises.

Course Requirement

Attendance at all sessions is required.

Special Concerns

Registration for this course will be directly handled by NCVAN.

Fee

\$200.00

Checks should be made payable to: NCVAN and mailed to: 5700 Six Forks Road, Suite 101, Raleigh, NC 27609. Upon acceptance, your seat will be secure once payment is received at NCVAN. Point of Contact at NCVAN is Frances Battle at 919-831-2857.

Course Coordinator

Benjamin Baughman

Course Instructors

Frances Battle
NCVAN Instructors

Length of Academy

Five days (35 hours)



Special Events & Conferences



North Carolina Association for Property and Evidence Conference

CICP Accredited Course

Who Should Attend

Anyone who is involved in the Property and Evidence Management Profession or persons who supervise personnel involved in P&E Management. Personnel who are employed by a law enforcement agency (sworn or non-sworn) or any other agency or entity that is responsible for collecting, storing, maintaining and destroying property and evidence that is involved in the criminal justice system.

Course Goal

Provides conference attendees with information, techniques and presentations which contribute to the best practices for managing property and evidence. The North Carolina Association of Property and Evidence plans for a Spring and Fall conference each year. When those dates and locations are determined by the NCAPE leadership each year, the details are published on their website: <http://www.ncape.net/conference-training.htm>

Course Objectives

Conference attendees may see the presentations and training program as it is published at: <http://www.ncape.net/conference-training.htm>

Methodologies

Seminar

Special Considerations

Membership in the NCAPE is required to attend the conference. Conference Fee: \$30 for current members. \$65.00 for Non-Members (this includes the \$30.00 conference fee and \$35.00 for a one year membership to NCAPE). Please go to: <http://www.ncape.net/conference-training.htm> for the most current information. Registration forms obtained from the website may be mailed to: **PO Box 633, Mt. Pleasant, NC 28124** or Email Registration Forms to: **NCAPE@NCAPE.NET**

Registration Questions

Contact the NCAPE Executive Director: exdir@ncape.net

Location

Harrah's Resort and Conference Center
777 Casino Drive, Cherokee, NC 28719

Course Coordinator

Ross Robinson

Length of Course

Two and 1/2 days (20 hours)

North Carolina Homicide Investigators Association Conference

CICP Accredited Course

Who Should Attend

Investigators, crime scene technicians, district attorneys, and others charged with the investigation of deaths.

Course Goal

- To provide homicide investigators an opportunity to exchange information relative to homicide investigations and assist other investigators with unsolved cases.
- Establish a depository for information relating to current and unsolved homicides within the State of North Carolina and the dissemination of such information through regular group meetings and publications.

- To establish a network for other law enforcement agencies across the United States to access information.
- Through the training, communication, support and encouragement of the Association's membership, promote quality homicide investigations within the State of North Carolina.

Methodologies

This course employs lecture and investigative case presentations.

Special Concerns

Refer to website www.ncjia.org for registration and hotel information. Participants will receive CICP credit for training hours attended.

Fee

See website www.ncjia.org.

Coordinator/Contact Person

Russell Strickland

Length of Course

Three days (20 hours)

D

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



Special Events & Conferences

North Carolina Juvenile Officers Association Annual Conference

Who Should Attend

Law enforcement officers, investigators, school resource officers, etc., who are tasked with juvenile responsibilities.

Conference Goal

- To provide attendees an opportunity to exchange information relative to juvenile investigations.
- Through the training, communication, support and encouragement of the Association's membership, promote quality juvenile interactions within the state of North Carolina.

Methodologies

This conference employs lecture, discussion and other exercises.

Registration

Refer to website www.ncjoa.com for registration, hotel information and the training agenda.

Location

Double Tree by Hilton Hotel
2717 West Fort Macon Road,
Atlantic Beach, NC 28512
TEL: 1-252-240-1155
FAX: 1-252-222-4065

Coordinator/Contact Person

Scott Grantham
910-525-4151 ext. 278

Length of Course

Five Days (28 hours)



Racial Intelligence Training for Executive Leadership **NEW!**

Who Should Attend

Law enforcement and corrections supervisors.

Course Goal

To increase the awareness in one's own emotions (EI), which heightens the situational awareness when engaging with others (SI), and creates a robust diversity and inclusion to deescalate whenever possible using Racial Intelligence (RI). To enhance policing with racial intelligence and help the leader understand emotions in heightened situations. Teach leaders how to use the Millennial Mindset for employee retention.

Course Objectives

- To develop new awareness and strategies that will bring public service professionals and the communities they serve together.
- Recognize the difference between biased policing versus racial intelligence policing.
- Apply the R.I.T.E. Model to improve community policing efforts.

- Students will learn how to strengthen departmental accountability standards using racial intelligence tools for each employee.
- Students will learn how to implement racial intelligence within the department.
- Increase student's Diversity Recruiting Module with "WHY" Principles.

Methodologies

This course employs lecture, conference, and analytical exercises.

Course Requirements

Attendance is required at all sessions.

Students must register with the NCJA and RITE. This is a vendor course for which a \$275.00 fee is charged for attendance. The students can access the vendor's website for registration and payment instructions at <http://riteacademy.com/event/racial-intelligence-officer-wellness-course-for-all-public-service-professionals-nc/>.

Tuition/Fees

\$275.00

Course Coordinator

Carlton R. Joyner

Length of Course

Six (6) hours

Special Events & Conferences



Recognizing Insurance Fraud

CICP Accredited Course

Who Should Attend

Investigators and patrol officers who conduct investigations related to financial impropriety that includes insurance fraud.

Course Goal

To provide law enforcement personnel with the skills and knowledge to recognize and identify fraudulent schemes in staged accidents and other fraudulent insurance claims. In addition, the course will provide information as to what industry resources are available to law enforcement to assist in such an investigation and provide a detailed explanation regarding the parallel civil investigation conducted by the insurance company.

Course Objectives

The student will be able to:

- Identify fraudulent schemes and recognize indicators of staged accidents.
- Identify how insurance fraud is a crime and what laws are applicable.
- Understand the difference between a 1st party claim and a 3rd party claim and its relevance to the investigative process.
- Identify other types of insurance claims which may contain fraudulent activity.
- Identify the resources available to the investigator in North Carolina both in state and nationally.
- Explain the value and importance of an Examination Under Oath (EUO) to the criminal investigation.

Methodologies

This course utilizes lecture, evening reading assignments, and practical exercises.

Course Requirements

Attendance is required at all sessions.

Course Coordinator

Doug Robinson

Course Instructors

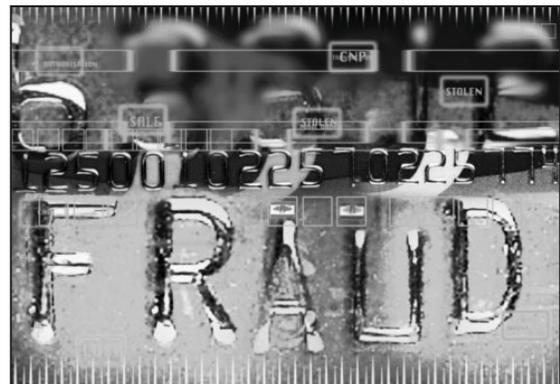
Nancy Johnson, Senior Special Investigator; Kemper Services Group (41+ years' experience)
Fred Sadtler, Senior Special Agent; National Insurance Crime Bureau (35+ years' experience)
Jim Wood, Legal Counsel; North Carolina Insurance Crime Information Exchange, (35+ years' experience)
Chet Effler, Western District Supervisor; North Carolina Department of Insurance (20+ years' experience)
Patty Reynolds, Special Investigator; Alfa Alliance Insurance (33 + years' experience)

Special Concerns

This is a vendor course with a per student fee of \$5 per student payable to Baucom, Clayton, Benton, Morgan & Wood PA. Invoices will be distributed at the beginning of class and said fee will be accepted at the beginning of class. It is designed to cover the gas mileage for the self-employed instructor.

Length of Course

Two days (16 hours)



D

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



Special Events & Conferences

School Director/ Qualified Assistant Orientation

NEW!

Who Should Attend

Criminal justice personnel who are designated as a school director or qualified assistant for Commission courses.

Course Goals

To provide orientation information to criminal justice personnel who are newly designated as school directors or qualified assistants on their various responsibilities and functions according to North Carolina Administrative Code.

Course Objectives

The student will be able to achieve the following objectives in accordance with information received during the instructional period:

- Describe the composition of the Criminal Justice Education and Training Standards Commission and relate the purpose of the Criminal Justice Standards Division.

- Recognize the importance of proper administration of Commission courses and the numerous responsibilities of the school director and qualified assistant.
- Discuss the various certifications instructors can have including the terms and conditions.
- Describe the performance requirements, trainee attendance, and state comprehensive exam as it applies to the administration of BLET.
- Discuss various Speed Measurement Instrument Program certifications and requirements.
- Discuss the requirements of mandated in-service training and the files to maintain for an audit.

Methodologies

This course employs lecture and class discussion.

Requirements

Attendance is required at all class sessions.

Course Coordinator

Kristi Jernigan

Length of Course

6 hours

SWAT Competition

The Special Response Team Training Seminar is an opportunity for tactical teams to participate in a series of events that test decision making, physical skills, shooting and tactical skills as well as exhibiting the ability to function as a team. Events will demonstrate the use of various tactical weapons such as submachine guns, sniper rifles, shotguns, etc. Teams can be composed of a minimum of six to a maximum of ten members, one of which is a sniper. Vendors will also be displaying tactical equipment and clothing.

A team leader meeting will be at 7:00 p.m. in the auditorium the evening before the competition starts. A packet containing a list of the events will be given out at that time.

Special Concerns

Registered participants will receive a letter via e-mail approximately 30 days prior to class with information regarding payment.

Fee

TBD

Registration

You must register for the competition by completing an NCJA application form and submitting it to the Registrar (fax number is on the application).

Course Coordinator

Floyd Yoder

Length of Course

Three days (24 hours)

**LIMIT 10 STUDENTS
PER DEPARTMENT.**

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.

Special Events & Conferences



TASER Conducted Electrical Weapon Instructor Training

NEW!

This course provides the basic operational theory and practical training to instruct users to reasonably safely and effectively operate TASER CEWs. This course covers the TASER X26, X26P and X2 CEWs, and will certify those who successfully complete the course as TASER instructors for a period of 2 years. This course is open to sworn law enforcement officers, military personnel, and licensed professional security employees. Part 1 of the courses is completed online. New instructors will spend approximately 4 hours online before participating in 16 hours of practical training (Day 1 and Day 2). Recertifying instructors will spend approximately 8 hours online before participating in 8 hours of practical training (Day 2).

Topics covered include:

- TASER technology
- Neuro-muscular incapacitation
- Medical and safety information
- Voluntary exposures
- Legal issues
- TASER CEWs
- Power sources
- Cartridges
- TASER Cam and TASER Cam HD
- Tactical considerations
- Targeting
- Risks associated with CEW use
- Probe deployment and drive stun
- Probe removal
- Policy considerations
- Post incident consideration

Several knowledge assessments will be completed online as well as written tests during Days 1 and 2.

Methodologies

The course also includes several drills and exercises requiring physical exertion. Students should be in good physical condition and must advise the Master Instructor of any preexisting injuries or physical limitations. Drills include:

- Non-Firing drills
- Firing drills
- Isolation exercises
- Stress courses
- Scenarios

Course Requirements

Three weeks prior to the start of class, students will need to log on to www.taser.com/training and complete an online exercise. The exercise closes 72 hours before the start of class.

Registration must be made through the NCJA and www.taser.com/training.

Certification period

2 years

Fee

\$435.00 for new certification
\$225.00 for recertification

Course Coordinator

Jesse Kittrell

Length of Course

2 days (16 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



www.washingtontimes.com

D

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



Other Important Information

(Registration, Learning Resource Center, Resources on the Web)

How to Register

Registration must be made using the Online Training Portal (<https://ncja-portal.acadisonline.com>) Paper course applications are no longer accepted.

The North Carolina Justice Academy is funded by the North Carolina General Assembly, and course enrollment is primarily for full-time employees of criminal justice agencies within North Carolina.

TRAINING PORTAL

Students must request enrollment for classroom and online courses for either campus through the Training Portal at <https://ncja-portal.acadisonline.com>. Confirmation and all class correspondence will be handled by email.

To use the portal, you must first have a username and password. Instructions for obtaining these are located on the portal home page.

Note to agency training coordinators: You may register your agency employees for classes via the portal. To do this, two conditions must be met.

1. Your employees must have portal accounts. You cannot register someone who does not have an account.
2. Your account must be designated as a "training coordinator account." This is an option you select when you request your account. If you are not a training coordinator and need to be designated as one on the portal, contact ncja@acadisonline.com.

CANCELLATIONS

We request immediate notification of cancellations so waiting list personnel can be contacted. Cancellations must be reported to the Salemburg registrar by phone (910-525-4151) or email (registrar_east@ncdoj.gov) and to the Edneyville registrar by phone (828-685-3600) or email (registrar_west@ncdoj.gov).

Note: It is not possible to cancel a registration through the portal. You must contact the appropriate campus registrar.

HOUSING ASSIGNMENT - Salemburg

Academy students will be assigned a room at the Dormitory Office for the duration of the course they are attending. The Academy does not charge a registration, tuition or room fee. Room registration hours are as follows: Sunday, 3:00 p.m. - 8:00 p.m. and Monday through Thursday, 7:00 a.m. - 6:00 p.m. Anyone arriving after 6:00 p.m. will have room assignments made by the security officer on duty.

HOUSING ASSIGNMENT - Edneyville

Registration is conducted at the Reception Desk, Room 101, on the ground floor of the Administration Building on Sunday from 3:00 p.m. - 7:00 p.m.; Monday from 7:00 a.m. - 7:00 p.m.; and Tuesday - Friday from 8:00 a.m. - 5:00 p.m. Students arriving after scheduled hours of registration will be checked in by the security officer on duty. If a substitution is made for an Edneyville course, you must replace male with male and female with female.

COMMUTING STUDENTS

Commuting students should report directly to class.

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.

Other Important Information

(Registration, Learning Resource Center, Resources on the Web)



NCJA Learning Resource Center

The Learning Resource Center is an integral part of the North Carolina Justice Academy. Located on the East Campus, it provides library and technology services to Academy students and law enforcement personnel throughout the state: the LRC offers lifetime library membership to its law enforcement patrons. Housing over 23,000 books, journals, magazines, reference materials, and technical manuals, the LRC also maintains special collections of law enforcement lesson plans, policy manuals from North Carolina police agencies, and training videos. Library materials are available free of charge and can be shipped at no cost (except return postage).

In addition to its collections in criminal justice, the LRC offers popular fiction materials and DVDs. Visit our catalog at <http://webopac.infovisionsoftware.com/ncjustice/>.

Our hours of operation are as follows (excepting holidays and special/reduced hours):

LRC HOURS OF OPERATION

8:00am – 9:00pm, Monday – Thursday
8:00am – 5:00pm, Friday
910-525-4151 x 267

A/V HOURS OF OPERATION

8:00am – 5:00pm, Monday – Friday
910-525-4151 x 257

Resources on the Web <http://ncja.ncdoj.gov>

NCJA Home

- Contact Us
- NC Justice Academy Maps
- Privacy Policy
- Sitemap

News

FAQs

Weather Reports

Mailing List

NCJA Survey

General Information

- East Campus Information
- West Campus Information
- History of the Justice Academy
- Our Mission
- NCJA Photo Gallery

Courses Offered by NCJA

- All Courses by Month
- Course Offerings (A-Z)
- Detention Officer Courses
- Registration/Application
- Training Calendars

Online Training

Training Centers

- Commission/In-Service Center
- Investigation Center
- Law Enforcement Leadership Center
- Legal Center
- Tactical and Traffic Center

Commission Courses

- BLET
- Detention Officer
- Driver Training
- Firearms
- In-Service
- Instructor Training
- Physical Fitness
- Speed Measuring Training
- Specialized Subject Control and Arrest Techniques Instructor Training
- Telecommunicator

Certificate Programs

- Community Policing
- Criminal Investigations Certificate Program
- Instructor Development Program
- Management Development Program
- School Resource Officer Certificate
- Tactical Training Certificate Program
- Traffic Enforcement and Investigation Certificate

Support Services

- Audio Visual Department
- NCJA Bookstore
- NCJA Library
- Video Production Unit

Personnel

Criminal Justice Links

- Attorneys General Offices
- Criminal Justice Associations
- Criminal Justice Degree Programs in NC
- Criminal Justice Resources
- Federal Criminal Justice Agencies
- Legal Information
- Legislative Information
- NC Criminal Justice Agencies
- NC Police Departments
- NC Sheriffs' Offices

Publications

Legislative Updates

Job Bank

Training Materials

Outside Agency Courses/ Conferences



Other Important Information

(Registration, Learning Resource Center, Resources on the Web)

Office of the Registrar Transcript Request Information

Students or alumni who desire a transcript of NCJA courses must present a written request or the form below to the Registrar's Office. Please note that federal law requires that all requests must bear the signature of the student, so email requests cannot be honored.

For purpose of identification, the request needs to include:

- Student's full/maiden name
- Social Security number
- Date of Birth
- Complete mailing address of where the transcript is to be sent
- Student's signature

Official transcripts cannot be emailed or faxed to students, departments, etc. They can only be sent via regular mail. Please remember that all transcript requests must be signed by the student.

A transcript can be picked up in person during regular business hours. A picture ID is required.

If you have questions about the transcript request process, please call the Office of the Registrar at 910-525-4151, ext. 245 or 828-685-3600, ext. 213.

Mail all transcript requests to:
Registrar, NC Justice Academy,
PO Box 99, Salemburg, NC 28385-0099,
or
Registrar, NC Justice Academy,
PO Box 600, Edneyville, NC 28727-0600

Office of the Registrar

Official Transcript Request

Name: _____
Last First Middle/Maiden

Social Security Number: _____ Date of Birth: _____

Send Transcript to (complete mailing address is required):

Student Signature: _____



PO Box 99, Salemburg, NC 28385-0099 Ph: 910-525-4151
PO Box 600, Edneyville, NC 28727-0600 Ph: 828-685-3600
<http://ncja.ncdoj.gov>

Roy Cooper, Attorney General Mark J. Strickland, Director



Visit our website

